



BOARD OF SELECTMEN REGULAR MEETING MINUTES

Monday, August 1, 2022

Members Present: Shana M. Shufelt, Chair
Richard W. Brewer, Vice Chair
Steven J. Ouellette
Ann E. Boxler, Clerk
Brian Valcourt

Also Present: James Hartnett, Town Administrator

6:02 p.m. Call To order & Pledge of Allegiance

Acknowledgments & Recognitions

Ms. Shufelt attended the Veterans Monument Dedication and stated that it was very well done, Thank You to Carol Freitas and all who participated, she encouraged everyone to visit the monument if you get the chance.

The Board would like to recognize Eagle Scouts Shawn Landry, Aidan Morley, Tyler Resendes, Cameron Arruda, David Abgrab, Jacob Hall and Dylan Metivier, the Court of Honor will be held this upcoming weekend.

The Board recognized Gary Sherman who served as Harbormaster from 1970 - 2015. Ms. Shufelt referred to a 2015 Fall River Herald News Article.

Sherman became a reserve deputy and then a part-time constable in 1977. He ascended to a full-time role in 1988.

Mr. Ouellette noted his appreciation for all that Gary accomplished, he was a rules and regulations guy.

Mr. Valcourt expressed his condolences, noting Gary was a wonderful, kind, gracious person. Very influential in the whole "Point" experience from Westport Sea Farms to the Town Docks.

1. Public Hearings

2. Licenses/Permits

- a. Request from the Holy Ghost Club, Inc. 179 Sodom Road, for One Day Liquor License for August 19, 2022 for a Clamboil from 5pm – 10pm.

MOTION by Mr. Valcourt to approve the One Day liquor license for the Holy Ghost Club on August 19, 2022, seconded by Mr. Ouellette. The Board voted 5-0 in favor.

3. Appointments and Resignations

- a. Request from Tony Vieira, Westport Business to Business to appoint Joseph Amaral to the Infrastructure Oversight Committee.

MOTION by Mr. Valcourt to appoint Joseph Amaral to the Infrastructure Oversight Committee, seconded by Mr. Ouellette. The Board voted 5-0 in favor.

- b. Request from Gerald Coutinho to be appointed to the Infrastructure Oversight Committee.

MOTION by Mr. Valcourt to appoint Gerald Coutinho to the Infrastructure Oversight Committee, seconded by Mr. Ouellette. The Board voted 5-0 in favor.

- c. Request from Nancy Holsworth to be appointed to the Personnel Board.

MOTION by Mr. Valcourt to appoint Nancy Holsworth to be appointed to the Personnel Board, seconded by Mr. Ouellette. The Board voted 5-0 in favor.

- d. Request from Chris Leonard, Marine Services to appoint Joshua Mosher as both Harbormaster and Shellfish Constable.

MOTION by Mr. Valcourt to appoint Joshua Mosher as Harbor Master and Shellfish Constable, seconded by Mr. Ouellette. The Board voted 5-0 in favor.

- e. Request to rescind Richard Brewer's appointment to the Personnel Board.

Ms. Shufelt noted the reason being Mr. Brewer is not allowed to serve on the board as an elected official.

MOTION by Mr. Valcourt to rescind Mr. Brewer's appointment to the Personnel Board, seconded by Mr. Ouellette. The Board voted 5-0 in favor.

4. Discussion

5. Action Items

- a. Request from Bernadette Oliver, Town Clerk to approve the Warrant for the 2022 State Primary Election.

Mr. Hartnett noted the Election will be September 6, 2022.

MOTION by Mr. Ouellette to approve the Warrant for the 2022 State Primary Election, seconded by Mr. Valcourt. The Board voted 5-0 in favor.

- b. Request from the Cultural Council to place yard signs at various intersections in town promoting their two Film Series Events, one on August 3, 2022 and the other on August 17, 2022.

Ms. Vidal spoke to the request and handed out flyers promoting the event, she noted she would get the signs removed in a timely manner after the events.

Ms. Shufelt noted that clarification on placing signs needs to be discussed at a later time.

MOTION by Mr. Ouellette to approve the signs at the various intersections, seconded by Mr. Brewer. The Board voted 5-0 in favor.

- c. Request from the Commission on Disability to transfer \$5,000 to the Westport Recreation Department.

