

**BOARD OF SELECTMEN
REGULAR MEETING MINUTES
MONDAY
MAY 16, 2016**

Members Present: R. Michael Sullivan, Chairman
Craig J. Dutra, Vice Chairman
Antone C. Vieira Jr.
Shana M. Shufelt, Clerk
Also Present: Timothy J. King, Town Administrator
Members Absent: Steven J. Ouellette

Chairman Sullivan called the Board of Selectmen meeting to order at 6:00 P.M. in the Westport Town Hall, 816 Main Road, Westport, MA with the reciting of the Pledge of Allegiance by all present.

Chairman's Announcement - Under MGL Chapter 30A, section 20(f) – Meeting being recorded.

At this time, per request of the Board at their last meeting, Police Lt. John Bell was present to introduce the latest appointees to the Westport Police Department. Lt. Bell introduced and gave a brief background of Full-Time Police Officer Nicholas B. Frustaci and Part-Time Reserve Police Officers Zackary Shay and Cody Smith. The Board welcomed, congratulated and wished them success in their careers.

Lt. Bell ask if he could speak on a couple of events that will be taking place at the Head of Westport Landing, which he had some safety concerns over for during River Day and the upcoming event by Dharma Voyage for a boat launching. Lt. Bell stated there may be children attending and the wall along the river is not safe; there were signs at one time saying “Keep off the wall”; he asked if the signs could be put up again for both of the events. Mr. Sullivan questioned, both sides? Lt. Bell stated at least the south side of the river on the west side along the stone wall. Mr. Sullivan recognized Debra Weaver, Director of the Watershed and asked if there was something they could do to make sure that Lt. Bell's concerns of people sitting on the wall are addressed during these events. Mr. Dutra stated that last year, yellow tape and signs were put up telling people to stay off the stonewalls. Mr. Bull stated that potentially, there will be a fence up. Mr. Millham stated they are proposing putting up a 100 ft. of fence and tape on either side of the channel from the bridge south so it covers the whole area. Discussion ensued. Mr. Millham stated signs can be put again this year. Mr. Millham asked if Lt. Bell wanted the signs on both sides; Lt. Bell stated the west side only; also, there is another event coming in June for Dharma Voyage, and asked if the same thing could be done. Mr. Millham stated if the signs are still not standing, we will replace them for that event.

Public and Board Member Comment – None.

Acknowledgments & Recognitions – None.

Appointments and/or Resignations

1. **Motion** made by Mr. Dutra to appoint Martin W. Costa to the Commission on Disability. Second by Mr. Vieira. The Board voted 3 in favor, 2-absent (Ouellette, Shufelt). *Mr. Costa was present and gave a brief personal background.
2. **Motion** made by Mr. Dutra to accept the resignation of Kylie E. Ouellette as Full-Time Dispatcher and to send a letter of thanks. Second by Mr. Vieira. The Board voted 3 in favor, 2-absent (Ouellette, Shufelt).

3. **Motion** made by Mr. Vieira to appoint Kylie E. Ouellette as a Part-Time Dispatcher and Reserve Police Officer. Second by Mr. Dutra. The Board voted 3 in favor, 2-absent (Ouellette, Shufelt).
4. **Motion** made by Mr. Vieira to re-appoint Douglas Wenson as a Full-Time Police Officer. Second by Mr. Dutra. The Board voted 3 in favor, 2-absent (Ouellette, Shufelt).
5. **Motion** made by Mr. Dutra to nominate Steven Ouellette for consideration as a BOS Representative to the Southeastern MA Metropolitan Planning Organization (SMMPO). Second by Mr. Vieira. The Board voted 3 in favor, 2-absent (Ouellette, Shufelt).
6. **Motion** made by Mr. Dutra to appoint Kyle Desrosiers as a Seasonal Cemetery worker. Second by Mr. Vieira. The Board voted 3 in favor, 2-absent (Ouellette, Shufelt).
7. **Motion** made by Mr. Dutra to appoint Debra Moore and Susan Maynard as Seasonal Clerks for the Tax Collector's Office. Second by Vieira. The Board voted 3 in favor, 2-absent (Ouellette, Shufelt).

Ms. Shufelt arrives at 6:25PM (during the Landing Commission discussion).

