

## **CAPITAL IMPROVEMENTS PLANNING COMMITTEE**

**Wednesday**

**December 11, 2019 Meeting**

**MINUTES**

**Committee Members Attending:** Tim King, Town Administrator, Chairman; Muriel Kokoszka, Secretary; Brad Brightman, Treasurer; Theresa Provencal, Town Accountant; Richard W. Brewer, Board of Selectmen; Tom Schmitt, Finance Committee.

**Absent:** Michael Castro, Board of Assessors; Antonio Viveiros, School Committee; and Brian Valcourt.

**Meeting called to order at 3:00PM** by T. King

**Handouts:** FY2021 Capital Project Priority Ranking

**Discussion:** Priority 1 Projects - Assume all priority 1 will be funded. **Motion:** based on the capital projects ranking list of 12/11 by T. Schmitt, seconded by R. Brewer All in Favor.

Priority 2 Projects - Discussion of pickup truck for Town Hall. The truck being used has a rejection sticker on it. T. Schmitt had a picture of a 30year old 4 wheel drive with plow pickup that the town has, that can use until we can get a replacement. One option was to purchase a used truck like the COA did purchasing a used van. **Motion:** to accept ranking as listed by T. Schmitt, seconded by R. Brewer with dollars amounts could change on some items. All in favor.

**Schools:** Anthony Tomah, Director of IT at Westport Schools.

Chromebooks-Legal opinion stated that funding should not come from Cable Special Revenue Fund.

**Minutes:** **Motion** as corrected by R. Brewer seconded by T. Provencal All in Favor.

**Cemetery:** postponed.

**Recess Motion** 5 minutes by T. Schmitt seconded by R. Brewer All in Favor

**Meeting** back to order from recess

**Information Technology:** Keith Novo and Anthony Tomah

Run fiber optics to connect all town buildings and towers. Move central hub to police Station which is the backbone of IT and will be more secure. Will be able to control our own speed and data. Cost \$600,000. Now lease will own.

**Motion:** to approve as priority 1, subject to funds, by T. Schmitt seconded by B. Brightman All in favor.

T. Schmitt will do a report on the need for a Cemetery tractor replacement.

**Next Meeting:** Wednesday January 15, 2020

**Motion to Adjourn:** 3:48 PM by R. Brewer, seconded by T. Provencal All in Favor

Submitted by: Muriel Kokoszka, Secretary Approved 1/15/2020

# FY 2021 Capital Projects Priority Ranking

		\$ Request	TJK	TS	MK	RB	BV	BB	TP	TV	Total	Avg	Funding	So	Comment
Fire Dept Extrication Equipment	1	\$75,000	2	2	3	4			1	2	3	17			Free Cash/Stabilization
WES Security Cameras	1	\$60,000	1	4	4	3			3	3	1	19			Free Cash/Stabilization
Police Cruiser Replacement (3)	1	\$181,284	3	1	2	2			4	4	4	20			Free Cash/Stabilization
Town Server Replacement	1	\$35,000	5	3	1	5			2	1	5	22			Free Cash/Stabilization
Highway Front-End Loader	1	\$242,000	4	5	5	1			5	5	2	27			Free Cash/Stabilization
Subtotal		\$593,284													
Town Hall Pick-up Truck w/Plow	2	\$40,000	6	2	1	2			1	1	6	19	2.71		Free Cash/Stabilization
MAC Replace Kitchen Equipment	2	\$18,270	3	5	3	3			2	4	3	23	3.29		Free Cash/Stabilization
WES Food Service Equipment	2	\$30,382	4	5	2	4			3	3	4	25	3.57		Free Cash/Stabilization
Highway Large Mower	2	\$94,000	1	3	4	1			6	6	5	22	3.67		Free Cash/Stabilization
Telephone Replacement	2	\$275,000	2	1	5	5			4	5	7	24	4.00		Free Cash/Stabilization
Copier/Fax Replacement	2	\$150,000	5	6	6	6			5	2	8	32	5.33		Free Cash/Stabilization
WES Inclusive Playground	2	\$100,000	8	4	7	7			8	7	1	35	5.83		Free Cash/Stabilization
MAC Inclusive Playground	2	\$100,000	7	4	8	8			7	8	2	36	6.00		Free Cash/Stabilization
Subtotal		\$807,652													
Total		\$1,400,936													
Fiber Optic Cable	Defer	\$600,000													Free Cash/Stabilization
Fire Dept Ambulance	1	\$315,000	1	2											Ambulance Receipts
Highway Hot Box	1	\$50,000	1	1											Chapter 90
Police Taser Replacement	1	\$50,400	1	3											Free Cash/5 yrs 1st Yr Forfeiture /
Cy TV Mtg Rm Upgrade Annex	1	\$25,000	1	4											CTV Reserve Fund
Cemetery Utility Tractor	Defer	\$50,000	OK												Perpetual Care Income

rec 12/11/19