

**BOARD OF SELECTMEN
REGULAR MEETING MINUTES
MONDAY
APRIL 21, 2015**

Members Present: Craig J. Dutra, Chairman
R. Michael Sullivan, Vice Chairman
Antone C. Vieira Jr.
Richard M. Spirlet
Steve Ouellette, Clerk

Also present: Timothy J. King, Town Administrator

Chairman Vieira called the Board of Selectmen meeting to order at 6:01 P.M. in the Westport Town Hall, 816 Main Road, Westport, MA with the reciting of the Pledge of Allegiance by all present.

Pledge of Allegiance

Chairman's Announcement - Under MGL Chapter 30A, section 20(e) – Meeting being recorded.

Acknowledgments & Recognitions

Mr. Vieira called for a Moment of Silence for the passing of Wayne Parisee, a long-time employee of the Town's Transfer Station.

Public and Board Member Comment

Mr. Sullivan wished to recognize Pamela Costa, William Harkins and Maury May for taking the time and putting in the effort to run in the Town's Election on an issue-based campaign. Mr. Sullivan thanked them and called for a round of applause.

Mr. Vieira also recognized these individuals for their efforts and congratulated the incumbents, Mr. Sullivan and Mr. Dutra on their re-election.

At this time, Mr. Vieira announced that one member of the Board was running a little behind but has asked that the meeting begin without him; this is normally the time the Board reorganizes but that will be held until Mr. Dutra's arrival.

Town Administrator Report

Microsoft Office – Mr. King stated that difficulties continue with Libre Office. Funding for replacement of Libre with Microsoft Office was included in the capital budget but was removed on the recommendation of Department Heads and the BOS in order to reduce the total budget; this matter will be discussed with Mr. Novo for a much smaller user license as an alternative. No votes taken.

Website Information – Mr. King stated he provided the Board with a memo regarding website expenses and as to how we have gotten to where we are; now, an addendum to that memo is being provided regarding website administration. Mr. Ouellette stated it is crazy how over budget we are. Discussion ensued. Mr. King stated this is another situation where there was no accountability or control and is similar to the situation with the Legal Account but in going forward, policy can be put into place. Mr. Spirlet stated this was supposed to be short money but now we are up to \$16,000.; after \$5,000. it must go out to bid; as for the video project, maybe CPC funds could be used for the conversion. Mr. Sullivan stated that a purchase order should be used stating a limit. Mr. King stated he will be coming back before the Board with a recommendation and at that time, the Board should weigh in on what they

are looking for. Mr. Vieira stated that no account should be spent beyond the limit of a positive balance; the Town Accountant needs to make the Town Administrator aware if it happens; a purchase order is so this will not happen; there should be a checks/balance in place. Mr. Dutra stated that for next fiscal year, maybe we should ask for some remediation with the Town Administrator and Town Accountant so these types of things are flagged early. Mr. Vieira also noted the COA overage. Discussion continued. No votes taken.

MassDOT Chapter 90 funds and WRRRP funds – Mr. King stated the State has approved the FY'16 allocation for Ch. 90 funds. It is authorized at \$678,915.00 for Westport and those funds can be committed now. Mr. King stated he presented the Board with a list prepared by Tibbett's Engineering for various road projects to be completed this year using Ch. 90 and the WRRRP funds. The WRRRP funds (pothole money) have to be expended by June 30, 2015. Mr. King reviewed the list of road projects (see attached). No votes taken.

Route 88 Repaving Project – Mr. King stated he has presented the Board with Highway Surveyor's comments about the storm water drainage situation at Rte. 88 and Old County Road and an email from the Conservation Agent on the status of the Commission's review of the storm water drainage plan for this project. Mr. King stated he has contacted MADOT for an updated schedule for the project, which is now scheduled for this fall. Mr. King stated the MADOT has looked into the specifically mentioned drainage at 88 and Old County and will be investigating further a pipe that outlets in one of the quadrants of the intersection; there could be a possible blockage and along with the resurfacing project, some drainage improvements will be made along this corridor, which should prevent the blockage from reoccurring in the future. Mr. Ouellette requested that Mr. King make sure of the light upgrades at the intersections so bicycles can change the lights. No votes taken.

