

Westport Affordable Housing Trust Virtual Meeting of April 27, 2022

Participants: Chair Liz Collins (LC), Henry Lanier (HL), BettyAnnMullins (BM), and James Sabra (JS). Absent: Craig Dutra, David West, Ann Boxler. Also participating: Housing Specialist Leonardi Aray (LA) and recording clerk Robert Barboza.

The virtual meeting was called to order by the Chair at 4:06 p.m. with the above Trust members participating via computer or telephone links.

1. POA: The meeting commenced with the Pledge of Allegiance.

2. Minutes: BM made a motion to accept the minutes of the March 23, 2022 meeting as submitted. Second by JS. The motion passed on a 4-0 roll call vote: BM aye, HL aye, JS aye, LC aye.

3. Meeting Schedule: The next two meetings are scheduled for 4 p.m. on May 25 and June 22.

4. Financial Report/Invoices: LA reviewed the financial report dated 4/22/22, showing that minus pending expenses, the Trust accounts have a balance of \$587,940. BM made a motion to accept the financial report as presented. Second by HL. The motion passed on a 4-0 roll call vote: BM aye, HL aye, JS aye, LC aye. BM made a motion to approve the voucher for \$2,849.50 for payment of invoices from Robert Barboza (\$627.00) and Leonardi Aray Architects (\$2,222.50). Second by JS. The motion passed on a 4-0 roll call vote: BM aye, HL aye, JS aye, LC aye.

5. BBAHFH Update: LA reported on upcoming volunteer work sessions planned by BBAHFH for the Sodom Road property.

6. HAO Report/Program Updates:

- 1) HOPP 80% AMI – On hold; new income limits have taken effect on April 22, 2022.
- 2) CRE-HAB #1904 – Final documents in process of being recorded.
- 3) CRE-HAB #1903 – Final documents in process of being recorded.
- 4) CRE-HAB #2002 – Construction agreement signed, building permit obtained, materials ordered and work to commence soon.
- 5) CRE-HAB #1901 – Attorney investigating potential claim against estate of deceased grantee; LA indicates the Affordable Housing Restriction remains in effect despite foreclosure.
- 6) CRE-HAB #2201 – Potential new application is being investigated by Housing Specialist.
- 7) CRE-HAB FY 22 – With \$29,800 committed to current projects, a balance of \$59,385 remains budgeted to fund FY22 applications.
- 8) CPA FUNDING – Trust application for FY2023 CPA funding goes before Annual Town Meeting on May 3. A Trust informational handout has been approved for distribution at town meeting.
- 9) WESTPORT HIGH SCHOOL – No response from the Long Term Building Committee to the Trust's submission of Letter of Interest regarding the property.
- 10) SEED HOUSING DEVELOPMENT – LA noted the budget available for housing development and land acquisition. He is ready to re-launch the program for FY22 and advertise the grant opportunity.

7. Ch. 61A Parcels: None.

8. Housing Specialist Subcommittee: Acting Subcommittee Chair (JS) indicated he would try to schedule a meeting next week with AB and CD. LC asked the Housing Specialist if he would be

available to consult with his replacement and aid in the transition; LA indicated he would be happy to do so.

Adjournment: At 4:34 p.m., BM made a motion to adjourn the meeting. Second by HL. The motion passed on a 4-0 roll call vote: BM aye, HL aye, JS aye, LC aye.

Approved 5/25/22