Landing Commission – RE: Discussion and approval of Seaport Economic Council Program 2016 Grant Application.

Present: Carl Tripp, Tony Millham, Jeff Bull, Sasha Sullivan, Brad Brightman/Treasurer (Landing Commissioners), James Hartnett (Town Planner) and Debra Weaver (Watershed Alliance). Mr. Hartnett stated about a month or so ago, the Landing Commission asked if we could look at the Seaport Economic Council Grant Application, which is available to communities here; so, Lucy Tabit, Debra Weaver and the Watershed Alliance and himself worked together to put this application together and sought the support of the Landing Commission; this application will be for improvements to the Head Town Landing, at the northerly end of the Westport River. Mr. Hartnett stated that essentially, the project would be around \$368,000; \$30,000 has already been spent by the Watershed Alliance for permitting and site plan review, etc.; we would be looking at \$249,000 directly from Seaport Economic Council; the Town's match, and this was one of the benefits we had this year was \$89,000 coming from Community Preservation Act Funds for the wall project along the east side of the river, so there is no additional match from the Town; roughly \$95,000 would be spent on the east side for improvements (parking, handicap accessibility, sidewalks/curbing, enclosures for portable restrooms, benches, lighting, general site improvements, etc), \$40,000 set aside for stormwater improvements (including work on the parking area and gravel area – replicated wetland areas); \$54,000 aside for the kayak/small boat ramp-east side; \$32,000 aside for engineering and permitting and construction management; \$28,000 aside for the west side for more design and permitting. Mr. Hartnett stated this will be open for more discussion with the neighborhood, various groups and boards to see if there is interest in doing anything on that side. Mr. Hartnett stated this will be for more passive type recreation. Mr. Sullivan asked if there was flexibility on the west. Mr. Hartnett stated there is flexibility for both sides of the river in case some things change. Mr. Hartnett stated that the Seaport Economic Council seems willing to work with us. Mr. Sullivan stated this is for the east and west sides of the East Branch of the Westport River, just as it goes up to the bridge on Old County Road. Mr. Tripp stated it will be the east side (Drift Road) in that area. Mr. Tripp stated he would like input from the neighbors in that area. Mr. Sullivan asked about a time frame for these discussions. Mr. Tripp stated the application is due by June 1st. Mr. Hartnett stated we should know by the end of summer perhaps into the fall knowing that State money comes quickly and slowly; in the meantime, we do have some permitting to get done, so if there is a little bit of a slow-down, it won't be a problem; even on the east side we have some permitting to do along the waterfront; there could possibly be Chapter 90 funds. Mr. Hartnett stated he felt the time frame is going to work well. Mr. Hartnett stated this will also benefit the businesses that are there such as the kayak shop, the variety store and the Watershed building. Mr. Hartnett stated this is also an independent program, so regardless of what is there on Town land, it will benefit all. Mr. Sullivan stated he wanted to thank everyone for taking the initiative and going out and finding these opportunities. Discussion ensued. Mr. Tripp stated that if in fact, they see a need for further improvements, we may get additional funding because every quarter they look at new applications so

