



**BOARD OF SELECTMEN
MINUTES
REMOTE MEETING**

Monday July 13, 2020

Members Present: Richard W. Brewer, Chair
Shana M. Shufelt, Vice Chair
Ann E. Boxler, Clerk
Steven J. Ouellette
Brian T. Valcourt

Also Present: Timothy King, Town Administrator

Select Board Chair, Mr. Brewer, called the remote meeting to order at 6:02 pm.

Pledge of Allegiance: The meeting commenced with the Pledge of Allegiance.

Chair's Announcement – Under MGL Chapter 30A, section 20(f) – Meeting being recorded.

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Westport Board of Selectmen is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. The public was invited to join the meeting through the links provided at the time of posting.

1. Acknowledgments & Recognitions

- a. Former Board of Health Principal Clerk, Betty Maciulewicz passed away 6/19/20.
- b. Former Town Accountant, Katherine "Kitty" Benoit who passed away on 6/20/20.
Chairman Brewer recognized the passing of the former employees.
- c. Citation for Lucy Tabit, from Paul Schmid for 2020 Commonwealth Unsung Heroine Award.
Representative Schmid presented the 2020 award virtually to Ms. Tabit.

2. PUBLIC HEARING

Fee increases for the building Department *consider the following increases in Building Department fees effective July 14, 2020: See separate page attached.*

Building Commissioner, Ralph Souza was on the call to explain the increases, which have not been increased in quite a long time.

MOTION by Ms. Shufelt to approve the fees as presented. Seconded by Ms. Boxler. The Board voted 3-0-2 in favor with Mr. Valcourt and Mr. Ouellette abstaining.

3. COVID-19 Update

Director of Public Health, Matt Armendo, stated that there are 103 confirmed cases in Westport. He explained that Phase 3 is now in play and described what businesses are open and the number of people permitted in outdoor unenclosed vs enclosed area. Face coverings and social distancing are required for entering any Town facilities. Mr. Ouellette asked what the numbers creeping up are attributed to.

Mr. Armendo had no specific data but opined it may be the increase in the summer population and people not following the rules.

4. Discussion

- a. Town Building Re-opening.** Jim Hartnett stated that the buildings opened last Monday. Most of the departments are moving smoothly. There were some issues on glass door installation. The meeting equipment is also being looked at and the Town is in process of purchasing what is needed for in person and remote meetings. Moving forward, changes will be made as needed.
- b. Town Meeting Update. Members reviewed the schematic provided by the Town Moderator, Steve Fors.** Mr. King also explained how the area behind the High School would be set up and where people would sit. Ms. Shufelt stated that the Moderator has posted a video on the Moderator's Facebook page explaining additional information.
- c. FY 21 Budget discussion with School Superintendent.** Dr. Gary Reese made a request to the Board to increase the budget for school needs asking for the support of the community for what is best for the schoolchildren. Ms. Shufelt was part of the working group to help FinCom and School Committee and there was a recommendation to increase by \$150K from free cash for a total of \$18,590,895. Discussion ensued. Ms. Shufelt suggested the Board place a hold on the budget and increase the total school budget an additional \$150K. coming from free cash for a total of \$18,590,895.
- d. Town Meeting Warrant Recommendations.**

Members reviewed the articles for Town Meeting and performed the following votes:

ARTICLE 1 – To fix the salaries and compensation for elected Town officers.

MOTION by Mr. Ouellette to recommend as printed. Seconded by Mr. Brewer. The Board voted 3-1-1 in favor by roll call. Ms. Shufelt voted nay and Mr. Valcourt abstained.

ARTICLE 2 – To appropriate a sum of money to defray the Town's expenses for FY'21 (Omnibus budget). **MOTION** by Ms. Shufelt to NOT recommend the budget as printed but to change the school line item to \$18,590,895, an increase of \$150,000 with funding source from free cash. Seconded by Ms. Boxler. The Board voted 3-0-2 in favor by roll call. Mr. Ouellette and Mr. Valcourt abstained.

ARTICLE 3 – To appropriate a sum of money for the cost of various capital expenditures.

MOTION by Ms. Shufelt to recommend as printed. Seconded by Mr. Ouellette. The Board voted 4-0-1 in favor by roll call. Mr. Valcourt abstained.

ARTICLE 4 – To authorize the Treasurer to borrow from time to time in anticipation of revenue.