Federal Disaster Declaration – Mr. King stated the Federal Government has approved the Disaster Declaration for the 28-day severe winter storm period. Mr. King stated instructions will be coming to advise how to request a reimbursement. Mr. King stated it may take more than one fiscal year to get the actual reimbursement for any costs we incurred. No votes taken.

Police Station Feasibility Study – Mr. King stated Reinhardt Associates has met with Police Chief Pelletier and prepared a draft program showing the space needs; a team will be coming to access the Police Station and the Police Station Building Committee will hold its first meeting with Reinhardt on Tuesday afternoon. Mr. King noted he will email a copy of their report to the Board. No votes taken.

Time and Attendance Upgrade – Mr. King reported the new time recorder has been installed at the Highway Department; beta testing is being conducted for the past two-weeks and there are still a couple of issues that need to be resolved. The old system will continue to be used along with the new system for now, and if successful, the new system will be used as the basis for paying workers in a couple of weeks. A location has been sited in the Fire Station lobby for a second recorder which will be used by the Cemetery and Transfer Station workers (year round) and the Lifeguards (seasonal). Mr. King stated the next department to have the system installed will be the COA. No votes taken.

Energy Conservation Projects – Mr. King reviewed his memo regarding the status of various energy projects. Mr. King stated the installation of the electric vehicle charging station behind the Town Hall has been installed and Mr. King stated he will provide for the Board's review a lease for the electrical vehicle. Mr. King stated the company installing the charging station will be billing the State directly for the equipment and installation; as for the vehicle, we have a \$7,500.00 range that the State is sending us directly and it from that amount that we will be paying the cost of the lease out of and the rest will come from Town funds; the \$7,500.00 will cover approximately two years of the three year lease. Mr. King stated the first Eversource bills have arrived showing the net metering credits for the High School and Middle School. Mr. King noted that Braley Road will be going online within the next month or so and those credits will be distributed among the other electricity accounts in Town. Mr. King stated he has been working on the RFP for the Solar Farm at the landfill with the Energy

Committee; the RFP will be presented to the Board before it goes out. Mr. King stated the streetlights in Town are presently owned by Eversource and National Grid; the Energy Committee suggesting the acquisition of those lights and replacing them with new LED lights would be a viable project, so Mr. King has contacted the Town of Dartmouth for contact information regarding the gentleman who assisted them in accomplishing this task. Mr. Ouellette noted he did not like the lighting in Dartmouth due to dark areas between lights; when this matter comes forward, he asked Mr. King to speak with him on it. Mr. King stated the bid for gasoline and diesel will be going out soon; historically, the Town has requested a variable bid price (based on the wholesale price) but this year, the Town will be adding an option for a fixed rate for both. Mr. King stated the Town has been participating with SRPEDD's regional energy aggregation RFP program. This would allow for a lower rate for electricity purchases by residents and businesses. Mr. King stated there is an article on the ATM warrant that would allow the Board of Selectmen to enter into an agreement with the successful electricity vendor to provide this service. Finally, Mr. King stated the Noquochoke Village Project may be considered as a good site to locate a solar farm to benefit this project and other low-income housing projects. No votes taken.

Middle School – Youth League Basketball – Mr. King stated he met with representatives of the Youth Basketball League to discuss the use of the Middle School gym after the school is turned over to the Town. Mr. King stated he was surprised by the amount of use that happens. There is litany of items that will need to be resolved but they are not deal breakers; the next meeting will be April 27th. No votes taken.

Appointment of Veteran's Service Agent/Graves Registration Officer

Mr. Spirlet reported on the process that took place by the Veteran's Agent Search Committee for a new Veteran's Service Agent for the Town. Mr. Spirlet recognized the members of the Committee representing the American Legion, Vietnam Veterans and the VFW: Lino Rego, Tom Flynn, Ron Costa, Don Davidson, Justin Latini and Dan LeBlanc, Acting VSO. Mr. Spirlet noted he did not take part in any of the interviews. Mr. Spirlet stated there were fifteen applicants; Ms. Bouchard was directed to contact them and advise them of the salary range, several of which withdrew due to the low salary. The Committee reviewed the remaining applicants and recommended five for interview; the five applicants were then interviewed and the Committee selected the top three candidates to send to the BOS. The Committee's top choice was Bradford Fish, who had the expertise and a lot of the stuff the Town was looking for and was the best of the applicants. The BOS then interviewed the top three and Town Administrator Tim King spoke with the top three after the Selectmen interviewed them. Mr. Spirlet stated he kept his vote for tonight; he would recommend Bradford Fish as the Veteran's Service Office and Graves Registration Officer. Mr. King stated he concurred with that recommendation.