we could do phases 1, 2, 3; it is not just a one lump funding, in the future, we may get additional funding if necessary. Mr. Sullivan stated he knew Ms. Weaver has been helpful in this process and thanked her. Mr. Sullivan stated the money will be spent on Town property but the Watershed will derive some indirect benefits also. Mr. Tripp stated that abutters will benefit by the area being improved and this will take a big part of the runoff (even from roofs) out of there; the large culvert at the bottom of the road at the entrance to the landing is inadequate, so hopefully we can improve that also; and it will take a big part of the runoff that comes down from the Middle School. Mr. Vieira stated there is a separate grant that has been being worked on also for stormwater runoff by the Water Resources Committee for the water from the Middle School and the Powder House, which will focus a little differently from that piece, so hopefully, we can take advantage of funding from both. Mr. Vieira stated he is going to support this but he would ask that as soon as possible, a meeting takes place with the neighborhood association and to share with them what you are planning and to get some input and suggestions from them; also, the Planning Board likes to consult with folks on this type of stuff; secondly, he did not see anything here for the Highway Department and he thinks that is a mistake because we have gotten a lot of grants in the past two to three years, where we end up with the Highway Department doing 50% of the work to finish the grant and we don't have any way of paying them; the Town needs to get reimbursed for some of the stuff the Highway is doing and he would ask, if it is not too late, to consider a percentage of the dollars going for Highway involvement because you know, they are going to be asked to do certain things down there; what happens, is that it comes out of a budget that is already booked; this is a lot of pressure on folks and departments that don't have the funds to do this. Mr. Tripp asked how that works; what hourly rate would be figured. Mr. Vieira stated he would ask the Chair and Town Administrator to work on that; we had the Middle School grant that had a lot of work done by the Highway Dept.; he did not believe the Highway was opposed to doing the work but if there is some way, when writing grants, that it be written as part of the project it would alleviate some of the pressure of a very limited budget. Mr. Sullivan asked Mr. Tripp if they were planning on the Town doing some in-kind service. Mr. Hartnett stated no, at this point they were looking to contract out all the work. Discussion ensued. Mr. King asked if they had discussed the proposal with the Water Resource Management Committee. Mr. Hartnett stated they did send them a copy of the grant about three weeks ago. William Harkins, Chair WRMC stated we did not meet last month, so we were unable to talk about the plan that was submitted to us; he stated he did have a couple of concerns, one being the zoning board of appeals and secondly, no one has talked to our committee about including in the grant, possibly re-mediating some of the other stormwater issues. Mr. Harkins stated he understood that there is \$40,000 to work with stormwater on the site but we also have underlying issues and larger issues that are exacerbating the problem on Reed Road; phase two is going to be dealing with the west side of the river and we still have a significant stormwater issue coming down the hill. Mr. Harkins stated he would like to get together with the other committees to see how they can deal with those issues because if they go forward with this plan as is and those other conditions are not re-mediated, in the future, we will have to be disturbing work that is already done. Discussion again ensued. Mr. Dutra stated it good to have these meetings take place and it is important to recognize as Mr. Tripp has pointed out, this will be attempts at a multi-year funding source for a multi-year project but time is of the essence; we are meeting one day before the application is due so he would recommend with the understanding that the Commission and Planning Board do reach out to the Water Resource Committee. **Motion** made by Mr. Dutra that the Board move to approve the submission of this grant and put it forward so we can have all our ducks in a row with a deadline fast approaching of June 1st. Second by Mr. Vieira. Discussion ensued. Mr. Vieira reminded them that they should touch base with Conservation and Board of Health as well. The Board voted 4 in favor, 1-absent (Ouellette).

Janice P. Dey – RE: Request for a change of hours for The Westporter Plantation & Cookery, Inc. d/b/a The Westporter, 1031 Main Road.

Janice Dey, owner and Andrew Laubi, Bar Manager were present. Ms. Dey explained the reason for her request for a change of extended hours due to an uptake in business. Ms. Dey stated she has been in business for 23 years; there has never been any problems; she runs her business with the highest standards and 90% of her employees are Westport residents. Ms. Shufelt asked if there were any residences near her business. Ms. Dey stated there is one home across the street from her business and when she opened her business, she went to visit them, gave them her business card and told them if they ever had a problem with anything, just to give her a call. The hours being requested are for Sunday through Saturday from 11:00AM to 1:00AM daily. **Motion** made by Mr. Dutra to approve the change of hours as requested. Second by Ms. Shufelt. The Board voted 4 in favor, 1-absent (Ouellette).

At this time, Ms. Dey took the opportunity to remind everyone that May is Lyme Disease Awareness Month. She urged everyone to educate themselves and to get screening; she also thanked Barbara Smith for putting up banners at the playgrounds reminding everyone.

Public Hearing – RE: An application request of Kevin R. Curt for transfer of a six-month seasonal trailer permit for recreational purposes to locate a trailer on 49 East Beach Road. The property is shown on Assessor's Map 76A, Lot 14.

The public hearing was opened at 6:47 PM. Kevin R. Curt was present. Mr. Sullivan noted that all paperwork was in order. **Motion** made by Mr. Dutra to approve the transfer of a six-month seasonal trailer permit for 49 East Beach Road. Second by Mr. Vieira. The Board voted 4 in favor, 1-absent (Ouellette). The public hearing is closed at 6:49 PM.

