



**BOARD OF SELECTMEN  
MINUTES  
REMOTE SPECIAL MEETING**

**Wednesday July 1, 2020**

Members Present: Richard W. Brewer, Chair  
Shana M. Shufelt, Vice Chair  
Ann E. Boxler, Clerk  
Steven J. Ouellette  
Brian T. Valcourt

Also Present: Timothy King, Town Administrator

Select Board Chair, Ms. Shufelt called the remote meeting to order at 6:05 pm.

**Pledge of Allegiance:** The meeting commenced with the Pledge of Allegiance.

**Chair's Announcement** – Under MGL Chapter 30A, section 20(f) – Meeting being recorded.

*Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Westport Board of Selectmen is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. The public was invited to join the meeting through the links provided at the time of posting.*

**1. Reorganization of the Board.**

**MOTION** by Ms. Shufelt to appoint Richard Brewer as Chair. Seconded by Ms. Boxler. The Board voted 5-0 unanimously in favor by roll call.

**MOTION** by Mr. Ouellette to appoint Shana Shufelt as Vice-Chair. Seconded by Ms. Boxler. The Board voted 5-0 unanimously in favor by roll call.

**MOTION** by Mr. Ouellette to reappoint Ann Boxler as Clerk. Seconded by Ms. Shufelt. The Board voted 5-0 unanimously in favor by roll call.

Mr. Brewer thanked Ms. Shufelt for serving as chair and Mr. Valcourt for serving as Vice Chair.

**2. Consider rescinding prior votes to set time and location of Town Meeting, and set new date and location.**

Mr. Fors advised against an indoor Town Meeting. He suggested immediately behind the High School. Some seating would be on asphalt for persons with mobility issues and others on grass. He suggested early in the day to avoid mosquito issues. He had previously provided information on sound equipment. He said that generally other meetings have been taken place outside. Ms. Boxler stated that Whites was not opposed to cancellation.

**MOTION** by Mr. Valcourt to hold Town Meeting on Saturday, July 25, 2020 at 9 am to the back of the High School. Seconded by Ms. Shufelt with discussion.

She asked who would be arranging all of the logistics. Mr. Fors said he would talk all the help he can get and need volunteers to set up chairs. He would need to hire an outside audio system provider. He will need some volunteers. Mr. King stated that the Selectman's office and the BOH office will be

ready to assist. It is not known if an audio visual presentation would be possible. Discussion ensued. Mr. Armendo supported the event outdoors.

**The Board voted 4-1-0 in favor by roll call. Mr. Ouellette abstained.**

**3. Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting.**

The urgency is to approve the transfers

- a. Approve transfer request from Police Personnel Services to Expenses \$4000

**MOTION** by Mr. Ouellette to approve. Seconded by Mr. Valcourt. The Board voted 5-0 unanimously in favor by roll call.

- b. Approve transfer request from Town Hall General Expenses to Town Hall Personnel Expenses - \$2000

**MOTION** by Mr. Valcourt to approve. Seconded by Mr. Ouellette. The Board voted 5-0 unanimously in favor by roll call.

- c. Approve transfer request from Highway-Snow & Ice to Legal - 64,516.71

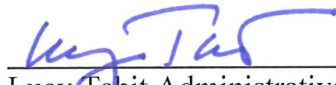
**MOTION** by Mr. Valcourt to approve. Seconded by Ms. Boxler. The Board voted 5-0 unanimously in favor by roll call.

Ms. Shufelt asked if this is the same transfer the Board approved but just coming from a different source. Mr. King stated that the transfer was supposed to come from Employee Benefits however, due to the unemployment payouts that account was depleted and other funding was found.

**Adjournment**

**Motion** by Mr. Ouellette to adjourn the regular meeting at 6:51 p.m. Seconded by Mr. Valcourt. The Board voted 5-0 in favor by roll call.

Respectfully submitted,



Lucy Tabin Administrative Assistant/  
Confidential Clerk

APPROVED:



Ann E. Boxler, Clerk, Select Board Member