

**BOARD OF SELECTMEN
REGULAR MEETING MINUTES
MONDAY
JULY 11, 2016**

Members Present: R. Michael Sullivan, Chairman
Craig J. Dutra, Vice Chairman
Steven J. Ouellette
Antone C. Vieira Jr.
Shana M. Shufelt, Clerk

Also Present: Timothy J. King, Town Administrator

Chairman Sullivan called the Board of Selectmen meeting to order at 6:05 P.M. in the Westport Town Hall, 816 Main Road, Westport, MA with the reciting of the Pledge of Allegiance by all present.

Pledge of Allegiance

Chairman's Announcement - Under MGL Chapter 30A, section 20(f) – Meeting being recorded.

Public and Board Member Comment

Acknowledgments & Recognitions

Appointments and/or Resignations

1. **Westport Water Resources Management Committee:**

Motion made by Mr. Dutra to appoint Elizabeth Collins (Precinct D Rep), Paul Joncas (ConCom Rep), Andrew Sousa (Hwy Dept Rep) and Edward Carey (WRWA Rep). Second by Mr. Vieira. The Board voted unanimously in favor.

Motion made by Mr. Vieira to appoint Robert Alves (Precinct C Rep). Second by Ms. Shufelt. The Board voted 4 in favor, 1-opposed (Dutra).

2. **Beach Committee:**

Motion made by Mr. Vieira to appoint Jeff Bull. Second by Mr. Ouellette. The Board voted 2 in favor, 3-opposed (Shufelt, Dutra, Sullivan). Discussion ensued by the Board with Jeff Bull and Tim St. Michel (Chairman of the Beach Committee).

Motion made by Ms. Shufelt to appoint William Underwood. Second by Mr. Dutra. The Board voted unanimously in favor.

3. **Buzzards Bay Action Committee:**

Motion made by Mr. Vieira to appoint Tim King (BOS Rep) and Craig Dutra (Alternate Rep). Second by Mr. Ouellette. The Board voted unanimously in favor.

4. **SRTA:**

Motion made by Mr. Dutra to appoint Michael P. Sullivan (BOS Rep) and Steven Ouellette (Alternate Rep). Second by Mr. Vieira. The Board voted unanimously in favor.

5. **Motion** made by Mr. Dutra to accept with regrets the resignation of Ken Schadeegg from the Historical Commission and to send a letter of thanks. Second by Mr. Ouellette. The Board voted unanimously in favor.

6. **Motion** made by Mr. Ouellette to appoint Steve Connors to the Westport Economic Development Task Force. Second by Ms. Shufelt. The Board voted unanimously in favor.

7. Present: Chris Leonard, John Azevedo and Gary A. Tripp. Mr. Azevedo stated two excellent candidates were interviewed; the Harbor and Shellfish Advisory Committees are recommending Gary Tripp; he has twenty years experience as an Assistant Harbormaster and excellent knowledge of the river. Mr. Leonard stated this would be a full-time position.

Motion made by Mr. Ouellette to appoint Gary Tripp as Deputy Director of Marine Services. Second by Ms. Shufelt. The Board voted unanimously in favor.

David Palmer – RE: 4th of July Parade

Present: David Palmer and Anne Boxler. Mr. Palmer gave a summary of another successful July 4th parade; the weather was perfect, participation was good, event though it was down from last year (2015). Mr. Palmer noted that the parade was made possible by donations; he wanted to thank the Board of Selectmen, Highway Department, Police Department, the Parade Committee members, the many volunteers, judges and Eddy Beaulieu and his family. Mr. Palmer read a list of donors from which \$4,608.00 was received. Ms. Boxler read the list of category winners from the parade. Mr. Palmer stated he hoped for next year, the Town can help by absorbing some of the expense of the Police and Highway Departments. Mr. Palmer stated that hopefully next year, this parade will be able to give away two scholarships. The Board thanked everyone involved in the parade.