Motion made by Mr. Spirlet to appoint Bradford Fish as Veteran's Service Officer and Graves Registration Officer. Second by Mr. Ouellette. The Board voted 4 in favor, 1-absent (Dutra). Mr. Latini stated the Committee used a numerical scoring system during the interviews, it was not just who the Committee liked; the scores were tallied. Mr. Vieira asked if any credit was given for Town residents. Mr. Latini stated no, it was based on the individual's score; of the top five applicants however, two were Westport residents. Mr. Vieira thanked the Committee on behalf of the Board. At this time, Mr. Vieira stated the Town Administrator had a recommendation regarding the VSO and it will be addressed while the Committee is still present. Mr. King stated he would like to recommend that the VSO report directly to the COA Director due to the fact that the VSO interacts with a lot of older clients and being at the COA would likely result in an increase of services due to older veterans and their spouses. Mr. Vieira stated he was not in favor of that and felt it needed to stay with the Board and the VSO reporting directly to the Town Administrator; if we needed to move due to space that is one issue but it needs to stay with the Board and Town Administrator. Mr. Sullivan stated it would be nice if there was a need for more collaboration between the COA and VSO (this could be something we

can encourage) but he would not like to see someone reporting to someone who reports to the BOS. Mr. Spirlet stated he agreed, if space was an issue, fine but the VSO needs to report to the BOS and Town Administrator. Mr. Spirlet stated he strongly suggests that the new VSO set up a schedule at the COA to promote services. Mr. Latini stated his only concern was privacy issues; the VSO Office needs independency from another agency, melting with another department will dilute the department; the VSO is a Department Head and should be treated as such; perhaps one day a week could be scheduled at the COA, which would be more appropriate. Mr. Spirlet agreed that privacy is an issue and the VSO should do an outreach program. Mr. Vieira stated that he appreciated what Mr. King was trying to do but by statute the reporting is to the BOS who delegate that responsibility to the Town Administrator.

*Note: Mr. Dutra arrived at meeting – 6:19 PM.

Public Hearing – RE: An application request of Garrett & Lisa Blanchette for transfer of a six-month seasonal trailer permit for recreational purposes to locate a trailer on 133-137 East Beach Road. The property is shown on Assessor's Map 76A, Lot 41.

The public hearing was opened at 6:19 PM. Present: Garrett & Lisa Blanchette. No abutters were present. Mr. Ouellette asked if the applicants were aware of the area being environmentally sensitive because the property abuts the marsh; it also looks like you have gone to the Conservation Commission. Mr. & Mrs. Blanchette responded yes to both. **Motion** made by Mr. Spirlet to approve the transfer of a six-month seasonal trailer permit for 133-137 East Beach Road. Second by Mr. Sullivan. The Board voted unanimously in favor. The hearing is closed at 6:21 PM.

Reorganization of the Board

Mr. Vieira stated that Mr. Dutra has arrived and would like to call for the Reorganization of the Board, so the new Chairman can take over for the remainder of the meeting.

Motion made by Mr. Sullivan to nominate Craig J. Dutra as Chairman. Second by Mr. Ouellette. The Board voted unanimously in favor.

Motion made by Mr. Ouellette to nominate R. Michael Sullivan as Vice Chairman. Second by Mr. Dutra. The Board voted unanimously in favor.

Motion made by Mr. Sullivan to nominate Steven J. Ouellette as Clerk. Second by Mr. Vieira. The Board voted unanimously in favor.

Mr. Sullivan stated he would like to recognize the job that has been done over the last years by Mr. Vieira and Mr. Spirlet, it is a big commitment to the Board and he takes his hat off to them.

Public Hearing – RE: An application request from Jonathan Abreu d/b/a All Friends Smokehouse for an Annual Restaurant Wine and Malt Liquor License to be located at 549 American Legion Highway, Westport, MA – Jonathan Abreu, Manager.

