



TOWN OF WESTPORT
856 Main Road
Westport, Massachusetts 02790
PLANNING BOARD

Tel. (508) 636-1037
Fax (508) 636-1031

PLANNING BOARD MEETING MINUTES

January 26, 2016

Chairman James T. Whitin called the meeting to order 6:19 p.m. with Vice-Chairman William Raus, Clerk Marc De Rego, Member Andrew Sousa and Town Planner James Hartnett in attendance. Member David Cole was absent.

Administrative Items.

a. Update - Master Plan.

Hartnett stated that the master Plan Update is 98% done and will be presented to the Master Plan Subcommittee on February 10, 2016, and presented to the Planning Board on February 23, 2016. Hartnett noted that the Master Plan Update will be available online and a few hard copies will also be printed.

b. Update on SNEP Grant. Southern New England Program for Coastal Watershed Restoration.

Hartnett noted that the Planning Board worked with the Buzzards Bay Coalition, Watershed Alliance, Horsley & Whitin Consultant Group and the Fisherman's Association to prepare a grant to look at numerous topics, with the main topic being a Watershed Management Plan. Hartnett stated that the Buzzards Bay Coalition would provide a match to the grant to provide grants to upgrade 10 septic systems for denitrification systems. The preliminary filing for the grant was submitted January 20, 2016. The EPA will notify selected applicants by February 26, 2016 to submit a full proposal. The match required from the Town would be 10%. Whitin applauded the hard work of Lucy Tabit and Jim Hartnett in the process of applying for the grant.

c. Warrant Articles (due date Feb 5).

Hartnett noted that a placeholder should be placed for the grant from SNEP. Hartnett read the proposed placeholder wording into the record.

Raus motioned to send the placeholder to the Board of Selectmen for the Annual Town Meeting. De Rego seconded the motion and the vote was unanimous with all in favor.

d. Subdivision Rules and Regulations.

Hartnett reviewed the first 22 pages of the Rules and Regulations, discussing every change made.

e. Old Subdivision Projects.

Hartnett reviewed the subdivision projects of Jake Estates, Yankee Way and Spencer Way (Mendon Way) for the Board. Hartnett suggested inviting the subdivision owners to a Planning Board Meeting to update the Board on the progress of the subdivisions. De Rego motioned to send letters to the owners of the previously mentioned subdivisions to invite them to a Planning Board Meeting for a progress update. Raus seconded the motion and the vote was unanimous with all in favor.

f. Annual Report.

Hartnett briefly reviewed the highlights of the Annual Report for the Board. Board members reviewed the draft. Raus motioned to approve the Annual Report subject to the minor changes that Whitin will review. Sousa seconded the motion and the vote was unanimous with all in favor.

Town Planner Report.

- a. The new design for the Town's online GIS mapping is up and running. Hartnett briefly discussed a few of the new features.
- b. Upcoming Projects- February 9, 2016: Public Hearings on Noquochoke Village and Bentley Estates; February 23, 2016: Public Hearing on Black Oak Circle, a four lot subdivision on the north side of Charlotte White Road.
- c. Hartnett completed the project for the Assessor's Department, thereby creating a key map showing all the parcels with the neighborhood codes and 2015 sales records.

Any other business that may come before the Board.

None.

Correspondence.

- a. TEC punch-list for Westport Lakes. Owners requested a punch list of items to be completed in order to be able to sell the subdivision. Hartnett reviewed the list as submitted by Tibbetts with the Board.
- b. ZBA/Notice of Public Hearing Feb 17, 2016, 7:00 p.m.: variance request for new construction of garage setback 18 feet to Shirley St.; property located at 45 Old Horseneck Road. Hartnett reviewed the plan briefly for the Board.
- c. Meeting with FinCom March 15, 2016, at 7:10 p.m. Noted.
- d. IRS Standard Mileage rate for 2016: .54 cents/mile. Noted.

Minutes.

January 19, 2016, Work Session- Raus motioned to approve the Work Session minutes as written. De Rego seconded the motion and the vote was unanimous with all in favor.

Invoices.

W.B. Mason for office supplies \$3.19. Raus motioned to pay the invoice. De Rego seconded the motion and the vote was unanimous with all in favor.

ADJOURNMENT

Members unanimously voted to adjourn at 7:36 p.m.

Respectfully submitted,
Joan Steadman, Recording Clerk