

**BOARD OF SELECTMEN
REGULAR MEETING MINUTES
MONDAY
JUNE 16, 2014**

Members Present: Antone C. Vieira Jr., Chairman
Richard M. Spirlet, Vice Chairman
Steven J. Ouellette
Craig J. Dutra
R. Michael Sullivan, Clerk
Also present: Stephen Lombard, Business Manager

*Note: Richard Spirlet arrived at 6:55 PM.

Chairman Vieira called the Board of Selectmen meeting to order at 6:00 P.M. in the Westport Town Hall, 816 Main Road, Westport, MA with the reciting of the Pledge of Allegiance by all present.

At this time, Mr. Vieira mentioned the passing of Lynn Carter, a former Finance Committee member, well known and very active in Town affairs.

Board of Health – Discussion of Transfer Station and recommendation for Transfer Station/Hwy employee.

Present: John Colletti and Jim Walsh. Mr. Walsh stated there is a three-man crew at the Transfer Station, which is down to just one employee plus himself covering due to two employees out on sick leave. Mr. Walsh stated the Board of Health has funding until June 30th to use, so he went through the Highway Department Seasonal Applications and would like to hire as a temporary worker, Nathaniel Prouyos. **Motion** made by Mr. Dutra to appoint Nathaniel Prouyos as temporary laborer for the Board of Health. Second by Mr. Ouellette. The Board voted 4 in favor, 1-absent (Spirlet).

It was discussed that while the two employees are still out, that Mr. Walsh work with the Town Accountant to see where to pull money from and then, if needed, address this at Town Meeting. A discussion ensued regarding the Transfer Station, the changes, the recycling, the number of customers and the constant search for new revenue. A short discussion ensued regarding the Animal Control Officer's responsibilities, which resulted in Mr. Colletti stating that he would be meeting with the Police Chief regarding this.

Tony Connors, Energy Committee – RE: Discussion for hiring a consultant to help manage the Solar Electricity Savings with Borrego projects.

Present: Tony Connors. Mr. Connors explained the need for hiring a consultant; payment for this service would not be upfront but would come out of the savings; the cost would be approximately \$6,000. the 1st year and \$4750. the 2nd year and so on; Mr. Connors referred to the contract proposal from W. Robert Patterson & Associates. Mr. Vieira stated he would not recommend a consultant digging into the Town's savings; he would like to take a closer look before making a decision; obviously, if we need expertise in this area we should get a consultant but we need to look at this first. Mr. Connors stated that the projected savings for the 1st year are \$100,000.00. Mr. Sullivan asked if this was accounted for in the budget. Mr. Connors stated no; under Schedule Z – it allocates the net metering credits to various accounts. Mr. Vieira stated that perhaps our new Town Administrator should take a look at this to get a handle on it. Mr. Ouellette stated he would like to wait until the new Administrator is onboard. Mr. Vieira stated that consultants see this type of thing coming and the State

may be giving guidance on how to handle this also; we may need or may not need a consultant. We can bring this matter back to the table at the June 30th meeting. Mr. Dutra asked to get a report from the Town Administrator and Town Accountant on the contract. Mr. Lombard stated that initially, the Town will not have the funds because this is strictly from savings; the Town Accountant won't sign this contract. Mr. Sullivan asked what the possibility was that the Town use more power than our savings? Mr. Connors stated the chances were very slim of that happening; he was seeking only \$500.00 per month for a consultant. Mr. Vieira stated we have a Town Administrator, Town Accountant, the MMA and the State for guidance on this. Mr. Spirlet stated he would rather wait and address this with the new Town Administrator on July 7th. Mr. Connors stated he would be more comfortable with a consultant but he will bring this back in two weeks and he will check with the Town Administrator for his background on this. Mr. Lombard stated he will speak with Mr. King also.

Council on Aging – RE: Director's Action Plan – Auditor's Management Letter.

