

Westport Affordable Housing Trust
Minutes of meeting of April 26, 2017
at Westport Town Hall

Members present: Chair Liz Collins (LC), Warren Messier (WM), James Sabra (JS), and BettyAnn Mullins (BM). Absent members were Craig Dutra, David West, and Henry Lanier. Also present were Housing Specialist Leonardi Aray (LA) and recording clerk Robert Barboza.

The meeting was called to order at 5:30 p.m. by the chair and commenced with the Pledge of Allegiance.

1. **Minutes:** The minutes of the March 29, 2017 meeting were approved with the correction of a typographical error on a motion by JS, seconded by WM on a 3-0 vote with BM abstaining.
 2. **Meeting Schedule:** It was noted that upcoming meetings are scheduled for 5:30 p.m. on May 24, June 28, and July 26.
 3. **Invoices/Financial Report:** A motion to approve an April 12, 2017 voucher in the amount of \$1,329.80 previously signed by the chair was made by WM, and seconded by JS. The ratification was approved unanimously. A motion to approve an April 19, 2017 voucher in the amount of \$1,432.75 was made by WM, and seconded by JS; the motion passed with a unanimous vote. A motion to approve an April 26, 2017 invoice from LA in the amount of \$3,430 was made by WM, seconded by JS, and was passed unanimously. The financial report dated April 21, 2017 was passed over without discussion.
 4. **Town Meeting Articles:** The chair reported some minor changes by town counsel in the language of the town meeting articles regarding the transfer of custody and control of four parcels of town-owned land to the trust. LA indicated the changes dealt with the 10-year reversion clause in the articles, which may have clouded the title to be transferred to a new owner. LC summarized the discussions with the Finance Committee regarding the articles at their April 25 meeting regarding the history of the parcels on School Street, Briggs Road, Tickle Road, and Sanford Road (a/k/a George Street). JS was nominated to represent the Trust at the town meeting should questions arise, and to explain if necessary that the requested transfer was to facilitate investigation of the feasibility of using the properties for small scale local development. It was noted that the benefits of potential development included the possibility of eventually returning the tax exempt land to the town's property tax rolls.
 5. **Noquochoke Village Update:** LA reported that members of the Mashpee Wampanoag tribe had visited the site and expressed concerns about the possibility that Native American artifacts might be present on the property; the tribe will be notified by The Community Builders (TCB) if excavations or site work turn up any items of archaeological significance. Any discoveries might result in a delay of work so that archaeologists may investigate the finds. LA indicated that TCB has scheduled a business meeting with the state Department of Housing and Community Development on April 27 to review plans; the company is also planning a pre-construction meeting with its engineers and the Building Department, the Planning Board and the town's consulting engineers on April 27.
- LA noted that the closing for the property is now planned for early June, with any changes in closing documents suggested by Atty. O'Donnell to be approved by the trust at its next meeting.

6. Housing Production Plan Forum: LA provided samples of the presentation materials supplied by Jennifer Goldson to be used at the April 27, 2017 Housing Production Plan forum scheduled for April 27 at the Macomber School. Trust members were encouraged to attend the forum.

A motion to adjourn the meeting came at 6:30 p.m. from JS, was seconded by BM, and approved by unanimous vote.

Approved 5/24/17