MOTION by Ms. Shufelt to recommend as printed. Seconded by Mr. Ouellette. The Board voted 4-0-1 in favor by roll call. Mr. Valcourt abstained.

ARTICLE 5 – To make the elected position of Tax Collector an appointed position.

MOTION by Ms. Shufelt to recommend as printed. Seconded by Mr. Ouellette. The Board voted 4-0-1 in favor by roll call. Mr. Valcourt abstained.

ARTICLE 6 – To amend the Revolving Funds By-Law to increase the Fire Department Ambulance to \$160,000. **MOTION** by Ms. Shufelt to recommend as printed. Seconded by Mr. Ouellette. The Board voted 4-0-1 in favor by roll call. Mr. Valcourt abstained.

ARTICLE 7 – To transfer a sum of money into the Stabilization Fund. **MOTION** by Ms. Shufelt to PASS OVER AT TM. Seconded by Mr. Ouellette. The Board voted 4-0-1 in favor by roll call. Mr. Valcourt abstained.

ARTICLE 8 – To appropriate funds to operate the Marine Services Enterprise. **MOTION** by Ms. Shufelt to recommend as printed. Seconded by Mr. Ouellette. The Board voted 4-0-1 in favor by roll call. Mr. Valcourt abstained.

ARTICLE 9 - To appropriate funds to operate the Waterline Enterprise. **MOTION** by Ms. Shufelt to recommend as printed. Seconded by Mr. Ouellette. The Board voted 4-0-1 in favor by roll call. Mr. Valcourt abstained.

ARTICLE 10- To appropriate funds to operate the Town Beaches Enterprise. **MOTION** by Ms. Shufelt to recommend as printed. Seconded by Mr. Ouellette. The Board voted 4-0-1 in favor by roll call. Mr. Valcourt abstained.

ARTICLE 11 - To appropriate funds to operate the Community Television budget. **MOTION** by Ms. Shufelt to recommend as printed. Seconded by Mr. Ouellette. The Board voted 4-0-1 in favor by roll call. Mr. Valcourt abstained.

ARTICLE 12 – To appropriate funds from the Community Preservation Fund for various projects. **MOTION** by Ms. Shufelt to recommend as printed. Seconded by Mr. Ouellette. The Board voted 4-0-1 in favor by roll call. Mr. Valcourt abstained.

ARTICLE 13 – To accept the provisions of M.G.L., Chapter 44, Section 70 to authorize the head of the School Department, with the approval of the Board of Selectmen or Town Administrator, to enter into contracts to identify and pursue federal government reimbursements for, or other revenues or available resources that may be generated toward, programs for school transportation for foster children. **MOTION** by Ms. Shufelt to recommend as printed. Seconded by Mr. Ouellette. The Board voted 4-0-1 in favor by roll call. Mr. Valcourt abstained.

ARTICLE 14 – To appropriate funds to fix the Elementary School roof. **MOTION** by Ms. Shufelt to recommend as printed. Seconded by Mr. Ouellette. The Board voted 4-0-1 in favor by roll call. Mr. Valcourt abstained.

ARTICLE 15 – To acquire by gift, purchase, eminent domain or otherwise, permanent and/or temporary easements or the fee in a certain parcel of land adjacent to and/or contiguous with 380 Old County Road and 29 Green Street. **MOTION** by Ms. Shufelt to recommend as printed. Seconded by Mr. Ouellette. The Board voted 4-0-1 in favor by roll call. Mr. Valcourt abstained.

ARTICLE 16 – To authorize the Board of Selectmen to petition the General Court for special legislation authorizing the Town to convey to the owners of the property located at 497 Old County Road, a non-exclusive easement for access purposes in a portion of the Town Landing property located at 493 Old County Road. **MOTION** by Ms. Shufelt to recommend as printed. Seconded by Mr. Ouellette. The Board voted 4-0-1 in favor by roll call. Mr. Valcourt abstained.

ARTICLE 17 – To appropriate funds to conduct a Household Hazardous Waste Collection event.

MOTION by Ms. Shufelt to **NOT** recommend. Seconded by Mr. Ouellette. The Board voted 4-0-1 in favor by roll call. Mr. Valcourt abstained.