Planning Board – RE: Master Plan Update

Present: James Whitin and David Cole (Planning Board members) and James Hartnett (Asst. to Town Administrator for special projects/Town Planner). Mr. Whitin stated they would be giving a presentation of the new Master Plan, which must be produced every ten years; the last one was in 2004. Mr. Whitin stated the Planning Board had set aside \$44,000 to do this but has only spent \$34,000; while we did buy some outside help, most of the work was done by volunteers who did an excellent job. Mr. Hartnett stated this project started out three years ago as an update to the Master Plan; but it turned into a new plan; it was a great committee made up of volunteers co-chaired by David Cole and Elaine Ostroff, who did a great job. Mr. Hartnett stated the Master Plan is a guidance for our vision for Westport and sets goals for that vision and recognizes those actions needed to reach our goals. The Planning Board started with the 2004 plan and started from there; the Board has approved the plan (under statute MGL Ch.41, section 81d) but for it to be effective, everyone must be involved. The old Master Plan had eight chapters, this new plan has nine chapters – the new chapter is specifically dedicated to education. Mr. Hartnett stated that with all the surveys, meetings and visioning sessions, education was the dominant force at a number of our meetings; people are passionate about it. Mr. Hartnett stated we have chapters on Capital Facilities and Human Services; Cultural and Historic Resources; Economic Development; Education; Housing; Land Use; Natural Resources; Open Space and Recreation; Traffic and Circulation; and Water, Wastewater and Stormwater – for each chapter a sub-committee was formed of 3-5 people. Mr. Hartnett highlighted some of the positive developments that seem to be moving forward: solar farms, a slaughter house, building projects (Police Station & School); also, stormwater management projects such as Hix Bridge and some Historical and Cultural activities have been flourishing well; farming, land protections, shellfishing (all lending to the rural character of the Town); we addressed protecting open space and community preservation. Mr. Cole stated the trends show a slow down in population new growth and building; there has been a demographic shift toward a more elderly population; farming is moving away from dairy and toward specialized areas; there is a new interest in investing in shellfishing; the school system is facing funding issues and poor public perception (the performance has been poor, which affects home sales); property sales are lagging and prices are below other towns; and the population is not going up rapidly. Mr. Cole stated the critical problems are public infrastructure (police station – needs public support and schools – fixing the schools is only half of the problem); the education (perception – poor performances, salaries are lower causing the loss of some of the best teachers, we are losing students to other schools); the water quality – we have many failed wells and nitrogen loading in the Westport River; and we have underfunding of public services, schools and elderly services. Mr. Cole stated they would be looking to the Board of Selectmen for leadership by way of action for generating support for the new police station, the preparation of a stormwater/wastewater plan that will address multiple problems in the Town and providing funding for critical Town services. Mr. Cole stated the basic message is, most residents like Westport the way it is but to preserve the Town and it's special qualities, we need to complete and implement these plans, provide adequate funding and continue on our course for the quality of life in Westport and keep the value of our properties. Mr. Sullivan thanked the

