



**TOWN OF WESTPORT**  
**856 Main Road**  
**Westport, Massachusetts 02790**  
**PLANNING BOARD**

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**PLANNING BOARD MEETING WORK SESSION MINUTES**

**August 9, 2016**

Chairman James T. Whitin called the meeting to order 6:15 p.m. with Clerk Marc De Rego, Member David Cole and Member Andrew Sousa Town Planner James Hartnett in attendance. Vice-Chairman William Raus arrived at 6:18 p.m.

**ADMINISTRATIVE ITEMS**

- a. Endorse Plans for Noquochoke Village. Cole motioned to endorse the plans. Sousa seconded the motion and the vote was unanimous with four in favor. Raus was not yet present.
- b. Rules & Regs – changes proposed. Members reviewed sections with changes on LID, water supply, fire protection/tanks relative to Form A lots and subsequent subdivision lots, and made comments and observations relating to the BOH regulations. Hartnett to look into language that could allow fire safety tanks on subsequent Form A lots after a Form C. Discussion ensued over the type of waste water/denitrification system should be required for new subdivisions. Whitin suggested this be discussed further. Hartnett felt this was not under the purview of the Planning Board. Members discussed the warranty regarding the fire tanks. Hartnett will check for the standard warranty; other questions concerned what town entity would take ownership, could the tank be driven on, and what kind of warranty is available.

Also reviewed was Table A for Standard Specifications. Maximum grade was changed to 1% for Collector, Residential and Rural Residential Lanes. The bituminous course was reviewed. Hartnett would check with surrounding towns to see if they use 2 & 1 1/2 for the two courses of pavement.

Cross section for collector and residential streets was reviewed.

Cul-de-sacs: Hartnett stated he was not able to set up a meeting with all concerned but was able to meet with the Fire Safety Officer, Lieutenant Ledoux. Also, turnarounds were reviewed relative to dead-end streets. Hartnett to research the possibility of placing the fire tank under a cup-de-sac.

- c. Annual Parcel updates.

Cole motioned to proceed with the quote and obtain a contract. Sousa seconded the motion and the vote was unanimous.

**Any other business that may come before the Board.**

None.

**Correspondence**

- a. Report to BOS of Cul-de Sacs 7-28-16. Noted.

- b. BBC letter to DEP re TMDL. Cole stated that he agrees with the letter - and that agriculture is excessive and needs to be addressed. Cole is working on an agriculture review and is finding it is very excessive source of nitrogen in the river - he is working on the analysis with USDA and AgCom but does not want to discredit the TMDL analysis. He feels his analysis will help understand the extent of the agricultural attributed nitrogen. Cole provided a copy of the Integrated Water Resource Management Planning summary he obtained from the state website. Members would like to discuss with the Water Resource Management Committee the ability to identify the trouble spots where the stormwater discharges. Raus noted that the letter omits residential systems along both branches of the river.

**Minutes.**

- a. July 12, 2016. Motion by Raus to approve. Seconded by Cole. The vote was unanimous with all in favor.
- b. July 26, 2016. Motion by Cole to approve. Seconded by Sousa. The vote was unanimous with all in favor.

**Invoices.**

Mileage and phone expenses for Hartnett: 69.98

DeRego motioned to approve. Seconded by Sousa. The vote was unanimous with all in favor.

**ADJOURNMENT**

Members unanimously voted to adjourn at 8:15 pm

Respectfully submitted,

Lucy Tabit, Assistant Planner