

WESTPORT ASSESSORS MINUTES DECEMBER 5, 2016

Pledge of Allegiance

All Members present. The meeting was held at the Assessors Office at 6:00 pm.

6:00 p.m. Call meeting to order

6:01 p.m. Approve:

1 Items for discussion and possible vote:

A Payroll

Vouchers:

Paul Kapinos & Associates re: annual software maintenance & web
hosting online field cards

Assistant Assessor re: monthly billing

Monthly Reports re: Motor Vehicle & Boat Excise abatements November
2016

Recommitment Excise Warrant 1983 & 1993

2 Approve Minutes of meeting November 7, 2016

Correspondence for review and/or requiring action:

Board of Selectmen/Denise Bouchard re: annual Town Meeting warrant articles and
annual Town Report deadlines

Paul Kapinos & Associates Inc. re: reported upon our request, Fy 2018 fees for annual
system maintenance & online property record cards – support maintenance quote \$9,975
and online property record cards quote \$1,530.

Report from Office Manager and/or Assistant Assessor:

Technical Assistance Bureau was here on November 15, 2016 – we have not received a
report to date. Office Manager attended the Department Head meeting on 11/30/2016 --
Town Administrator handed out Fiscal 2018 Departmental Budgets for review, discussion
and Town's revenues and expenses

Assistant Assessor has finalized the 2017 valuations and DLS has approved on December
1, 2016. The New Growth report was submitted and approved on December 2, 2016.
The New Growth was certified at \$339,549 a decrease from Fy 2016 (\$443,616) -- we are
now working with other officials on setting Tax Rate. The Tax Classification hearing is
scheduled for December 12, 2016 at 6:15 p.m. with Board of Selectmen

**Topics not reasonably anticipated forty-eight (48) hours in advance of meeting.
Board members suggestions for future agenda discussion/action - None**

6:15 pm. Vote to go to Executive Session – Roll Call Taken – In accordance with Ma
General Laws, Ch 30A, Sec 21 – reason to consider is:

Approve Executive Minutes of November 7, 2016

Notice of Appellate Tax Board filings – Fy 2016

Notice of Appellate Tax Board Hearings – Fy 2016

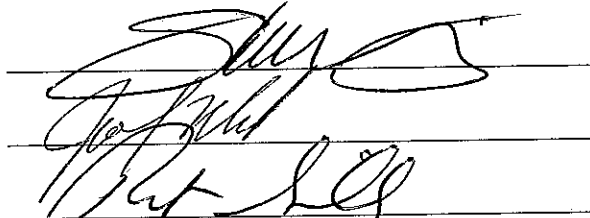
Chapter land applications re: late filings, continue discussion from November 7, 2016

Budget Fiscal 2018 re: preparation/discussion

Adjournment Executive session at 7:05 p.m.

Adjourned meeting at 7:06 p.m.

Approved:


Clerk