Action Items

1. Lt. John Bell stated he had safety concerns of the walls along river, that they were unsafe and he asked that signs be put up to keep people off the wall, especially on the west side. Mr. Millham, Landing Commissioner, stated potentially there will be a fence and taping off of the area. Mr. Robert Alves reminded the Board that the Girls' Softball League would be having practice and games during the parking event for River Day. Mr. Tripp stated they would work with the Watershed to make sure of the parking; Debra Weaver, WRWA stated she will give parking instructions. Mr. Vieira stated again, the Highway Department is being used and there is no mechanism in place in order to have the Highway Department reimbursed for their work for River Day; we need a long-term strategy for how we deal with this in terms of labor and support costs. Mr. Dutra agreed with Mr. Vieira; the Police Department gets paid for their details and there should also be something in place for the Highway and Fire Departments for reimbursements for when they have to handle special events. Mr. Sullivan asked Mr. Gonsalves to put a list of activities, their costs and who the beneficiaries are of these events and submit it to the BOS for consideration; he also asked Mr. Gonsalves to look at how other towns handle these types of events. **Motion** made by Mr. Dutra to approve the request of the WRWA to utilize the Head Landing area for River Day based on the recommendations of the Police Department. Second by Mr. Vieira. The Board voted 4 in favor, 1-absent (Ouellette).
2. The Board requested the Conservation Commission to attend their next meeting (5/31/16) to discuss their request regarding the permitting process for seasonal trailers on a barrier beach.
3. **Motion** made by Mr. Dutra to approve the Orders of Taking for Devol Avenue and Cortney Drive. Second by Mr. Vieira. The Board voted 4 in favor, 1-absent (Ouellette).
4. **Motion** made by Mr. Dutra to approve the request of Acoaxet Club, Inc. d/b/a The Pro Shop for New Officer/Directors. Second by Ms. Shufelt. The Board voted 4 in favor, 1-absent (Ouellette).
5. **Motion** made by Mr. Dutra to approve the request of Anne Wodlinger for parking along Horseneck Road on July 23, 2016 for a wedding to be held on Little Beach Road, Dartmouth, MA per the Police Department recommendation. Second by Mr. Vieira. The Board voted 4 in favor, 1-absent (Ouellette). It was noted to make Ms. Wodlinger aware that she should contact the Town of Dartmouth because that side of Horseneck Road is actually Dartmouth.

6. **Motion** made by Ms. Shufelt to accept the COA donation in the amount of \$34.00. Second by Mr. Dutra. The Board voted 4 in favor, 1-absent (Ouellette).
7. Mr. King explained the reason for the request to the Board. **Motion** made by Mr. Dutra to approve the End of the Year Budget Transfer for Town Hall/Annex in the amount of \$5,000. Second by Ms. Shufelt. The Board voted 4 in favor, 1-absent (Ouellette).

Liquor Licenses

1. **Motion** made by Mr. Dutra to approve a One-Day Liquor License for the Holy Ghost Club for a Burial Fundraiser subject to adherence of the Police Department recommendation. Second by Mr. Vieira. The Board voted 4 in favor, 1-absent (Ouellette).
2. **Motion** made by Mr. Dutra to approve a Farmer's Market License for Running Brook Vineyards and Winery for use at the Westport Farmer's Market, 830 Drift Road. Second by Ms. Shufelt. The Board voted 4 in favor, 1-absent (Ouellette).

Town Administrator Report

FY 2017 Municipal Budget – Final: Mr. King stated he has provided the Board with the final budget as approved at Town Meeting. Mr. Sullivan asked that it be made available to the Board in spreadsheet form and that this information be placed on the Town's website.

Westport Total Nitrogen (TMDL) Public Hearing: Mr. King stated that DEP has scheduled a public meeting for June 23, 2016 at 4PM at the Town Hall Annex to discuss the Westport TMDL Report related to total nitogen.

