

MINUTES

September 17, 2014

4:45 p.m. called to order. Chaired by Elaine Ostroff.

Present: Nancy Rioux, Jim Hartnett, Sean Leach, Elaine Ostroff, Gay Gillespie, Melissa Pacheco, Jim Coyne, and Jeff Bull

Absent: Ann Boxler, David Cole and Jack Baughan.

1. Approve Minutes August 20, 2014

Ostroff suggested that the minutes discussing capital facilities be amended to include the name of the Capital Improvements Planning Committee. The minutes of August 20, 2014 were approved as amended. Moved by Bull and seconded by Leach, unanimous.

2. Discussion on Historical and Cultural Resources

Lucy Tabit and Irene Buck of the Westport Cultural Council (WCC) were present to discuss the chapter relating to Historical and Cultural Resources. Buck stated that the 2004 plan did not have a section on the Arts and the Chapter needed to be expanded. The WCC took the lead on updating this chapter. Buck noted that Westport has seen an increase in the arts and the creative economy. She stressed the importance of adding the word "creativity" to the title of the chapter. Buck described the process used by the group and noted that they reached out to a number of people and groups to solicit their input. Tabit noted that they are still working on assigning responsible parties and a timeline to each action item and that should be completed shortly. Buck stated that they are working with Roger William University's students on a project relating to this chapter.

3. Westport Business to Business Showcase

Ostroff and Coyne discussed this event being held for members of the Business to Business Group. Coyne noted that this was a meeting where member businesses would be promoting their businesses to other members. Gillespie suggested the planning process could be discussed at a B2B breakfast. Ostroff stated that it may be better to wait until after the public forums.

4. Discussion on September 27, 2014 Workshop

Hartnett updated the committee on the process of the upcoming workshop, the group reviewed the bubble diagrams and agenda. There was a question about "local Heritage Business" in the Economic Development priorities; Coyne will review this with the EDTF. Posters were distributed.

5. Schedule Subgroup Meetings

Hartnett noted that there has been some progress with the Land Use chapter, it has been reviewed by the subgroup and the planning board is currently reviewing the chapter. There was a discussion on the Education chapter and the forum scheduled for November. The Education group suggested meeting again in early October. A meeting was also recommended with the consultant prior to the Education forum to formalize the process and the topics.

6. Schedule of future meetings

Members agreed to meet on October 15, 2014 and November 19, 2014.

Meeting was adjourned at 6:00 pm, moved by Coyne and seconded by Hartnett.