Planning Board for the working on this Master Plan and doing such a great job on this guiding document; this is a declaration and we should act on it going forward. Mr. Whitin stated that Mr. Hartnett has basically re-written all the chapters; we would like to make this a living document, rather than let it sit on the shelf and collect dust and we would be looking at setting up a Master Plan Implementation Sub-Committee to the Planning Board (he was not sure of the make-up of this committee but he would like members of the Planning Board, Board of Selectmen and appropriate representation depending on which chapter was being reviewed) in order to update this plan every six months. Ms. Shufelt questioned that some of the action plans have a time next to them and she was wondering what the time meant, such as page 1-8 has a column for time, is that for prioritization. Mr. Hartnett explained it is; some of the chapters were completely re-written so we did not add time to those but as we carried some of the 2004 plan over, we included some times; some are high priority but may take 2-3-4 years to do. Mr. Cole stated the Implementation Committee will be going back over these dates and prioritizing. Mr. Dutra stated the wake-up call and call to action for him was the fact that our surrounding communities, including distressed urban areas are increasing in home sales and property values, while we are going down; we have to rethink our way of doing business. This Town has resisted spending more money on taxes and schools, has short-changed all of our public services; by doing nothing, it is affecting our property values; we should be moving forward; until we invest more money from taxes, we will continue to go backwards, when following the recession we should be moving forward; until we can persuade, educate and cajole the residents of this Town, to invest more money through taxes in this Town, we are going to continue to move backwards. Mr. Cole stated we have to start moving this Town upward. Mr. Vieira stated the people who responded want to keep the Town as is and one of the attractive pieces is the rural character of the Town. Mr. Vieira referred to Mr. Dutra's remark of the property values; he did not see that in the report, property values all around us are down over the last 10 years more significantly than Westport. He don't see the values dropping in Town as it was suggested in the report; also, in the Education part, he agrees we need more funding in the system besides the buildings but it is a mistake not to suggest that our High School is not a level 1 because it is. Mr. Cole stated at the time we were drafting the school portion, we had a report from the State School Board of our educational system and our schools, all three levels were at level 2; this past year in the spring, test scores in the High School improved so the High School did move back up to level 1. Discussion ensued. Ms. Shufelt stated she found the Master Plan encouraging; on August 2nd, we will be voting on a new Police Station; she stated she is hearing, it is fine the way it is, but with infrastructure, you can't not keep it up without some investment; we can't let it all crumble and that is not just for schools, it is with everything; what she did find encouraging was that things have been laid out nicely in this plan for us to begin working on. Ms. Shufelt stated she liked that there is a plan. Mr. Cole stated people want rural character and no big box stores, then the only alternative is that we will need more money in taxes and debt overrides, and so forth. Mr. Sullivan stated we are blessed with a low tax rate, we are a lot like a cape or island town in respect to a modest level of services and a lot of people paying into the system that require services; maybe we don't pay enough taxes, we may need a modest increase in order to accommodate some of these things in the Master Plan. Mr. Vieira asked if the Planning Board worked with the Assessor's on the property values (are homes being sold over/lower the assessed value) because they should be included. Mr. Cole stated we talked to realtors in Town and the perception of the school system was a major negative factor in the real estate market; the statistics are real. Mr. Whitin stated by law, the Assessors have to assess based on curb value and that is determined by sales. Discussion again ensued. Mr. Hartnett stated the school department, with what they have to work with, is doing a great job. Mr. Sullivan stated this Master Plan is 3 years worth of work by a small group of people; he asked if the Executive Summary was separate and downloadable; Mr. Hartnett stated that it can be separated. David Dixon, resident, stated he was looking at the Chart that had an 18% increase, it looks like houses (parcels) are being taken off the market, how is that impacting sales. Mr. Hartnett explained it does have an impact, but they have a value and we have to balance the value with the properties coming off the tax rolls; when we sent out surveys and had workshops, that was the main thing people were looking for; people want open space and walking

paths. Mr. Cole stated there is no shortage of houses/properties for sale; Mr. Vieira stated there is a shortage of affordable housing. Discussion ensued. Mr. Whitin stated he wanted to make an observation, which was mentioned by Ms. Shufelt and that is on August 2, the Town will be voting on the Police Station; he asked who was promoting this because it is the first he has heard of this; who is in charge; why not put something in the papers. Mr. Cole agreed, that someone needs to get the word out, it should be put on the public channels. Mr. Vieira stated as an individual he supports it and campaigns for it but the Board of Selectmen may have a conflict with political campaigning. Mr. Sullivan thanked the Planning Board and volunteers for all their work on the Master Plan.

Bayside Restaurant – RE: Approval of an application request for a Change of Manager – Catherine E. Spivey for the Bayside Restaurant

Present: Attorney Robert Feingold, representing Bayside Restaurant and Catherine E. Spivey, Manager applicant. Attorney Feingold stated his client wanted to change the manager of Bayside Restaurant from Robert Carroll to his daughter, Catherine. Mr. Sullivan stated the application seems to be complete. **Motion** made by Mr. Ouellette to approve the request for a Change of Manager to Catherine E. Spivey. Second by Ms.. Shufelt. The Board voted unanimously in favor.