The public hearing was opened at 6:35 PM. Present: Jonathan Abreu. No abutters were present. Mr. Abreu stated he has opened his business and they basically do BBQ, hotdogs, hamburgers, etc. and feel that they are losing revenues by not being able to offer beer and wine to their customers. Mr. Abreu stated he will be using local vendors such as Westport Rivers, etc. Mr. Ouellette asked if the applicant was aware of the neighbors' concerns over noise and people wandering around with drinks; these concerns being Mr. Ouellette's as well, and the Board's. Mr. Abreu stated yes and so far, he has been able to deal with his neighbors. Mr. Spirlet asked about the hours; Mr. Abreu replied lunch and dinner, Tuesday – Friday 11AM-9PM, Saturday 11AM-10PM and Sunday 12-9PM. Mr. Ouellette asked if Mr. Abreu had any experience. Mr. Abreu stated he worked at Pub 99, Chili's, the New Bedford Portuguese Feast and is TIPS Certified; he also trains other employees in TIPS; he has 10+ years experience. Mr. Ouellette asked that the Police Chief sign off on Mr. Abreu's training. **Motion** made by Mr. Vieira to

approve the applicant's request and get a sign off from the Police Chief on the TIPs training. Second by Mr. Sullivan. The Board voted unanimously in favor. The public hearing is closed at 6:40 PM.

Christopher Gonsalves, Hwy Surveyor – RE: Appointment of Special Equipment Operator, Gary Ferry.

Present: Christopher Gonsalves and Gary Ferry. Mr. Gonsalves introduced Mr. Ferry to the Board and stated he is a good mechanic to have at the Highway Department, he is an operator, he has worked at a lot of dairy farms, he will be handy to have at the Highway Department. Mr. Spirlet stated he checked around and did not receive any negative comments regarding Mr. Ferry and was told it will be hard to get him and if the Town did, he will be an asset. Mr. Gonsalves stated he would like permission to put Mr. Ferry on; he will have six months to get his licenses and he must pass a physical before he comes in. **Motion** made by Mr. Spirlet to appoint Gary Ferry per recommendation of the Highway Surveyor. Second by Mr. Vieira. The Board voted unanimously in favor.

Town Treasurer – RE: Meeting to discuss office staffing and operating budgets for FY15 & FY16.
This matter was tabled. Mr. Brightman could not make the meeting.

Action Items

1. Mr. King stated the Board requested additional information regarding Article 3 of the ATM warrant. Mr. King then reviewed the breakdown of expense items and the requested information on what it would cost to reinstate the BOS Stipends for the rest of the year; which would be included in Article 3 also. Discussion ensued. **Motion** made by Mr. Sullivan to confirm that Article 3 be placed on the ATM Warrant as amended to include the unpaid BOS Stipends for this fiscal year. Second by Mr. Ouellette. The Board voted unanimously in favor.
2. Mr. King stated an email was received from the Town Planner regarding the concerns of the Planning Board over the town roads; it will be useful to read those so the Board gets the sense of the Planning Board's concerns. Mr. King then reviewed the comments. Mr. King stated Planning would like to work with the Highway Surveyor to see if an agreement can be reached on what the road width should be. Mr. Sullivan stated he reached out to both Christopher Gonsalves and Andrew Sousa and suggested that since Andrew Sousa is now a Planning Board member, that this might be a great project for him to run through the process done by the Planning Board. Mr. Sullivan suggested that this be tried first and if the proponents of this are not happy, then he would suggest that it go back to Town Meeting for a bylaw change. **Motion** made by Mr. Sullivan that the Planning Board and Highway Department work on this matter together before going to Town Meeting. Second by Mr. Ouellette. Discussion ensued. Mr. Dutra stated that this is premature and a little rushed and it is best to work on a consensus first. Mr. Vieira stated he did not agree with this but there is a reason for this; under MGL, the Town needs to weigh in on the size of roads, that is why there is a State Law; this should be brought to Town Meeting and at least recognize the cost and concern of maintenance of those roads once they are accepted; if we delay this further we will allow additional planning to take place because anything before the Planning Board allows for the construction of roads at 18 ft. Mr. Vieira stated this is bad for the Town and it should not be voted down, it should go to Town Meeting for further discussion by the Highway Department. Mr. Spirlet stated he likes 24-26 ft wide due to the change in vehicles, school buses and snow plowing. If we had the larger size, a fog line could be put in, so people who walk or someone pushing a baby carriage would have an area; 18 ft. is not wide enough; as for runoff, it would go to the drainage system; also, keep in mind, we do not dis-allow parking on the streets; we could have this in place for all future developers. Mr. Spirlet stated there are safety concerns to be considered. Mr. Ouellette stated he would agree if fog lines were specified but not this way, it needs more work.