Beach Avenue Maintenance: Mr. King stated he inquired of the Conservation Agent as to the status of the Town's request for approval to do limited maintenance on Beach Avenue. Mr. King stated he has provided the Board with a response from the Division of Fisheries and Wildlife containing a number of concerns; it seems they misunderstood the work we are proposing. Mr. King stated that Sean Leach has offered to contact them; as soon as he hears back, they will work together to get this straightened out. Mr. Sullivan stated the last 600 ft. of Beach Avenue (east of Town Avenue) is closed to traffic. Highway Surveyor Chris Gonsalves stated it is open but should be used with caution because of the sand. Mr. Sullivan stated we just finished settling the lawsuit with the State over this issue; the settlement involved us limiting our activities to before April 1st and after the middle of August, so Mr. Gonsalves was able to do what needed to get done after the winter before April 1st and then we had another storm that filled in the road with sand (this happens all the time) but we want to proceed in such a way that we don't end up in another lawsuit with the State. Mr. Sullivan stated the last information he had was that a sign was going to be posted "closed". Mr. Dutra stated that was his understanding also. Mr. King stated he was hoping to have heard back from Mr. Leach so that would not be necessary. Mr. Dutra stated that given the fact that we have a pretty definitive letter, that was communicated to the Conservation Agent, and this is the second very strongly worded letter we have received in as many months from the State regulatory agency, we should air on the side of caution; the letters are getting terser and terser and the consequences for fines will be getting higher; he would caution Mr. Leach that if there is a question, time is needed for clarification. Discussion ensued. Ms. Shufelt stated she agreed with what Board members were saying but she wanted to be clear with the public that the letter from the State clearly says no work or other activities related to your filing may be conducted anywhere on the project site until the Division completes its' review; the State is telling us that we are not to remove the sand from the road, so what we are talking about is changing the position of the State by clarifying what we want to do down there, that it is not a major project, just minor maintenance; it is not the Highway Department not doing their job or us telling them not remove the sand, it is the State. Mr. King stated he will work on this and get clarification with the State that this is minor maintenance work only. Mr. Vieira stated the Chair and Vice Chair have talked about a legal battle with the State but there is also another State Agency called MA Discrimination for Handicap Accessibility; now, one State agency is protecting the pipin plover, so let's put some things in perspective as well. Mr. Sullivan stated he wants to make sure that we are in compliance with what we

are supposed to be doing. Mr. Gonsalves stated that in two weeks, he will be doing the first part of Beach Avenue; he will be contacting Conservation and ordering the gravel to fill in the ruts so people can enjoy it down there.

Cul-de-Sacs: Mr. King stated he has scheduled a public meeting and invited the residents who live along those roads to discuss cul-de-sacs. The meeting is scheduled for May 24, 2016 at 6:00 PM in the Town Hall Meeting room. This will be an opportunity for residents to hear what we are doing, what is being proposed and what has happened in the past and to hear their comments on how they feel about it. Mr. Sullivan said the product of that meeting will be an assessment of which cul-de-sacs need to go back and be revisited. Mr. King stated yes. Mr. Dutra asked if there will be representatives from the Fire Department. Mr. King stated they will be present. Mr. Sullivan asked how many cul-de-sacs will be discussed. Mr. King responded seven. Mr. Sullivan asked if notification will go out to residents of those streets or who live near those streets. Mr. King stated all the people who live on the streets and around the cul-de-sacs. Mr. Vieira asked if there has been an issue with this; why are we doing this? Mr. King stated two reasons, at the BOS Meeting last fall, the Board decided that whatever work was being done was to be stopped; and they made a commitment that in those areas where it was feasible, the cul-de-sacs would be restored; some people may think that paving over the cul-de-sac is fine, but there maybe other residents who might feel otherwise. Mr. King stated it is important to allow them an opportunity to be heard. Mr. King stated that if they are expecting that their cul-de-sacs be restored and it is not, they are going to want to know what is going on. Mr. Vieira stated there has been three meetings with the Planning Board, Fire Department and Highway Department to address this and they have addressed this; the last meeting at the Fire Station was over 30 days ago; have there been any calls. Mr. King stated he has received calls on this. Mr. Sullivan stated we made some missteps with well-intentions and not just for the neighbors sake but for the Planning Board's sake; if we are going to change the layout of a road that has been there for many years, there is a process; we jumped the gun, with public safety in mind and with snowplowing in the winter, we went ahead and made some changes that really should have gone through a more public process. Discussion ensued. Mr. Gonsalves asked if Town Counsel could be present so that he can be made aware of his rights as Highway Surveyor and in case he had any questions; Mr. Sullivan stated that could be talked about later as to why it might be important; but no one is blaming anyone, we just need to address this in a methodical manner. Wayne Sunderland stated as a former member of the Planning Board, what this problem is about, is the back-then design standards vs. present day design standards due to the Town equipment size changes (larger trucks, plows and fire apparatus); this is for the public safety of the residents. Andrew Sousa, Highway Dept. and Planning Board member, asked who will be taking the lead on this discussion (Planning Board, Highway or Public Safety); Mr. Sullivan stated Mr. King will be the lead. Mr. Sousa asked if a resident feels they have been wronged, who do they complain to, is it Planning, Highway or Public Safety. Mr. Sullivan stated they will make their requests known and we will take that into consideration with whatever plan we come up; this will be coordinated with Planning. Mr. Vieira stated he felt the Board needed to be careful with this procedure because there are other places besides these seven cul-de-sacs in Town if this is opened up; he lives in a neighborhood where the Planning Board approved the plan and then put in a road; there are 53 homes in that neighborhood that would like to see that road put in for access because there is only one way in and out of that whole development; the Planning Board made that change and they did not go back to the neighbors and asked about what they would be doing before the final plan was done; if you go down to Briggs Landing, there are all kinds of changes that have taken place in the last 20 years; if we are going to start doing this, the same kind of courtesy should be given to other folks in Town in these other areas. Mr. Sullivan stated we can't just go in and decide to make changes; we are just trying to undo changes that maybe we can do and the others will be left in place. Quentin Lord, Highway Dept, stated that back in the 70's when his father was putting in a lot of these roads and Russell Hart was Surveyor, a lot of roads had cul-de-sacs, he stated he did not want cul-de-sacs because he was going to have to hire 2-3 more guys to take care of them and they were too much trouble to plow; so he does not know why the change and were being put back in again.