ARTICLE 18 - To appropriate funds to purchase 2 new roll-off containers for the Transfer Station. **MOTION** by Ms. Shufelt to recommend as printed. Seconded by Mr. Ouellette. The Board voted 4-0-1 in favor by roll call. Mr. Valcourt abstained.

ARTICLE 19 – To revise the Town By-Laws and Regulations, Article LXIX, Section 6901, Regulation of Marijuana Establishments Purpose. **MOTION** by Ms. Shufelt to recommend as printed. Seconded by Mr. Ouellette. The Board voted 4-0-1 in favor by roll call. Mr. Valcourt abstained.

ARTICLE 20 – To amend the Zoning By-Laws to provide for its recodification. **MOTION** by Ms. Shufelt to recommend as printed. Seconded by Mr. Ouellette. The Board voted 4-0-1 in favor by roll call. Mr. Valcourt abstained.

ARTICLE 21 – To revise the Zoning By-Laws, Article XIV, Section 6.2, Non-Conforming Uses. **MOTION** by Ms. Shufelt to recommend as printed. Seconded by Mr. Ouellette. The Board voted 4-0-1 in favor by roll call. Mr. Valcourt abstained.

ARTICLE 22 – To amend the Zoning By-Laws, Article XIV, Section 3, Definitions. **MOTION** by Ms. Shufelt to recommend as printed. Seconded by Mr. Ouellette. The Board voted 4-0-1 in favor by roll call. Mr. Valcourt abstained.

ARTICLE 23 – To amend the Zoning By-Laws, Article XIV, Section 6.1, Use Regulations. **MOTION** by Ms. Shufelt to recommend as printed. Seconded by Mr. Ouellette. The Board voted 4-0-1 in favor by roll call. Mr. Valcourt abstained.

ARTICLE 24 – To amend the Personnel By-Laws, Article XXI, Section 6 Fringe benefits and Working Conditions, Sub-Section A4, Vacations. **MOTION** by Ms. Shufelt to recommend as printed. Seconded by Mr. Ouellette. The Board voted 4-0-1 in favor by roll call. Mr. Valcourt abstained.

ARTICLE 25 – To amend the Personnel By-Laws Schedule A. **MOTION** by Ms. Shufelt to recommend as printed. Seconded by Mr. Ouellette. The Board voted 4-0-1 in favor by roll call. Mr. Valcourt abstained.

ARTICLE 26 – To accept the layout of Grinnell Court as a public way sponsored by the Selectmen.

ARTICLE 27 – To accept the layout of Cortney Drive as a public way sponsored by the Selectmen.

ARTICLE 28 – To accept the layout of Sherman Court as a public way sponsored by the Selectmen.

ARTICLE 29 – To accept the layout of Devol Avenue as a public way sponsored by the Selectmen.

ARTICLE 30 – To accept the layout of Jennings Way as a public way sponsored by the Selectmen.

ARTICLE 31 – To accept the layout of Brownell Avenue as a public way sponsored by the Selectmen. **MOTION** by Ms. Shufelt to recommend Articles 26-31 as printed. Seconded by Mr. Ouellette. The Board voted 4-0-1 in favor by roll call. Mr. Valcourt abstained.

5. Action Items

- a. Request from Gnome Surf to utilize Cherry & Web Beach and parking spaces for children's surf program for Sundays from 5-8 for 10-13 cars and weekdays and Saturdays for 2-3 daytime 1-to-1 lessons on 2-3 days for 2 cars at a time. Nahn Bang was on the line for the Gnome Surf program. Mr. Ouellette said he brought this forward due to the involvement by the wife of the Fire Chief. Mr. Leach, co-chair of the Beach Committee stated they discussed it but there are still other questions that need to be answered. Mr. Bang stated they have CORI-checked their volunteers and generally have a nurse present. They would like to use the beach for Westport residents enrolled in this program. They currently go to South Shore Beach in Little Compton, RI for lessons. Westport residents are asking to have this program in Westport instead of driving to Little Compton. Mr. Brewer felt that the Board would defer to the Beach Committee for their recommendation. However, Mr. Leach and Mr. Valcourt noted that even town residents are not guaranteed parking spaces; there are just over 100 spaces for 3,700 passes issued. Mr. Leach said he went to Cherry and Webb last night at 5pm and there was not one parking space. He also noted that the rip tide is dangerous for "good swimmers". **MOTION** by Mr. Ouellette to table for Beach Committee recommendations. Seconded by Ms. Boxler. The Board voted 4-0-1 by roll call. Mr. Valcourt abstained.