The Board voted 3 in favor, 2-opposed (Vieira, Spirlet).

3. Mr. King explained the drainage easement for Rte. 6 & 177; which was reviewed by the Board at their last meeting for a request for an article for STM which would authorize the Board to enter into an easement for some of the drainage related to the intersection of Rte. 6 and 177. The Water Resources Management Committee was reluctant to support this without additional information from the engineers because this not only picks up drainage but additional stormwater drainage for a good part of the project. The Town Planner has organized technical reviews and has invited the engineer in to review this and other proposals; they will have a recommendation for the BOS and there will be a recommendation from the WRMC shortly after. Mr. King stated that initially it was suppose to pick up a small amount of stormwater on a smaller plan but it is picking stormwater further north down on Rte. 6 and put into a retention basin and then released into wetlands adjacent to the Westport River; the concern is that all the stormwater is being dumped into Westport and having an adverse effect on the wetlands. Mr. Dutra stated as it stands now, it was voted to be placed on the warrant without a recommendation. Mr. Spirlet stated he reviewed the plan and it is showing water from the development, down Rte. 177 and dumping into Westport property; we are solving a lot of the problems on Rte. 6 and for the development in Dartmouth but this is a bad deal for Westport. Mr. Sullivan stated that even if we don't make this change at last minute, it seems the WRMC did have questions and they have about a month to pull this together and a decision can be made at Town Meeting. Mr. Dutra stated he would recommend staying the course with this because we have known about runoff issues for years but the Board should re-affirm this article has been placed on the Town Meeting Warrant w/o a BOS recommendation. **Motion** so moved by Mr. Vieira. Second by Mr. Sullivan. Discussion ensued. The Board voted unanimously in favor. Mr. Sunderland stated that in looking at the plan, certainly there is enough land area on that development to put retention basins in to retain the water on their own property; the developer may need to look at this again.
4. Mr. King explained the reason for an agreement between the Town and the Army Corps of Engineers and for a second agreement between the Town and the State for the local share. Mr. King stated there is a local match but Senator Rodrigues was able to get approval for the local match as an earmark, so there will be no cost to the Town. The State grants the money for the local match that will be paid to the Federal Government. The Town Accountant will be monitoring this matter. Mr. King stated he is recommending options #4, 19, 20, 23, 27, 28 and 29 of the model agreement. Mr. King stated this is earmarked for FY'15 budget; this is part of the Feasibility Study. **Motion** made by Mr. Sullivan to accept the Town Administrators' recommendation for selection of options for the agreement (#'s 4, 19, 20, 23, 27, 28 and 29). Second by Mr. Ouellette. Discussion ensued. Mr. Dutra stated it would be best that the agreement is brought back to the Board with all the options plugged in. The Board voted unanimously in favor. Mr. Spirlet asked if Mr. King could find out who did the original building of Hix Bridge because someone dropped the ball for leaving all the old material there and now we have to clean it up. Mr. Ouellette stated that he believed some was left for shoring due to the soil. Mr. Wayne Sunderland stated the company was S&R Construction.
5. Mr. Souza, Building Inspector was present. Mr. Souza stated the electricity to the pumps has been restored but not the building; the pumps are working and he has the combination for the lock-box that holds the key, in order for him to gain access for periodic inspections. Mr. Souza stated there was water out there today on Borden Street past the building coming from the hill, which tells him there is a high water table there. Mr. Souza gave the Board an overview of what has transpired on the property in the past; he has been dealing with Mr. Joe DeGeorge, Terminal Manager. Mr. Souza stated for the time being, the situation is under control. Mr. Souza stated that it would be helpful if the BOS would send a letter to Yellow Freight for a status report on the property because the

building was for sale but he has heard they now have other plans for the property. Mr. Spirlet stated there was a lot of damage done to Borden Street due to the water and the pumps not working. Mr. Sullivan stated the letter from Mr. King should demand action on this matter also. **Motion** made by Mr. Vieira to send a letter to Yellow Freight requesting a status as to what will be done with the property and a demand for some action on the damage to Borden Street due to excessive water coming from the property and freezing over, destroying Borden Street, requesting an answer in a timely response. Second by Mr. Ouellette. The Board voted unanimously in favor.