Hix Bridge Landing: Mr. King stated that a question arose over the location of the Town Landings that were under the jurisdiction of the Landing Commission. Mr. King stated he has provided photos that show four lots; three are under the Landing Commission and one lot covers mostly the parking area at Hix Bridge, which is under the jurisdiction of the BOS. Mr. Vieira stated he was questioned about landing a small boat at the Head of Westport and having to be in competition with the kayak shop; we are running into the success of the kayak shop with people who want to use the landing for their kayak. Mr. Vieira stated he is sharing this with the Board and Town Administrator because it is becoming a problem. Mr. Sullivan stated the kayak shop rents the building; the land is a shared resource and anybody should be able to put a small boat in. Mr. Vieira stated last Saturday, it was a problem. Mr. Sullivan asked Mr. King to share this concern with the Landing Commission. Mr. Vieira stated we need some space to allow someone to drive in, back up and unload their boat. Mr. Vieira stated a distinction for use needs to be made. Mr. King asked for a couple of names, so he could make some calls and then he would be speaking with the Landing Commission about it.

Bristol County Agricultural High School Assessment: Mr. King stated we have received the Bristol County Agricultural High School Assessment; it has come in about \$12,000 than what was budgeted for FY '17.

Chapter 90 Funding: Mr. King stated he has provided a report prepared by Tibbetts Engineering for the Highway Department showing the reconciliation of the Chapter 90 funds as of May 10, 2016 and the proposed uses for the coming year. Mr. King stated that Mr. Mello has submitted an application for the Chapter 90 funds for the Roadway Improvements for FY'17 projects, which needs the BOS approval. Ms. Shufelt read the list of proposed projects. **Motion** made by Mr. Dutra to approve the Roadway Improvements for FY'17 including the Highway Garage improvements for a total of \$1.4 million. Second by Ms. Shufelt. The Board voted 4 in favor, 1-absent (Ouellette).

Police Station OPM: Mr. King stated a question was asked about the cost of the OPM for the Police Station compared to the original budget; the amount budgeted in the \$580,000 appropriated at Town Meeting was \$30,000; the contract amount is \$36,000 and only covers the cost through the bidding process. Mr. King stated this is informational only.