Westport Affordable Housing Trust – RE: Discussion of the proposed Grant Agreement for the Recaptured Loan Funds appropriated at Town Meeting for a new home Rehabilitation Grant Program for Westport Homeowners

Present: Elizabeth Collins, Craig J. Dutra and Leonardi Aray. Mr. Aray gave the Board a brief history of the grant agreement between the Board of Selectmen and the Housing Trust. The grant agreement will be for re-use of the recovered Community Development Block Grant funds which was appropriated at the Special Town Meeting in December, 2015; the recovered funds will be used for a new program (CRE-HAB) supporting the rehabilitation of existing housing in the Town; this will be granted on the condition that a deed rider be executed guaranteeing that the home will be designated as an affordable housing unit for 15 years. Mr. Aray stated the Housing Trust and the BOS must execute this grant agreement before any grant funds can be disbursed to the Town. Mr. Aray also provided a chart which shows the scope of the CRE-HAB program. **Motion** made by Mr. Dutra to approve the agreement. Second by Ms. Shufelt. The Board voted unanimously in favor.

Ryan Mann – RE: Approval of State Land Grant Application for 573 Adamsville Road

Present: Ryan Mann and Steve Sloan, WLCT. Mr. Mann explained that the WLCT have been working on an agreement with the Diocese and a Purchase & Sales Agreement for the acquisition of St. Vincent de Paul Camp; we have met with the Conservation Commission last week for their approval for this phase of this project but we still have to talk with the Community Preservation Committee about funding. Mr. Mann stated the deadline to file is Wednesday, July 13, 2016 for all municipalities for applying to get a State Land Grant, which allows for up to 56% of the property value (up to \$400,000) which can help with conservation projects; Mr. Mann stated that would be an incredible way to start this project with the Town of Westport. Mr. Sloan apologized for the hurried action they were requesting but they need to get this grant submitted on time. Mr. Mann stated we have started down the path to make something the whole Town can be proud of. Mr. Sullivan stated he was under the assumption that the Town had a first right of refusal; do we have one year to exercise this; Mr. Vieira stated we don't have the first right of refusal; what we have is a Diocese to work with us. Mr. Vieira stated the WLCT is before as a joint effort with the Town; he stated he has talked to some people to try to use this land as a cemetery or as possibly a recreational use. Mr. Vieira stated he did not think the Town was in a position to purchase this without partnering with another group anyways. Mr. Vieira stated the Diocese are probably a little embarrassed as they did not contact the Selectmen first, they thought they were talking to both; personally he believes them.

Motion made by Mr. Dutra to approve the FY'17 Land Grant application for \$400,000 and that we appoint Chris Capone as the Grant Manager for the Town of Westport on this grant and we authorize

the WLCT to execute the contracts related to this grant on behalf of the Town. Second by Mr. Ouellette. Discussion ensued. Mr. Sullivan stated we are looking at 82 acres and the Town will purchase a conservation restriction on 70 acres (Mr. Mann stated that would have to be confirmed by a survey) and in exchange, the Town will have public access on that property; Mr. Mann stated absolutely. Mr. Sullivan stated the property will be managed by the WLCT; Mr. Mann responded that was correct. Mr. Sullivan stated the Town is partnering to get \$400,000 of state money to be used; Mr. Mann stated this is not just a partnering, because the Town will be receiving a permanent Conservation Restriction. Discussion ensued. Mr. Sullivan asked what the possible negative outcomes could be for the Town in applying for this grant; what could go wrong for the Town; is there any obligation we could incur. Mr. King stated the only negative he could see is that the Diocese pays about \$18,000 in taxes; if the purchase does not go through, the Diocese will go out and market that property, possibly to developers. Mr. Sullivan stated or it could go to another non-profit, which will still come off the tax rolls; Mr. King stated that is correct. Mr. King stated there were no negatives outcomes with this grant application. Mr. King stated no. Discussion again ensued use of the parcel "A" for a cemetery. Mr. Sloan stated unfortunately, parcel A will be restricted and a cemetery will not be a compatible use; as for parcel "B", that is a possibility for a cemetery due to soils; Mr. Vieira stated there is 12 acres there, so we could possibly solve issues for a cemetery and recreation. Mr. Mann stated the area, we were looking at as a composite land; the area across from Quail Trail is a bit of a slope; the flat area is in parcel "B". Mr. Mann stated we are very early in this process, so we have not thought about the use yet, we are looking to preserve open space, views and protecting rare species and their habitat and looking at re-facilitating the reuse of parcel "B"; we are looking at this like a community project; whatever plan develops, it will benefit the Town; the overall process and mechanics are still being worked out. Mr. Mann stated he plans on keeping everyone informed every step of the way. Mr. Mann stated he has spoken with Jim Hartnett and Chris Capone about ideas and he will be looking to the Selectmen for their ideas. Mr. Vieira stated he should also speak with Recreation and Cemetery. Mr. Ouellette reminded everyone that this would have to go to Town Meeting; it is not something that is being decided tonight. The Board voted unanimously in favor.

