

# TOWN OF WESTPORT PLANNING BOARD



## MEETING MINUTES February 8, 2022

### **PLANNING BOARD MEETING**

Chairman Jim Whitin called the meeting to order at 6:00 p.m. with Vice-Chair Robert Daylor and members Manuel Soares, Mark L. Schmid, and Assistant Town Planner Amy Messier in attendance. John Bullard was absent.

**Chair's Announcement** – Under MGL Chapter 30A, section 20(f) – The meeting is being recorded.

### **Call to order 6:00 p.m.**

#### **1. Administrative Items**

a. Establish Public Hearing dates and times for proposed Zoning Amendments that will be presented at the Annual Town Meeting.

#### **Motion**

Bullard moved to set the public hearing date to revise the zoning articles for March 22, 2022, at ~~6:00~~ 6:10 p.m. Daylor seconded the motion as amended. The Board voted 5-0 in favor by a roll call vote, Daylor – aye, Bullard – aye, Schmid – aye, Soares – aye, Whitin – aye.

b. New Ipad/Tablet info

#### **Motion**

Bullard moved to purchase 8 new Ipads and 8 Ipad covers for the Planning Board. Seconded by Daylor. The Board voted 5-0 in favor by a roll call vote, Daylor – aye, Bullard – aye, Schmid – aye, Soares – aye, Whitin – aye.

### **6:15 p.m. Public Hearing**

**2. Plante – 0 Cornell Road (21-006SP)***(continued from December 14, 2021, January 11, 2022, January 25, 2022)*

Request by the applicant to consider the Special Permit applications of Lisa A. Plante for property located between 277 and 349 Cornell Road, Westport, MA 02790, Assessor's Map 81, Lots 3, pursuant to Westport Zoning By-Law Section 8.5 Special Permit for Common Driveway and Section 8.6 Special Permit for a Flexible Frontage requesting approval to reduce otherwise applicable frontage requirements on a public way in exchange for a corresponding reduction in development density and the construction of a common driveway servicing two residential lots.

Ms. Messier stated that the applicant requested a continuance to allow S.W. Cole more time to review the revised plans, which were received the morning of February 8, 2022.

#### **Motion**

At the request of the applicant, Bullard motioned to continue the public hearing to March 8, 2022, at 6:30 p.m. Seconded by Daylor. The Board voted 5-0 in favor by a roll call vote, Daylor – aye, Bullard – aye, Schmid – aye, Soares – aye, Whitin – aye.

#### Assistant Planner’s Report

Ms. Messier stated that the Town Administrator agreed to refer the Walter's Way file to be reviewed by Town Counsel for their legal opinion. Ms. Messier mentioned starting discussions regarding zoning amendments for the 2024 Town Meeting. She mentioned the housing production plan will expire in June of 2022 and that a link to a grant program from Mass.gov may be able to assist with funding through the grant program. Whitin suggested contacting Leonardi Aray from the Affordable Housing Trust Fund, who might be able to offer his assistance.

Whitin mentioned he caught the last part of the February 3, 2022, SRPEDD meeting. He mentioned sharing the Central Village sidewalk file with SRPEDD that was defeated approximately seven years ago. They may want to resurrect that project, which was funded through the TIP program. Ms. Messier will forward the information to SRPEDD.

3. Minutes  
January 25, 2022

*The January 25, 2022 minutes will be deferred to February 22, 2022 meeting.*

4. Correspondence
  - a. Zoning Board of Appeals Notices - *Noted*
5. Invoices
  - a. Assistant Planner’s Mileage – Sept-Nov. - \$54.88

#### **Motion**

Daylor moved to approve the reimbursement of the Assistant Planner’s mileage for \$54.88. Seconded by Bullard. The Board voted 5-0 in favor by a roll call vote, Daylor – aye, Bullard – aye, Schmid – aye, Soares – aye, Whitin – aye.

6. Short/Long-term Planning Discussions  
None.

#### **ADJOURNMENT**

The members unanimously adjourned at 6:33 p.m.

Respectfully submitted,

Nadine Castro, Assistant Town Planner II

**NOTE: *Agenda is subject to change***

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#### **NEXT MEETINGS:**

PLANNING BOARD: March 22, 2022 @ 6:00 P.M.

WORK SESSION: ?