FY 2016 Revenues to Date: Mr. King stated the Town Accountant has supplied the report of Local Receipts through April 30, 2016. Mr. King stated also provided was the report of Local Receipts for the same time period in 2015 for comparison. The Local Receipts are running about \$200,000 higher in 2016. Mr. King stated that Local Receipts could run about \$500,000 above the FY 2016 Estimated Revenues if a similar trend follows. Mr. King stated that Free Cash is expected to be higher. Mr. Vieira stated he and Ms. Shufelt were signing the bill warrants and were going over the water bills, there seems to be a few that were awful high; he asked if Mr. King was able to do a follow-up on that. Mr. King stated he will do a follow-up. Also, Mr. Vieira asked about the Net Metering Credits that were supposed to be received for the electricity. Mr. King stated he would have a report for the next BOS Meeting; there will be a re-balancing of Schedule Z. Mr. Sullivan explained a prior problem with meter readings. Mr. Vieira stated he would like to see the meters upgraded in that area because we have a little surplus in that account right now. Mr. Sullivan stated the meters are fine but right now, we are charging too much for the water and we are not moving ahead with the plan to implement a filtration system so at some point we need to look at reducing the rates; what we need to do now, it to look at the list and focus on the anomalies.

Charter Financial Report: Mr. King provided the Board with the Charter Communications 2015 Annual Financial Report.

Discussion Items – None.

Minutes

1. **Motion** made by Mr. Vieira to approve with amendments the Regular Meeting Minutes of May 2, 2016. Second by Mr. Dutra. The Board voted 4 in favor, 1-absent (Ouellette). Amendments: page 2 – correct “discussion” spelling; page 4 – delete “Finance” and “stuff”, insert “information”, change

or to nor, insert “stated”.

2. **Motion** made by Mr. Dutra to approve the Annual Town Meeting Minutes of May 3, 2016. Second by Mr. Vieira. The Board voted 4 in favor, 1-absent (Ouellette).

Selectmen Liaison Committee Reports

Mr. Vieira stated he had an update from the MA Municipal regarding the Governor's bill update; it is being reviewed now, which includes finance, zoning, elections, etc. There is a meeting next week and they will be looking for input. Mr. Vieira stated he just got something late today but will be sharing it with the Board; if there are any comments or input, they can just pass it on to him and he will bring it to the Fiscal Policy group. Mr. Vieira stated there is a lot of discussion on zoning and voting, in terms of where local procedure is involved and cutting the red tape. Minor discussion ensued with no votes taken.

Question and Answer Period – None.

Board Members Suggestions for Future Agenda Discussion / Action – None.

Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting – None.

Other Business

1. Mr. Sullivan mentioned the Community Compact Initiative by Governor Baker; this is something the Town has not become involved in; this has more to do with financial practices; Mr. Sullivan asked Mr. King to look into this further.
2. Mr. Sullivan stated he has received more than a couple of complaints regarding the new Beach Pass process; he would like the Beach Committee/Town Clerk to take all the complaints being received and use them to try to fine tune the process based on what is being experienced this year.
3. Mr. Sullivan stated in regards to the Department Closing Notices; it would be beneficial for the BOS to get an explanation (just a one sentence) as to why a department is closing. The Board agreed.
4. Mr. Sullivan recognized the passing of Town resident and former employee, Paul Vital. Mr. Vieira stated Paul was a student at Westport High School graduating some years ago and went on to graduate work at various places, taught in Westborough for a number of years and was the head of the Computer Science Department. Paul's dad was a custodian at Westport High School and his mom was a cafeteria worker within the school system. The Vital Family has been instrumental for 50-60 years in our community. Mr. Sullivan called for a Moment of Silence.
5. Mr. Vieira mentioned the 100th birthday of Mr. Edmund Beaulieu.
6. Ms. Shufelt mentioned the opening day for Westport Baseball on Saturday, May 21, 2016.
7. Mr. Vieira mentioned the Memorial Day Ceremony coming up.

7:50 PM

Motion made by Mr. Dutra to adjourn the Board of Selectmen's Meeting. Second by Mr. Vieira. The Board voted 4 in favor, 1-absent (Ouellette).

Adjournment.

Respectfully submitted,

APPROVED: _____
Shana M. Shufelt, Clerk

Diane Pelland
Administrative Asst/Confidential Clerk
to the Board of Selectmen