David Dixon – RE: Measurement of Noise Compliance created by Excel Recycling

Present: Mr. & Mrs. Dixon, 9 Strawberry Lane. Mr. Dixon stated he sent a letter to the BOS regarding noise coming from Excel Recycling. Mr. Dixon explained the situation and stated that the quality of life near Excel is horrible. Mr. Dixon stated in his opinion, Excel is easily exceeding the standard for noise levels and at this time, he is suggesting some monitoring of the noise levels to take place. Mr. Dixon stated he can't sit on his porch and relax; Excel has a long continuous problem and history of this. Mr. Dixon stated he elaborated the situation in his letter. Mr. Sullivan stated he understood but it is not fair to speak about Excel without their presence. Mrs. Dixon stated this home is their retirement. Mr. Dixon stated he did not go around, knocking on doors; but something should be done; the Town has no meter because he has been told it is broken; this is a complex issue; we need to establish an ambient level. Mr. Sullivan stated you moved into Town around 2012; just after there was a settlement agreement; at that time, the neighbors (abutters) were in agreement; but now in your opinion, the noise levels are exceeding. Mr. Sullivan stated he was not aware that the sound meter was in disrepair; Mr. King stated he was not aware either. Mr. Sullivan stated to Mr. Dixon, this is what we are going to do; we are going to fix our meter and then we will begin to address your concerns. Mr. King stated that in the zoning permit, there were other requirements that had to be met and he will make sure that the Building Commissioner checks on those also during his inspection for compliance. Mr. Dixon stated it can't be expected that staff be on the site at all times and the office is very busy; but the monitoring of the noise can be done remotely, it is almost imperative with this situation. Mr. Vieira questioned where Mr. Dixon was in relation to the Excel property. Mr. Dixon stated he was on Strawberry Lane; he sent photos in to show his location. Ms. Shufelt stated she appreciated the effort that was put into this request and outlined the problem for the BOS. Richard Wood, co-manager of PCD Properties, stated the closet piece in the Woodland Farms development is near Excel; he has heard the noise; currently

that closest parcel is for sale and our realtor, among other people, have said the noise is a detriment; if we are showing that property, that type of detriment affects the serenity of Westport. Mr. Dixon also mentioned ground contamination due to the old garage that was there. Mr. Wood stated he would appreciate anything the Board can do and asked to be kept abreast of any progress. Mr. Sullivan stated he appreciated Mr. & Mrs. Dixon's patience with this.

Action Items

1. **Motion** made by Mr. Dutra to approve the 3-year Memorandum of Agreement with the Westport Police Association. Second by Mr. Ouellette. The Board voted unanimously in favor.
2. **Motion** made by Mr. Dutra to approve the 3-year Memorandum of Agreement with the Westport Permanent Firefighters Association, Local 1802. Second by Mr. Ouellette. The Board voted unanimously in favor.
3. **Motion** made by Mr. Dutra to accept the donations made to the COA in the amount of \$106. (\$96 from the Second Half Bridge and \$10 from Osteo Class). Second by Mr. Ouellette. The Board voted unanimously in favor.