Request from David Trauterman to park 20-25 cars on Bridge Street from 5-6pm August 15, 2020, rain date August 22, 2000 for a wedding at the beach. This has changed to 10-15 cars and no rain date. Mr. Trauterman stated that they would use the public access side of Baker's Beach and not on Bakers Beach. Lt. Bell stated that the best way would be to access by Horseneck Beach. Mr. Trauterman said that they have guests who cannot walk the distance. Ms. Shufelt noted that the Board has allowed this but for later in the season and was concerned of the nuisance. Lt. Bell stated that that road is not public access; it is an emergency access to the State beach and the Police do not recommend. Jake McGuigan asked to speak on behalf of the residents and Bakers Beach Club. The Club had over 200 cars in their lot and departing vehicles had to share the road with parked cars. He felt there are other options. Mr. McGuigan is concerned over the precedent because most violators are willing to pay the \$25 ticket. **MOTION** by Mr. Ouellette to deny the request. Seconded by Ms. Boxler. The Board voted 4-0-1 in favor to deny by roll call. Mr. Valcourt abstained.

- b. Request from Andrew Steinke for a renewal of two beach passes for Beach Avenue to access his property. Mr. Steinke stated that he made an extensive request last year and is looking for a renewal. He said he had resident passes last year. **MOTION** by Mr. Brewer to deny the request. Seconded by Ms. Shufelt.
- Discussion ensued. Mr. Steinke stated the public walks over his land on Beach Ave. He has an interest in getting his parking area restored since the Highway Department destroyed it. Ms. Shufelt asked Mr. Leach if there was any criteria for residents when applying for a beach pass. Mr. Leach stated that they would need to be a resident in good standing. Members suggested that a pass be obtained as other residents do.
- The Board voted 4-0-1 in favor to deny by roll call. Mr. Valcourt abstained.

- c. Accept donation from the Westport Commission on Disabilities to the Veteran's Office Gift account for \$1,000. **MOTION** by Mr. Ouellette to approve. Seconded by Ms. Shufelt. The Board voted 4-0-1 by roll call. Mr. Valcourt abstained.
- d. Accept donations for the food pantry through the Recreation Department totaling \$625.00: James & Edwina Cronin - \$300; Paul Cronin - \$200; Diana Taber - \$25; Douglas Vrona, D.M.D. - \$100. **MOTION** by Mr. Ouellette to accept. Seconded by Ms. Boxler. The Board voted 4-0-1 by roll call. Mr. Valcourt abstained.
- e. Police Department request to lower speed limit to 30mph on Old Harbor Road, Charlotte White Road and Sanford Road. River Road was not included on the agenda and would be placed on the next agenda. Sanford Road is not eligible and River Road was listed in error. **MOTION** by Mr. Ouellette to post the 30mph speed limit on Charlotte White Road between Main Road and Sodom Road. Seconded by Ms. Shufelt. The Board voted 4-0-1 by roll call. Mr. Valcourt abstained.
- f. Police Department request to place a "No Parking This Side" sign on west side of Pleasant Street. Lt. Bell noted that there have been parking there that prevents any safety vehicles from getting through. **MOTION** by Ms. Shufelt to approve the request. Seconded by Mr. Ouellette. The Board voted 4-0-1 by roll call. Mr. Valcourt abstained.
- g. Approve Town Administrator's Employment Agreement for FY21. **MOTION** by Ms. Shufelt to approve. Seconded by Mr. Ouellette. The Board voted 4-0-1 by roll call. Mr. Valcourt abstained.
- h. Approve Amendment to Employment Agreement with the Director of Public Health, Matt Armendo. **MOTION** by Ms. Shufelt to approve. Seconded by Mr. Ouellette. The Board voted 4-0-1 by roll call. Mr. Valcourt abstained.
- i. Approve Amendment to Employment Agreement with the Board of Selectmen Administrative Assistant. **MOTION** by Ms. Shufelt to approve. Seconded by Mr. Ouellette. The Board voted 4-0-1 by roll call. Mr. Valcourt abstained.
- j. Approval of Local Official Bond for Town Clerk Bernadette Oliver in the amount of \$15,000. **MOTION** by Ms. Shufelt to approve. Seconded by Mr. Ouellette. The Board voted 4-0-1 by roll call. Mr. Valcourt abstained.
- k. Approve transfer request for \$50K from Police Department personnel services to General expenses. **MOTION** by Ms. Shufelt to approve. Seconded by Mr. Ouellette. The Board voted 4-0-1 by roll call. Mr. Valcourt abstained.
- l. Approve transfer request for \$25K from Planning Department personnel services to Board of Selectmen grant matching expenses. **MOTION** by Ms. Shufelt to approve. Seconded by Mr. Ouellette. The Board voted 4-0-1 by roll call. Mr. Valcourt abstained.
- m. Approve and endorse Chapter 90 Reimbursement request. **MOTION** by Ms. Shufelt to approve. Seconded by Mr. Ouellette. The Board voted 4-0-1 by roll call. Mr. Valcourt abstained.

