

**Westport Zoning Steering Committee
Meeting Minutes
October 21, 2019**

Attendees:

Jim Whitin, Planning Board Chairman
Gerry Coutinho, ZBA Vice Chair
Jim Hartnett, Planning Director
Bob Daylor, Planning Board Vice Chairman
Russ Burke, BSC Group

The latest update of the Zoning By-Law recodification was discussed. It was noted the Schedule of Use Regulations with the latest edits has been inserted into the text. The Committee would like to finalize the recodification. The updated version of the recodified By-law will be posted online in advance of the public forum and hard copies made available for public review.

Proposed Lot shape zoning approaches were reviewed and discussed. PowerPoint slides were reviewed which illustrated various lot configurations and how they scored on proposed lot shape formula scoring

The Committee reviewed and discussed an updated list of the potential short-term and long-term zoning amendments. As requested 4 short term amendments were drafted as separate articles. They include:

- Lot shape
- Accessory Structures
- Solar Energy Open space
- Discontinuance of Non-Conforming Uses

The public forum to present the recodification process and to solicit input and feedback on potential zoning initiative was discussed. It was confirmed it is to be held on November 7 at 6:00 pm at the Library. . A draft of the PowerPoint presentation was distributed and reviewed. The Forum format was discussed, as well as the break out sessions and the consultant will prepare forum details for the next Committee meeting.

The next Committee meeting is scheduled for Monday November 4, 2019 at 1:30 pm at the Town Hall Annex