Liquor Licenses

1. **Motion** made by Mr. Ouellette to approve five One-Day All-Alcohol Liquor Licenses for the Holy Ghost Club as follows: Fundraiser – Saturday, August 6, 2016 – 12PM to 5PM / Family Reunion – Sunday, August 7, 2016 – 12PM to 5PM / Pig Roast – Saturday, August 13, 2016 – 3PM to 9PM / Clamboil – Sunday, August 21, 2016 – 11AM to 6PM / 25th Annual Clamboil – Sunday, August 28, 2016 – 12PM to 5PM. Second by Mr. Dutra. The Board voted unanimously in favor.

End of Year Budget Transfer Requests

Mr. King explained the request. Discussion ensued. **Motion** made by Mr. Dutra to approve an End of the Year Budget Transfer request in the amount of \$5,000 (from Legal – General Expenses to Town Hall/Annex – General Expenses). Second by Mr. Ouellette. The Board voted unanimously in favor.

Town Administrator Report

4th of July Parade: Mr. King stated kudos to the organizers of the 4th of July Parade in Westport; it was a very nice event with wonderful weather.

Coastal Barrier Resources: Mr. King stated the Town was contacted by Terri Fish from US Fish & Wildlife. She wanted to know if the Town was interested in having three groups of Town owned waterfront proximate parcels be placed in a more restrictive category. The areas are in the areas of Cherry & Webb, Westport Point, and East Beach. Designating them as “Otherwise Protected Areas (OPA’s)” would not be advantageous to the Town. Mr. King stated he has provided the Board with a report from Jim Hartnett and Chris Capone. It was requested that Mr. King look into the pipin plover letter received from Terri Fish due to the State relaxing some of the restrictions.

Town Provided Services for Town Events: Mr. King reviewed a report that was requested by the Board on Town-provided services and stated the Town provides municipal services for some events in Town and does not for others. In some cases the services are limited to having a Police assessment of the needs; in other cases the event sponsor pays for some services such as Police Details but not for other services such as labor, trucks, and materials supplied by the Highway Department. It is important for the Board of Selectmen to have a standard and even-handed policy addressing this issue. It is equally important for the Board to know the value and cost of the services provided. Mr. King provided the Board with a memo outlining this matter. Mr. Dutra stated there should be a small sub-committee to go deal with this because there is a sufficient level of complexity and this Board is not ready to deal with this matter tonight; perhaps 2-3 BOS members could meet with the Highway Surveyor, Police Chief and Fire Chief. **Motion** made by Mr. Vieira to allow Craig Dutra, Tim King and Shana Shufelt to meet with the Highway, Police and Fire Departments and come back to the Board with a suggested policy. Second by Mr. Ouellette. The Board voted unanimously in favor.

Department of Revenue – Division of Local Services: Mr. King stated that before the last meeting, the DLS was agreeable to providing assistance to the Town as it looks at Assessing Services. Mr. King stated he has provided the Board with a letter from the DLS confirming that offer.

New Public Records Law: Mr. King stated there is a new Public Records Law that will significantly impact the requirements of municipalities providing information to different organizations. Mr. King stated he has provided the Board with that information. Mr. King stated he will be providing this information to the Department Heads and he suspects we may need additional training on this from either the State or Town Counsel so we understand and comply.

Community Television- Monthly Report: Mr. King stated he has provided the monthly report from John Rezendes. Attached is John Rezendes Monthly Report. Mr. King stated the projector and white board are to be installed this Thursday.