6. **Appointments and/or Resignations**

Requests for re-appointments and first time appointments (where indicated):

- a. **ADA Transition Plan Committee:** Brian Gallagher; Anders Newcomer; Richard Brewer (BOS Rep), Dr. Gary Reese (School Super.), Michelle Orlando (School Com. Rep), Gary Carreiro (FinCom Rep) and Cynthia Brown (new FinCom Rep) (1-year terms).
- b. **Agricultural Commission:** Sherilyn F. Mahoney (1-year term for alternate).
- c. **Agricultural/Open Space Preservation Trust Fund Council:** Brian Valcourt (BOS Rep) (3-year term).
- d. **Bike/Walking Path Committee:** Steven J. Ouellette (BOS Rep.) (1-year term).
- e. **Bristol County Commissioner Advisory Committee:** Richard Brewer (BOS Rep) (1-year term).
- f. **Buzzards Bay Action Committee:** Brian Valcourt, James K. Hartnett (alternate) (1-year terms).

- g. **Cable Advisory Board:** Melissa Pacheco (School Com. Rep), Steven J. Ouellette (BOS Rep) (1-year term).
- h. **Camping Ground Committee:** Brian Valcourt (BOS Rep) (1-year term).
- i. **Capital Improvement Planning Committee:** Timothy King (Town Administrator), Thomas Schmitt (FinCom Rep), Michelle Orlando (School Com. Rep), James K. Hartnett (Alternate TA) Richard Brewer (BOS Rep) (1-year term).
- j. **Citizens for Citizens:** Ronald E. Costa (1-year terms).
- k. **Commission on Disabilities:** Richard Grundy and Susan Sherman (1-year term).
- l. **Community Preservation Committee:** Timothy Gillespie (RecCom Rep), Hugh Morton (FinCom Rep) (3-year terms).
- m. **Educational Fund Committee:** Susan Brayton (Treas.), Dr. Gary Reese (School Super.), Nancy Tavares (School Com. Rep). (1-year Term).
- n. **Energy Committee:** Carrol "Buzz" Brownlee, Charles "Buzzy" Baron (FinCom Rep), Rick Malis, A. Max Kohlenberg, Walter Barnes and Brian T. Valcourt (BOS Rep.) (1-year terms).
- o. **Fence Viewer:** Donald Davidson (3-year term).
- p. **Harbor Advisory Committee:** John Azevedo, John W. Borden Jr., Edward Carey, Alexander Preston and Milton Adams (1-year terms).
- q. **Assistant Harbormasters:** Richard B. Earle, Asa Beaumont Mills, Ransom Morse, Jonathan Paull, James Perry, Gary Tripp, Glenn Tripp, Joshua Mosher and Richard Hart (non-paid volunteer) (1-year terms).
- r. **Historical Commission:** Caroline Bolter (3-year term).
- s. **Long Term Planning Town Building Evaluation Committee:** William Gifford, Robert Rebello, Donald Davidson Jr. (3-year term).
- t. **Parking Enforcement Officer:** Christopher Leonard (1-year term).
- u. **Public Safety Staffing Committee:** Richard Brewer, Selectman Representative, Timothy King, Town Administrator, Hugh Morton (FinCom), Keith A. Pelletier, Chief of Police and Brian R. Legendre, Fire Chief (1-year terms).
- v. **Public Weighers:**
 - 1). From Mid-City Steel: Ana Hubright, Mark Gitlin, Abraham Melendez, Chris Kessing, and Leonardo Reis;
 - 2). From Excel Recycling: Scott Smith and Charlene Garcia;
 - 3). From A & E Metals: Eric Abate, Amy Abate, Amber Abate, Meagan Silva, Paulo Chaves and Tiffany Briere, (1-year terms).
- w. **Recreation Commission:** Timothy Gillespie (3-year term).
- x. **Safety Regulation Board:** Steven J. Ouellette (BOS Rep) & Christopher Gonsalves (Highway Surveyor) (1-year terms).
- y. **Shellfish Advisory Committee:** John W. Borden, Dora Atwater Millikin, Ronald P. Savaria, Richard E. Smith and Kenneth Manchester (1-year terms).
- z. **Deputy Shellfish Constable:** Ransom Morse (3-year term).
- aa. **SRPEDD:** Steven J. Ouellette (BOS Rep) (1-year term).
- bb. **SRTA – BOS Representative:** Brian Valcourt; Alternate: James K. Hartnett (1-year terms).
- cc. **Sworn Liquor Licensing Agent to the Board of Selectmen:** Lt. Paul Holden (1-year term).
- dd. **Tax Incentive Program Committee –** Steven J. Ouellette (BOS Rep), Sue Ann McDermott (Assessor's Rep), Susan Brayton (Treas.), Charles Baron (FinCom Rep) and Cynthia Brown (1-year terms).
- ee. **Westport Economic Development Task Force:** Steven J. Ouellette (BOS Rep.), Timothy King, (Ex-Officio Member); James K. Hartnett (Alternate to Administrator); James Coyne; Ben Wolbach and Maurice E. May (1-year terms).