Rick Grundy spoke to the request stating that the Recreation Department has been very supportive of the Committee on Disabilities, providing accessibility year round, and adding two accessible swings to the playground.

MOTION by Mr. Valcourt to approve the transfer of \$5,000 to the Recreation Department, seconded by Mr. Ouellette. The Board voted 5-0 in favor.

- d. Request to approve Town or County American Rescue Plan Act (ARPA) funds as follows: \$231,035 for the Comm-Tract Fiber Optic Contract

\$5,000 to amend the Entry Point Contract

Ms. Shufelt noted that this project is already underway however there was a shortfall in funding, Police Details were not figured into the original amount, and expected reimbursements for the Schools has been reduced.

MOTION by Mr. Valcourt to approve \$231,035 for the Comm-Tract Fiber Optic Contract, seconded by Mr. Ouellette. The Board voted 5-0 in favor.

Ms. Shufelt noted the Town has contracted Biarri for a study of buildable lots.

Mr. Valcourt added that there is an Estuary Study in place which should help in gathering that information.

MOTION by Mr. Valcourt to approve \$5,200 to amend the Entry Point Biarri Contract, seconded by Mr. Ouellette. The Board voted 5-0 in favor.

- e. Request to approve the Lapage and Son's Roofing, LLC Roofing Contract for the Council on Aging Roof for \$70,451.

MOTION by Mr. Valcourt to approve Lapage and Son's Roofing for the COA Roof, funded by the CPC, seconded by Mr. Ouellette. The Board voted 5-0 in favor.

- f. Request to approve the Almar, LLC contract for the Town Hall Garage Roof for \$10,450. Mr. Brewer noted that this was a CIPC item.

MOTION by Mr. Valcourt to approve the Almar, LLC contract for the Town Hall Roof, seconded by Mr. Ouellette. The Board voted 5-0 in favor.

6. Town Administrator Report

State Approved FY23 State Budget

The Budget was signed by the Governor on July 28, 2022. There is a slight increase in the net state aid in the final budget. The town accountant has assembled the local receipts for FY22, showing a slight increase in the budgeted numbers. The Cherry Sheet and local receipts are in the Board of Selectmen files. Funds were also set aside for municipalities to improve technology to accommodate hybrid meetings.

Old High School

The re-use study of the former high school has been completed by Utile Architects, and the Appraisal should be completed this week. Copies will be forwarded to the Board and the Long Term Building Committee.

MassDEP Septic Regulations

MassDEP has scheduled a preliminary meeting with Town representatives to discuss their proposed Regulatory Strategy for Estuaries Impaired by Nitrogen. The meeting will be held on August 16, 2022.

7. Approve Minutes

a. July 18, 2022

MOTION by Ms. Boxler to approve the July 18, 2022 Minutes, seconded by Mr. Brewer. The Board voted 5-0 in favor.

b. July 25, 2022

MOTION by Mr. Ouellette to approve the July 25, 2022 Minutes, seconded by Mr. Brewer. The Board voted 3-0 in favor with Ms. Boxler and Mr. Valcourt abstaining.

- 70
8. Report on Bill Warrant
 9. Selectmen Liaison Committee Reports & Suggestions for Future Agenda Discussion / Action
No reports, however Ms. Shufelt did make note of a letter regarding traffic concerns on Adamsville Road, and having the Police follow up.
 10. Comments and Statements
 11. Boards/Committees/Commissions Vacancy List
 12. Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting.

Adjournment

Respectfully submitted,



Paula M. Brown
Administrative Assistant

Approved: _____



Ann Boxler, Clerk
Select Board Member

FILES:

2a Holy Ghost Club
3a Joseph Amaral Business to Business
3b Gerald Coutinho – Infrastructure
3c Holsworth – Personnel Board
3d Joshua Mosher – Marine Services
5a 2022 Primary Warrant
5b Cultural Council Sign Request
5c COD 5k Transfer to Recreation
5d Entry Point
5e Lapage -COA Roof Contract
5e LaPage Bid Sheet
5f Almar – Town Hall Roof Contract
7a 07182022 Meeting Minutes
7b 07252022 Meeting Minutes
48 Hour Rule – Shellstock
TA-1 Rte 177 Roundabout Project Status