



**Town of Westport**  
**Planning Board**  
**856 Main Road**  
**Westport, MA 02790**

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**PLAN BELIEVED NOT TO REQUIRE APPROVAL (ANR)**  
**- CHECKLIST -**

Application No. \_\_\_\_\_

Date: \_\_\_\_\_

Note: We recommend that this checklist be included with the submittal of the plan. Written explanation for any omissions from these submission requirements should be included if any box for applicant's initials is blank.

Applicant: \_\_\_\_\_

Description of Land: \_\_\_\_\_

Road Frontage: \_\_\_\_\_ Public way acceptor by Town Meeting

Name of Street \_\_\_\_\_

or: \_\_\_\_\_ Other \_\_\_\_\_

Assessor's Map & Lot: \_\_\_\_\_ New Map & Lot: \_\_\_\_\_

Number of Lots: \_\_\_\_\_ Date of Application: \_\_\_\_\_

Number of New Lots: \_\_\_\_\_ Date filed with Planning Board: \_\_\_\_\_

Date filed with Town Clerk: \_\_\_\_\_

Plan Title: \_\_\_\_\_

Plan Date: \_\_\_\_\_ Revised through: \_\_\_\_\_

Reference	Information Required	Applicant's Initials	Staff Initials
<b>PLAN BELIEVED NOT TO REQUIRE APPROVAL (ANR PLAN)</b>			
	<b>GENERAL SUBMISSION REQUIREMENTS</b>		
II, B.	Original Mylar		
II, B.	Prints – 4 large; 2 sized 11x17		
II, B.	DISK with CAD of plan		
II, B.	Completed Form A		
	Date		
	Reason Plan Does not Show a Subdivision of Land		
	a. Public Way Certified by Town Clerk as used & maintained as public way namely _____		
	b. Way shown on a plan theretofore approved and endorsed as in accordance with the subdivision control law, namely _____ on _____		
	c. A private way in existence on May 14, 1957, having, in the		

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Please note: All information should be typed, or printed legibly, not handwritten.

	opinion of the Planning Board Sufficient width, suitable grades, and adequate construction, etc. namely _____		
	d. Conveyance		
	e. Address of owner/applicant		
	f. Telephone number & e-mail of owner/applicant		
II, B.	Completed Form D		
II, B.	<b>Application fee</b> , - see current fee schedule <b>*\$50.00 additional fee for submittal without disk or if late</b>		
II, B.	<b>GENERAL INFORMATION ON ANR PLAN</b>		
	Lot or Lots being altered		
	Name of Owner		
	Assessors map & lot number of all adjacent lots		
	Names of all direct abutters as determined from the most recent tax list		
	Name of street or streets on which the property is located		
	Significant topographical features or bodies of water which impede practical access to the lot		
	Locus plan identifying the location of the site relative to nearby major streets and landmarks		
	Stamp and signature of RPLS		
	The entire area of the lots being divided or otherwise altered		
	Area being divided delineated by a thick line		
	Any property lines being abolished shown as dashed lines		
	Area for signatures of five Board members with statement "Approval under Subdivision Control Law Not Required" and a line for date and endorsement.		
	Statement "Endorsement by the Planning Board does not constitute conformance to Westport Zoning By-laws nor assure that any lot created herein is buildable		

Lot/Parcel	Frontage	Area	Upland	Comments

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