- ff. **Veterans Service Agent:** Carol Freitas (1-year term).
- gg. **Sealer of Weights and Measures:** Raymond White (1-year term).
- hh. **Sworn Liquor Licensing Agent to the Board of Selectmen:** Lt. Paul Holden (1-year term).
- ii. **Custodian of the Tax Title Properties:** Susan Brayton
- jj. **SMHG Representative:** Timothy J. King and alternate Susan Brayton.
- kk. **MBTA's Growth Management Task Force – BOS Rep.:** Steven J. Ouellette.
- ll. **Principal Records Access Officer:** Bernadette Oliver, Town Clerk.

For the non-hold items: **MOTION** by Ms. Shufelt to approve. Seconded by Mr. Ouellette. The Board voted 4-0-1 by roll call. Mr. Valcourt abstained.

Mr. Valcourt asked for a hold the Camping Ground appointment because he questioned if the Committee will still be needed. Ms. Shufelt felt that there are still unanswered questions and the committee should remain formed. **MOTION** by Ms. Shufelt to appoint Mr. Valcourt to the Camping Ground Committee. Seconded by Mr. Ouellette. The Board voted 4-0-1 by roll call. Mr. Valcourt abstained.

7. Town Administrator Report.

Mr. King gave his report. He noted the Town was given permission for deficit spending. Discussion ensued in the event the Town meeting would be postponed.

8. Minutes

May 26, 2020; June 8 & 26, 2020, and July 1, 2020

MOTION by Ms. Boxler to approve. Seconded by Mr. Ouellette. The Board voted 4-0-1 by roll call. Mr. Valcourt abstained.

9. Bill Warrant. Noted, all in order for remaining FY 20 & 21.

10. Selectmen Liaison Committee Reports & Suggestions for Future Agenda Discussion / Action

Ms. Boxler noted the COA is meeting tomorrow and AHT at end of the month.

Mr. Ouellette briefed the members on Route 6 and Route 177 and transportation issues.

Ms. Shufelt has a School Building Committee tomorrow. The well is a larger concern. A tour of the facility is scheduled for tomorrow.

Mr. Valcourt moving forward on the East Beach feasibility study. He asked to include on a future agenda regarding what is going on with the marijuana facility on Route 6. Mr. King stated he just received back the revised proposal from Town Counsel and may have already been forwarded to Attorney Corey

Mr. Brewer said he was glad to continue to sign off on warrants but would be looking for an alternate to do this. He looks forward to in-person meetings but it is not urgent and asked to place this on a future agenda for discussion.

11. Boards/Committees/Commissions Vacancy List

12. Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting.

