

**Westport Finance Committee
Meeting Minutes
Virtual Meeting-Remote Participation
June 13, 2023**

Present: Karen Raus (Chair), Cindy Brown (Vice-Chair), Hugh Morton, Charles "Buzzy" Baron, Gary Carreiro, Zachary Lebreux, Lawrence Holsworth

Karen Raus called the meeting to order at 6:32pm, and a Pledge of Allegiance.

Karen Raus read the following: This meeting is being held remotely in accordance with the Governor of Massachusetts *'March 12, 2020, order suspending certain provisions of the Open Meeting Law, G.L. c.30A Section 20 and on March 29, 2023, Governor Healey signed a Supplemental 2023 Budget Bill allowing remote and hybrid meetings options for public bodies through March 31, 2025. This meeting is being recorded.*

1. Year End Transfers: Karen Raus addressed the committee members on the Year End Transfers:

Motion: Personal Services general expenses: Increase appeals received in the month of May will cause a negative in the budget for June. This transfer will cover payroll and expenses incurred for the added appeals. Cindy Brown motioned Gary Carreiro second the roll call vote was 6-0 with 1 abstain vote.

Motion: Long Term Debt Interest: The amount budgeted (\$115,000) for the new 5-12 School principal included the interest, so it needs to be transferred and it was missed when preparing the Town Meeting Warrant. Hugh Morton motioned, and Cindy Brown seconded the roll call vote was 7-0.

Motion: Fire Department general expenses: Amount requested (\$25,000) overtime /personal services line to cover the negative balance in our fuel and vehicle maintenance lines (5410&5423) and to replace fire hose that was ruined brush fire season. Gary Carreiro motioned Hugh Morton seconded the roll call vote was 7-0.

Motion: Highway Dept: Amount (\$40,000) to transfer personal service to general expenses for John Deere mower deck parts for attachments to repair. Cindy Brown motioned Hugh Morton seconded the roll call vote was 6-0 with 1 no opinion.

2. Override Update: The committee discussed the override mentioning that there is a special town vote for F24 Override July 25, 2023, and the town administrator posted in details on the town website information about the override.

4.Minutes: The minutes for April 18, 2023 , was presented for approval Cindy Brown motioned and Gary Carreiro seconded to approve. The roll call vote was 7-0. The minutes for April 25, 2023 , was presented for approval Cindy Brown motioned and Hugh Morton seconded to approve. The roll call vote was 7-0.

5.Topic for next Meeting Agenda: Reorganize the chair and vice chair and committees and two new committee members will be added.

6.Meeting Schedule: July 11,2023 or July 18,2023

7. Correspondence: N/A

8.Topics not reasonably anticipated forty-eight (48) hours in advanced of the meeting:
N/A

Adjourn :There being no further business to come before this meeting a motion to adjourn the meeting at 7:01 pm was made by Cindy Brown and Hugh Morton seconded the roll call vote in favor 7-0.

Respectfully submitted,
Jessica McKane Finance Committee Recording Clerk

REFERENCE DOCUMENTS:

6-13-23 agenda Finance Committee.pdf

4-18-23 Meeting Minutes.docx

4-25-23 Meeting Minutes.docx

Year End Transfers.pdf

Year End Transfers

