

TOWN OF WESTPORT  
Board of Health  
Stormwater Quality and Quantity Control  
Regulation

**Appendix A**

1. Stormwater Management Plan
2. Stormwater Checklist Certification



**TOWN OF WESTPORT**  
WESTPORT, MASSACHUSETTS 02790

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OFFICE OF BOARD OF HEALTH  
856 MAIN ROAD

## **Stormwater Management Plan**

A Stormwater Management Plan (“the Plan”) must be submitted with the permit application to document compliance with the Westport Board of Health Regulations for Stormwater Quality and Quantity Control. As a minimum, the Plan must contain the design plan data and information (see Submittal of Stormwater Design Plans checklist) and a Stormwater Report (“SR”) (see Submittal of Stormwater Report checklist). The SR must be organized into sections that correspond to the categories listed in the Report Checklist (e.g., Project Type, LID Practices, and Standard 1 etc.).

To ensure that the Plan is complete, applicants are required to fill in the both checklists indicating that the specified information has been included in the Plan. If any of the information specified in the checklists has not been submitted, the applicant must provide an explanation. In addition the Plan must contain the engineering computations and supporting information set forth in this regulation and Volume 3 of the Handbook. The Plan must be prepared by a Registered Professional Engineer (“RPE”) licensed in the Commonwealth. The Standards cited below are found in the Handbook.

### **The Stormwater Management Plan must include:**

- Applicant name, address, and telephone number
- Project address, parcel number, and locus map
- Name of firm and RPE that prepared the plan
- Long-Term Pollution Prevention Plan (“LTPPP”) required by Standards 4-6.
- Construction Period Pollution Prevention and Erosion and Sedimentation Control Plan required by Standard 8
- O&M Plan required by Standard 9
- The Stormwater Checklists completed and stamped by a RPE (attached) that certifies that the SR contains all required submittals.<sup>8</sup>

In addition to all plans and supporting information, the SR must include a brief narrative describing stormwater management practices, including environmentally sensitive site design and LID techniques, along with a diagram depicting runoff through the proposed BMP treatment train.

As noted in the Checklists, the SR shall document compliance with each of the Stormwater Management Standards as provided in the Handbook, or if those standards are made more stringent by these regulations. The soils evaluation and calculations shall be done using the methodologies set forth in Volume 3 of the Handbook.

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<sup>8</sup> The SR may also include the Illicit Discharge Compliance Statement required by Standard 10. If not included in the SR, the Illicit Discharge Compliance Statement must be submitted prior to the discharge of stormwater runoff to the post-construction best management practices.



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**Stormwater Checklist Certification**

The following checklists are intended to serve as a guide for applicants as to the elements that ordinarily need to be addressed in a complete Stormwater Report ("SR"). The checklists are also intended to provide the Board of Health (the Board) and other reviewing authorities with a summary of the components necessary to comprise a comprehensive SR that addresses the eleven Stormwater Standards. **Note:** Because stormwater requirements vary from project to project, it is possible that a complete SR may not include information on some of the subjects specified in the Checklist. If it is determined that a specific item does not apply to the project under review, please note that the item is not applicable (N.A.) and provide the reasons for that determination.

The completed checklists must include the Certification set forth below signed by the Registered Professional Engineer ("RPE") who prepared the SR.

**RPE Certification:** I have reviewed the Stormwater Report, including the soil evaluation, computations, LTPPP, the Construction Period Erosion and Sedimentation Control Plan (if included), the Long-term Post-Construction Operation and Maintenance Plan, the Illicit Discharge Compliance Statement (if included) and the plans showing the SMS, and have determined that they have been prepared in accordance with the requirements of the Stormwater Management Standards as further elaborated by the Massachusetts Stormwater Handbook. I have also determined that the information presented in the Stormwater Checklist is accurate and that the information presented in the Stormwater Report accurately reflects conditions at the site as of the date of this permit application.

Registered Professional Engineer Block and Signature:

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Signature, Date