

# WESTPORT HISTORICAL COMMISSION

## FEBRUARY 6<sup>TH</sup>, 2017

### **Present**

Members: Bill Kendall, Paul Somerson, Geraldine Millham, Rud Lawrence, Jane Loos, Janet Jones, David Paddock

Alternates: Henry Swan, Beverly Schuch, Caroline Bolter

### **Absent:**

Alternates: Ted Kinnari

### **Others in Attendance:**

Barrett Allen- Recording Secretary

Joshua Duarte Jr. – 15 Loretta Way

Bill Pardee and Lin Beck – 1875 Main Rd.

Betty Slade – 2037 Main Rd.

Nancy Paull – 2048 Main Rd.

Sharon and Tony Connors – 2032 Main Rd.

Garrett Stuck - 1998 Main Rd.

Jenny O'Neill – 25 Drift Rd.

Gay Gillespie – 1634 Main Rd.

Hans Schaefer (Rep. Ursula Liff)- 1835 Main Rd.

Bill Kendall (BK), chair, opened meeting at 6:00pm.

### **A. General Business**

1. Minutes of January 9<sup>th</sup>, 2017 Meeting. Accepted. Rud Lawrence Moves, JL 2nds, all in favor.
2. Treasurer's Report as of 2-3-2017. See **attachment A**. RL motions to accept, JJ 2nds, all in favor.
3. Monitor's and Sub-committee Reports are handed out to board
  - a.) The Town Report has been sent by email.
  - b.) JL needs help monitoring projects in the Historic District. Our permits and discussions must be enforced. From now on, when a certificate is submitted, a monitor must be on top of its construction progress.
  - c.) JJ will monitor the Lees Warf signage.
  - d.) JL suggests updating Certificate to state that applicants must contact WHC when project is under construction and when completed. The Certificate of Appropriateness could be posted with the building permit onsite.
  - e.) Current sub-committee's are:
    1. Handy House- Geraldine Millham, Bill Kendall, Ted Kinnari
    2. Town Farm- Geraldine Millham, Bill Kendall, Rud Lawrence
    3. Oscar Palmer Farm- Geraldine Millham, Janet Jones, Bill Kendall

4. WHC Guideline revisions- Rud Lawrence, Paul Somerson, Beverly Schuch, Geraldine Millham
5. Preservation Award- Jane Loos, Geraldine Millham

#### 4. Monitor's Reports

- a.) Oscar Palmer Farm Report read by GM. See **attachment B**.
- b.) HS reviews Beverly Schuch's shed. Discussion on HS's approval of connector arbor without review from the WHC board.

#### 6. Jenny O'Neil presents design change to Handy House Utility Building

- a.) An additional double sliding door will be added to the East Elevation (to match the West Elevation). RL motions to approve as presented, JJ seconds, all in favor.
- b.) She updates WHC on the parking area design as well.

7. WHC would like to submit projects for the State Historical Commission's Preservation Award. BK suggests the Stone House (Fletcher) at the Head of Westport and the Millikin Studio moved from the Brewery. RL moves that these two property's should be presented either this year or next, JL seconds, all in favor.

- Deadline, Feb. 17<sup>th</sup>, 2017.

8. RL proposes additional ideas for guideline revisions and clarification. RL questions if we prepare and put together a presentation for bylaw amendments (roofs, fences, stonewalls) and updated Guidelines, should we wait for next year?

### **B. Public Meeting**

1. Discussion of proposed WHC bylaw amendment to include the review of roofs, fences, and stonewalls. 6:15pm

a.) BK presents an image of a house in Westport Harbor with a green standing seam roof, and opens the discussion with why color and material choices like this example should not be allowed in the Westport Point Historic District.

b.) Comments made by: Joshua Duarte, Bill Pardee, Lin Beck, Betty Slade, Garrett Stuck, Nancy Paull, Sharon Connors

- change from color and material of roof to just color.
- provide the exact wording of the guidelines to the public prior to the meeting in March. (update our Mailing list)
- There are misunderstandings with this bylaw amendment, which need to be clarified before presented. Home owners misunderstand that the meeting's purpose is to get the opinion and help of the homeowners prior to publishing a final draft of the amendment.
- stonewalls- to both preserve existing and review proposed.

### **B. Preliminary Meeting**

1. Hans Schaefer (contractor) represents Ursula Liff 1835 Main Rd.

- a.) Looking to stabilize house, repair roof, fix stairs, termite damage, new heating system, etc...
- b.) Hans shows photos of the property and addresses some of the owners renovation intentions. Most work is like-for-like, possibly changing windows and sliding doors in the kitchen wing.

(Next meeting agenda: to present WHC award to Methodist Church and report on Paul Cuffee symposium and heritage training)

RL motions to adjourn, JJ 2nds. The meeting was adjourned at 8:30pm.

Attachments:           A: WHC Treasurer's Report as of 2-3-17  
                              B: Oscar Palmer Farm annual report  
                              C: Annual Report of the Town Farm  
                              D: Annual Report for the WHC  
                              E: WHC active certificate list

Draft Prepared by Barrett Allen 2-6-17