Discussion Items

Head of Westport Parking

Mr. Sullivan stated we asked Town Counsel about Parking on Town Landings and we have received a response. Mr. Vieira stated we have Town Counsel's response but what he was looking for was a response from the Safety Officer. Mr. Vieira stated he felt that we owe the people at the Head of Westport some kind of response from the Board as to what action we were going to take in terms of traffic and parking; this is separate from what we are doing with the landing commission. Mr. Vieira stated the response from K&P regarding the landing and that is okay but he would like to see some kind of agreement or policy on public safety down there; traffic, turn-arounds, school buses, all kinds of safety concerns. Mr. Vieira stated there were signs for no parking. Mr. Vieira stated he was looking for some kind of consensus for the traffic flow down there, safety wise. Mr. Vieira stated he thought Lt. Bell was working on this a couple of months ago and that is why he was surprised to see something from K&P instead. Mr. King stated he would check with Lt. Bell. Mr. Sullivan stated he thought there was a parking plan sponsored by the Landing Commission and vetted through the Planning Board. Mr. Dutra stated he thought it included the kayak shop also. Mr. King stated that Mr. Vieira is looking for a plan that is larger than just the landing. Mr. Vieira stated these are separate issues to some degree; right now, there is hap-hazard parking on the road, trucks going in and out of the landing and we need to consider residents and businesses; we have had accidents down there, so we need to address these areas. Mr. Sullivan stated that Mr. Vieira was looking for an interim plan. Mr. Vieira stated he was looking at something positive for down the road while waiting for the other. Discussion ensued the information received from Town Counsel. Sasha Sullivan, 494 Old County Road, stated that she wanted to clarify that the parking plan that they put in a grant for, is all fine for down the line; presently, there is trucks parking in the landing and other issues of parking on the bridge (where there are signs stating no parking), half the time, when she tries to leave out of her driveway, she has to wait for someone to come out of the store; there is no enforcement about who is parking where; the issue is safety; this is a high congestion area and the streets are not wide enough for parking on both sides; there is the issue of speeding and putting it all together is a bad mix. Ms. Sullivan stated this happens every day, all year long; we can't wait for the WRWA project or the grant; this Town has to make a commitment to this area. Mr. Sullivan asked Mr. King to contact Lt. Bell and bring something back for the next meeting.

Department of Public Works

Mr. Sullivan stated that as a Board, about a 1-1 ½ years ago, took an ambitious plan of trying to divisionalize our Town Government to achieve efficiency. Mr. Sullivan stated that in our haste in trying to move the Town ahead organizationally, we did not achieve any of this; as a Board, we have revisited this one item and asked Mr. King to give us a proposal on one single item: Department of Public Works. Mr. Sullivan stated this one project will take us a single year if we want to do it successfully. Mr. King summarized his memo by reviewing the high points. Mr. Vieira stated he respected the cross-training of departments and the Transfer Station may be down the road but at this time, he did not see going top-heavy with administration (maybe 5-10 years down the road we may look at this differently);

as for a DPW Director and Operations Manager, this can all be done with re-assignments of existing personnel and have them answer to the BOS/Town Administrator. Mr. Vieira stated with the size of our Town, he would hope that the Board would not look to implement this type of administrative staff; we would be hard-pressed to find all these people; he would like to put the money to the people who are doing the work. Mr. Dutra stated he disagreed, we are not adding four administrative positions and this is not a cost-saving route; we are re-classifying positions; this is long overdue and as Mr. King has pointed out in several instances such as seasonal workers/cross-training/paying of over-time. Mr. Dutra stated this is an opportunity to work smarter, more efficiently and we need to move forward; this is not going to happen over-night, we need to negotiate with the Unions and work with the Department Heads to truly understand what people are doing. Mr. Dutra stated we have a lot of areas but this is an area that has been looking for attention for a long time. Mr. Vieira stated he would be more receptive if we were looking at other areas that have a higher priority because presently, this area is not broken. Mr. Vieira stated that under this description, we are looking at a full-time engineer who is going to be overseeing what the operations' person is going to be doing in assignments, plus an administration person and a clerk; Mr. Vieira stated he was not even sure where to go with the Transfer Station. Mr. Sullivan stated this is the first cut at this plan; we wanted to introduce it and get feedback; we will want to flush this plan out more with more details; we need to put numbers to this plan and have more discussion with the affected departments. Ms. Shufelt stated she would want to see the details so she could better understand the duties; understand this, without a whole lot of new money, there is no way we can meet our fiscal challenges going out 3 to 5 years from now unless we restructure the ways things are working; it is possible there are other areas that this should be happening and probably is but there is no way we can keep all the people and heads the way they are because we can't fund the staffing; in her opinion, if we consolidate under one, even though you don't save money right away, we would have more opportunities to make some more changes but she is very supportive of this and would like more details in going forward. Mr. Vieira stated we just went through the Marine Services Director and tonight we appointed a Deputy Director; one of the areas that attracted this Board to that operation was a cost saving and making that department more efficient but where is the cost saving; even looking at efficiency, when you look back at how we got things done in the old days with the Harbormaster and Shellfish Constable, was direct responses to things happening; with the Cemetery Superintendent, things happened a little differently; what he was suggesting is that we need to cross-train people; he did not want to be top-heavy with administration. Mr. Ouellette stated he was glad Mr. King included buildings, grounds and the waterline because currently it is not being addressed and we have issues with the Middle School right now; we need structure, it is important; to pay someone \$75k to watch over two people and give them a \$7,500 raise the first year, Mr. Ouellette stated he did not get it. Mr. Ouellette stated yes, we definitely need this type of structure and yes, it does need to be tweaked but no one mentioned that it also needs to go to Town Meeting for approval and the Legislation. Mr. Ouellette stated it is important to keep moving forward; we are being compared to Rehoboth who is a quarter of the size of us; we just have to remember, this is roads and streets. Mr. Sullivan stated there is a consensus that we want to move forward, flush out this plan more and to have more details presented to the Board from Mr. King. Mr. Vieira stated the Board of Health should be contacted due to the Transfer Station. Mr. Dutra stated we are not ready to vote on this; it is just to let the public know what we are thinking about and to get some public input on it. Mr. King stated this was brought up with the LAW Union during collective bargaining and he has spoken with Scott Taveira, Highway Dept. Union Representative. Mr. Sullivan stated he would like Mr. King to put together a time-line on this because it would be critical.

