

Westport Affordable Housing Trust Fund
Meeting of March 29, 2017
at Westport Town Hall

Present: Chair Liz Collins (LC), members Henry Lanier (HL), James Sabra (JS), Warren Messier (WM); Housing Specialist Leonardi Aray and recording clerk Robert Barboza. Absent were members David West, Craig Dutra, and BettyAnn Mullins.

The meeting was called to order at 5:37 p.m. by LC and commenced with the Pledge of Allegiance.

1. The minutes of the Jan. 25, 2017 meeting of the Trust were reviewed, with a motion from WM to approve them as presented, seconded by JS; motion passed 3-0, with LC abstaining.
2. Meeting schedule: The upcoming meeting schedule was agreed to be 5:30 p.m. on April 26, May 24, June 28, and July 26 on a motion from WM, seconded by JS, and approved unanimously.

LA noted that the March 29 Housing Production Plan workshop had to be postponed at the request of Jennifer Goldson; he suggested that workshop not be re-scheduled, but included as part of the April 27 workshop already scheduled. There was general agreement to the proposal.

3. Invoices: After reviewing the invoices, WM made a motion to ratify a Feb. 8, 2017 voucher signed by the chair in the amount of \$375.59, seconded by HL, and approved unanimously. WM made a motion to ratify a signed Feb. 22, 2017 voucher in the amount of \$10,482.50, seconded by JS, and approved unanimously. WM made a motion to ratify a signed March 8 voucher in the amount of \$2,018.90, seconded by HL, and approved unanimously. WM made a motion to ratify a March 15 signed voucher in the amount of \$169.27, seconded by HL, and approved unanimously. WM made a motion to approve a new voucher totaling \$5,651.29, seconded by JS, and approved by unanimous vote.

Financial report: The financial report dated 3/22/17 was reviewed by the Trust, with LA requested to write to the Community Preservation Committee regarding their preference for CPA funds to be held in a separate account. WM made a motion to accept the financial report as presented, seconded by HL, and approved by unanimous vote.

4. Noquochoke Village update: LA reported that closing documents are ready for Trust review; a request from the Wampanoag tribe to conduct an archaeological site visit has caused a slight delay in the scheduling of the closing. Abutter well tests are scheduled to be done in early April. After reviewing the closing documents, JS made a motion to sign the attached LIP application form, seconded by WM, and approved unanimously. WM made a motion to approve the closing documents submitted, seconded by HL, and approved unanimously.

5. Housing Specialist report: LA indicated two applications have been received for the CRE-HAB grant program, and are in the final stage of review for eligibility. He noted one potential property is held in a life estate, and the applicant is not the titled owner; Trust members indicated they were not willing to give that application further consideration because of the trust issue and the oversized home not being suitable for an affordable housing restriction. No vote was suggested on the second applicant until further information requested of the applicant is received.

6. Town Meeting Articles: LA distributed a list of town-owned parcels to be considered for Trust custody at town meeting. A map identifying the parcels was included.

7. Housing Production Plan: The Trust reviewed the summary of community interactions recorded by Jennifer Goldson on Feb. 22, as well as a proposed outline of HPP workshop activities.

8. St. Vincent de Paul land: There was some discussion of Parcel C of the camp site, being 21.94 acres to be purchased with the help of town funds. LA suggested that the Westport Land Conservation Trust is not encouraging the use of any portion of the land for affordable housing. Parcel A could be utilized for housing, but WLCT is planning to sell the house and land, he indicated.

A motion to adjourn the meeting came at 7:30 p.m. from JS, seconded by WM, and approved by unanimous vote.

(Approved April 26, 2017)