6. **Motion** made by Mr. Sullivan to approve the request for the Samurai Sprint Mud Run per recommendation of the Police Department. Second by Mr. Ouellette. The Board voted unanimously in favor. Mr. Ed Howe, abutter stated he had concerns over the parking and the noise and would like more information on this. The Board asked Mr. Rob Russell, host of the run, for more information. Mr. Russell stated he had no comment. Mr. Sullivan and Mr. Ouellette then rescinded their motion. This matter will be brought back to the Board at their next meeting with the applicant being invited in and a recommendation coming from the Police Department.
7. Mr. King stated that at the Board's request, he polled the Department Heads for their input on the fee schedule for copies and he has forwarded their responses to the Board. Mr. King stated this matter was also discussed at a recent Department Head meeting and the consensus was to keep it at .50 per copy, as for larger projects, a quote is put together and presented to the person requesting copies; it is then up to the requester as to whether they want to proceed. If they wish to proceed, a check is sent before the copying is done. Mr. King stated that all but one department charges the same. **Motion** made by Mr. Sullivan to charge .50 per copy across the board for all departments. Mr. King stated the Department Heads noted that with more and more information on the website, there are fewer requests for this type of thing. Second by Mr. Spirlet. The Board voted unanimously in favor. Departments will be notified.
8. Mr. King stated that every year, the Federal Government requires all cities and towns to file a Stormwater Plan; this was completed by the Highway Department; both the Highway Department and Water Resources Management Committee were right on top of this. Mr. King stated the Watershed Alliance assisted Andrew Sousa of the Highway Department to get this done. **Motion** made by Mr. Spirlet to approve of the NPDES PII Small MS4 General Permit Annual Report. Second by Mr. Vieira. The Board voted unanimously in favor.
9. Mr. King referred to this item (Update on Payroll System) in his Town Administrator Report.
10. **Motion** made by Mr. Sullivan to accept and approve of a modification to the road race request by Westport and Beyond/the Erika Hall Memorial Fund. Second by Mr. Ouellette. The Board voted 4 in favor, 1-abstention (Dutra). Mr. Dutra disclosed that he would not vote on this matter due to being part of the Committee for the race. Mr. Spirlet questioned if the road use application was being used, which was voted and approved by the Board last year. Ms. Pelland stated yes.
11. Mr. Souza stated car lot inspections are being done every Wednesday afternoon by himself and Lt. Holden. Mr. Souza stated at least a dozen of the lots have been done and the majority have failed; photos of the failed lots have been provided to the Board. We are finding wetlands issues and oil spillages on the lots. The Conservation Commission has been provided with this information. In regards to Bernard Auto, a Cease & Desist Order is being recommended. **Motion** made by Mr. Sullivan to send a Cease & Desist Order to Bernard Auto Sales, 280 State Road. Second by Mr. Ouellette. The Board voted unanimously in favor. **Motion** made by Mr. Vieira that the Cease & Desist is effective ten (10) days from receipt of notice. Second by Mr. Ouellette. The Board voted unanimously in favor.
12. Mr. King stated last year the Board voted for a letter of support for Noquochoke Village; this is another request for a letter of support for another round of funding. Mr. Vieira stated that due to time constraints, he signed the letter, which is the same letter we sent last year; the Board just

needs to ratify that the letter was submitted; this is just so they can apply for another round of funding. **Motion** made by Mr. Sullivan to ratify the letter of support for Noquochoke Village being submitted due to timing. Second by Mr. Ouellette. The Board voted 4 in favor, 1-opposed (Spirlet). Mr. Dutra stated the letter for the next round of credits had to be submitted by this Thursday. Mr. Dutra stated the scope of the project will be going to the Planning Board and there will be a public hearing on April 30th at the Macomber School at 7:30 PM. Mr. Sullivan stated that obviously tonight was not the right time but he would like to revisit the PILOT on this.