Minutes - None.

Selectmen Liaison Committee Reports

Mr. Vieira mentioned there will be Cable Advisory Board meeting on July 21, 2016; we have an issue down in the harbor area close to the line, where there is no access to Charter, and Charter is negotiating with Comcast; there maybe 10-15 homes who will have Comcast services instead of Charter.

Question and Answer Period – None.

Board Members Suggestions for Future Agenda Discussion / Action

1. Mr. Vieira mentioned that discussions should begin regarding the Middle School.

Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting – None.

Other Business

1. Ms. Shufelt mentioned August 2nd Election for the Police Station Debt Exclusion; the Police website has information as well as their facebook page. This is a single item ballot.
2. Mr. Ouellette mentioned the Westport Fair this weekend; everyone should attend to support the community, it begins on Wednesday night.
3. Mr. Ouellette stated the intersection of Rte. 177 and Rte. 6 has no lights, it is a mess, the project seems to have had the brakes put on; he asked Mr. King to get an update on this situation.
4. Mr. Ouellette mentioned that a clamboil fundraiser was being held for a former resident, DJ Bishop (he dove into Lake Noquochoke and became paralyzed from the neck down – former baseball player in Town) on July 30th; anyone interested in purchasing tickets can contact him or contact the BOS Office to be redirected; tickets are limited.
5. Mr. Vieira asked Mr. King to look into the line painting on Rte. 88; see if he can move it along with MA DOT and check with the Police Chief, he may have some information.

9:15 PM Executive Session

Motion made by Mr. Dutra to enter into Executive Session pursuant to Massachusetts General Laws Chapter 30A, Section 21 to vote to release Executive Session Minutes and Collective Bargaining for LAW, AFSCME. Second by Mr. Ouellette. The Board voted unanimously in favor.

Roll Call Vote: Mr. Dutra-aye. Mr. Ouellette-aye. Ms. Shufelt-aye. Mr. Vieira-aye. Mr. Sullivan-aye.

Mr. Sullivan announced the Board would return to Open Session in order to adjourn.

9:38 PM Open Session

Motion made by Mr. Dutra to adjourn the Board of Selectmen meeting. Second by Mr. Ouellette. The Board voted unanimously in favor.

Adjournment.

Respectfully submitted,
Diane Pelland, Administrative Asst/Confidential Clerk
to the Board of Selectmen

APPROVED: Shana M. Shufelt, Clerk