Approve Transfer Request from BOS General Expenses to BOS Personnel Services \$1,000 to cover sick buyback that was budgeted for one employee instead of two. (new item as of 7/13/20)

MOTION by Ms. Shufelt to approve the transfer. Seconded by Mr. Ouellette. The Board voted 4-1-0 by roll call. Mr. Valcourt abstained.

13. Question & Answers.

None.

Adjournment

Motion by Mr. Ouellette to adjourn the regular meeting at 8:58 p.m. Seconded by Ms. Shufelt. The Board voted 4-0-1 by roll call. Mr. Valcourt abstained.

Respectfully submitted,



Lucy T. abit Administrative Assistant/
Confidential Clerk

APPROVED:-



Ann E. Boxier, Clerk, Select Board Member

Attachments to Agenda of 7/13/20:

- 1a Betty Maciulewicz OBIT
- 2 BLDG Fee increase request
- 4b Town Meeting layout
- 4c FINCOM FY2021 DRAFT 06-30-20
- 4c FY 21 COVID Bud Debt Svc Rev 6 29 20
- 4c REV budget as of 6-22-20 submitted to FinCom
- 4d 5-5-20 ATM Warrant Final 7-25-20
- 4d INDEX - 5-5-20 ATM Articles Index Revised 7-13-20
- Sa Gnome Surf request
- Sb Wedding Bridge Street Parking request
- Sc Steinke beach parking request
- 5d WCOD MINUTES
- Sf PD Req - Speed limits
- 5g PD Req - No Parking on Pleasant Street
- Sh TA EA Revised 6 11 20
- Si DPH EA Amend 6 18 20
- Sj EA AA CC Amend Comp 6 9 20 tk
- 5k Town Clerk bond
- 5l PD Transfer SOK
- Sm PB-BOS Transfer request
- Sn Ch90 reimb req
- 6 Annual Appointment Lists 2020 FY20-21
- 7 TA Report 071320
- 8 BOS minutes drafts
- 9 Bill warrants 070120
- 12 Under 48 hrs - transfer request BOS

Increases in Building Department fees effective July 14, 2020:**INSPECTOR OF WIRES PERMITS FEES: RESIDENTIAL**

ITEM	OLD FEE	NEW FEE	No of insp.
NEW DWELLING (inc. modular) above ser.	1%-125	150	3
NEW DWELLING (inc. modular) under ser.	1%- 160	200	4
NEW SERVICE WORK OR REPAIR - 1 Insp.	70	80	1
- 2 Insp.	90	100	2
SWIMMING POOLS ABOVE	40	50	1
SWIMMING POOLS IN GROUND	70	95	2
RE INSPECTION OR ADDITIONAL INSPECTION	50	75	1
GENERATORS TURBINES, SOLAR PANELS	1% 75	95	2

INSPECTOR OF WIRES PERMITS FEES: COMMERCIAL

YEARLY MAINTENANCE FEE	1%MIN175	200	4
GENERATOR, TURBINES, SOLAR	1% MIN 150	175	1
RE INSPECTION OR ADDITIONAL INSPECTION	50	75	1
SUBDIVISION PRIMARY POWER LAYOUT	1% MIN 150	175	3

PLUMBING AND GAS PERMIT FEE SCHEDULE: RESIDENTIAL

ITEM	PLUMBING & GAS	NO OF INSP.	OLD FEE	NEW FEE
Residential	Plumbing and/or Gas	UP to 1	\$35.00 plus 10/fixture	\$40.00 plus 15/fixture
Generator. Please don't forget to check off test.	Gas	UP to 2	\$35.00 plus \$75.00	\$40.00 plus \$75.00
Reinspection, consultation and/or Adcl'l Insp	Plumbing and/or Gas	FLAT FEE	\$50.00 (1 INSPECTION)	\$75.00 (1 INSPECTION)

PLUMBING AND GAS PERMIT FEE SCHEDULE: COMMERCIAL

Commercial	Plumbing and/or Gas	UP to 1	\$60.00 plus \$15/fixture	\$70.00 plus \$20/fixture
Generator. Please don't forget to check off test	Gas	UP to 2	\$60.00 plus \$75/fixture	\$70.00 plus \$75/fixture
Reinspection, consultation and/or add'l insp.	Plumbing and/or Gas	FLAT FEE	\$50.00 (1 INSPECTION)	\$75.00 (1 INSPECTION)