13. **Motion** made by Mr. Spirlet to approve the transfer of a 1998 GMC Dump Truck with Fisher Snow Plow from the Cemetery Department to the Highway Department. Second by Mr. Ouellette. The Board voted unanimously in favor.
14. Mr. Dutra read the letter received from Rob Russell regarding a no parking zone around the Westport Rivers Winery. Mr. Russell was present. Ed Howe, abutter was also present. Mr. Dutra asked if a recommendation from the Police Department was received. Mr. King stated no, this request was received late, so he would recommend the Board table this matter until such recommendation is received. Mr. Dutra asked that it be placed on the next agenda under the first available time slot and asked Mr. King obtain a Police recommendation for the packets for next meeting. Mr. Spirlet asked that a parking plan be presented for next meeting. Mr. Howe stated this is a dense community (Cadman's Neck and Horseneck Roads) and a lot of people use that roadway and should input into this; all the people along these roads should be notified. Mr. Dutra stated we need the Police recommendation first, which will be available prior to the meeting and we will set the agenda item probably around 6:45 PM, even though it is not a public hearing. Mr. Howe asked if people will be notified. Mr. Dutra stated he felt it was Mr. Howe's responsibility to notify everyone involved. Discussion ensued regarding parking in that area. Mr. Vieira stated he felt the abutters who would be affected by the no parking should be notified allowing them to be present and be heard on this matter; perhaps Mr. Russell can take this task on, he is the requester. Mr. Sullivan suggested that the Town Administrator take this task on. Matter is tabled to next meeting.

Appointments

1. **Motion** made by Mr. Spirlet to appoint Steven J. Ouellette as BOS Rep. and Jim Whitin as Planning Board Rep. To the SRPEDD Commission. Second by Mr. Sullivan. The Board voted unanimously in favor.
2. **Motion** made by Mr. Spirlet to appoint Jim Hartnett, Delegate and Andrew Sousa, Alternate to the Joint Transportation Planning Group (JTPG). Second by Mr. Sullivan. The Board voted unanimously in favor.
3. **Motion** made by Mr. Spirlet to re-appoint Matthew Holden to the position of Full-Time Police Officer. Second by Mr. Ouellette. The Board voted unanimously in favor.

Minutes

Motion made by Mr. Sullivan to accept with amendment the Regular Meeting Minutes of April 6, 2015. Second by Mr. Ouellette. The Board voted 4 in favor, 1-abstention (Spirlet). Amendment: page 2, insert "who" under Time and Attendance Upgrade.

Selectmen Liaison Committee Reports – None.

Question and Answer Period – None.

Board Members Suggestions for Future Agenda Discussion / Action – None.

Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting – None.

Other Business

1. Mr. Sullivan again recognized the other three candidates in the race for Selectman and thanked them

for taking the time to get involved and making everyone step up their game. Mr. Dutra agreed and acknowledged a reasonable turnout for elections.

2. Mr. Vieira recognized the Westport Baseball League which started last Saturday, he wished them the best; opening day is May 2nd at 10AM for the Women's Softball League.
3. Mr. Spirlet also thanked all those that ran for office in the Annual Elections; all who put their names in were winners whether they were elected or not because it takes a lot of work; hats off to all.
4. Mr. Ouellette reminded everyone of Town Meeting and that the Board should post because there is a BOS Meeting the day before. Mr. Dutra stated the posting for the Board for ATM should be for Tuesday, Wednesday and Thursday, 6:30 PM.
5. Mr. Ouellette also thanked everyone for taking their election signs down promptly.

8:10 PM Executive Session

Motion made by Mr. Ouellette to enter into Executive Session pursuant to Massachusetts General Laws Chapter 30A, Section 21 to approve Executive Session Minutes of April 6, 2015 and to discuss Collective Bargaining (Implementation of Highway, Police, Fire, LAW contracts). Second by Mr. Spirlet. The Board voted unanimously in favor.

Roll Call Vote: Mr. Ouellette-aye. Mr. Spirlet-aye. Mr. Vieira-aye. Mr. Sullivan-aye. Mr. Dutra-aye.

8:39 PM Open Session

Motion made by Mr. Ouellette to adjourn the Board of Selectmen Meeting. Second by Mr. Spirlet. The Board voted unanimously in favor.

Adjournment.

Respectfully submitted,

Diane Pelland
Administrative Asst/Confidential Clerk to the Board of Selectmen

APPROVED: _____
Steven J. Ouellette, Clerk