Present: Christine Quinn, Marcia Liggins, Karen Bergeron, William Gifford. Mr. Sullivan stated that Roselli Auditor's completed an audit of the Council on Aging and the Council on Aging have submitted a comprehensive plan to address the issues of the audit. Mr. Vieira stated that Mr. Sullivan asked for a response to the COA plan; Mr. Roselli has stated that the COA is on track. Mr. Lombard stated that the Roselli comments will be reviewed with the new Town Administrator; the biggest issue is contractor agreements which should include insurance liability; other than that, there were really no big issues. Mr. Sullivan stated he spoke with Mr. Roselli and he is very pleased with the COA written response and action plan. Mr. Vieira stated he did not believe any Board member has any problems with the reports. Ms. Liggins stated she appreciated the comments and the audit and since the report, a lot has been accomplished to correct things. The Board thanked the COA for their work.

Rupert Grantham – RE: Town's Forest Stewardship Program Update.

Present: Rupert Grantham. Mr. Grantham stated he has completed Jiggs Street and Drift Road-South plans. Mr. Grantham stated he will be working on the plan for Cherry & Webb next and will be presenting it to the Board as soon as it is finished. Mr. Grantham stated he is working with Mr. Capone, Conservation Agent and all is progressing nicely. **Motion** made by Mr. Dutra to approve the Jiggs Street and Drift Road-South plans as submitted. Second by Mr. Ouellette. The Board voted 4 in favor, 1-absent (Spirlet).

David Palmer & Anne Boxler – RE: Upcoming 4th of July Parade.

Present: David Palmer. Mr. Palmer stated the route would be the same as last year with the parade starting at 10:00 AM; they will travel along Main Road and end at the High School at approximately 11:30 AM. Mr. Palmer stated that a fundraiser was held last October and a scholarship has been started; the Committee is always looking for donations. Mr. Palmer stated it is the same Committee members and volunteers from last year that worked on this year's parade. He has also worked with the Police and Highway Departments for public safety; there has been a lot of pre-registration and there will be over 10 floats. He has received a lot of inquiries regarding the parade and participation in it. There is a Facebook page and anyone can email or call him at home regarding the parade. **Motion** made by Mr. Ouellette to approve of the 4th of July Parade on Friday, July 4, 2014. Second by Mr. Sullivan. The Board voted unanimously in favor.

Discussion – RE: Middle School 319 Grant update.

Present: Tom Schmitt, WRWA. Mr. Lombard stated they were trying to resolve over the last few days, Wednesday/Thursday/Friday, the funding of the 319 grant. There was a \$10,000.00 ATM article and \$15,000.00 from the Library Complex, which will have to go to Town Meeting to fund these. We have

to come to somewhat of a resolution. Mr. Vieira stated that the Town Administrator and Town Accountant were involved also but the project started under the prior T.A. Mr. Coughlin. The \$10,000.00 needs to come from a Town Meeting vote and the \$15,000.00 to come from the Library (there was never a communication to the Library Trustees). Last summer, there was discussions of the Highway Department giving in-kind services and it seems that we are over committed on the Highway part. This is a 60/40 match (60-State and 40-Town); we are now looking at revising because it looks like State is 40 and Town is 60. Mr. Lombard stated that at this time, the Town Accountant's Office can't give us the necessary information. Mr. Vieira stated this was started back in 2011; we made changes, even though we were told "no changes" in August & November; but this never came before this Board. Mr. Lombard stated we do have a handle on it but we are not there yet. This is a \$389,000.00 (60/40 split) grant. Mr. Vieira stated that in going forward, he recommends that every grant go to the Town Accountant's Office along with any amendments that are voted on by the Board. Mr. Lombard stated that we are going to get credit for the Highway service, equipment and materials. We don't know how we are going to handle the \$35,000.00. Mr. Lombard stated they are on top of this now and will be contacting Jane Pierce tomorrow. Mr. Lombard stated that proper procedures need to be put in place by the Town Accountant. Mr. Schmitt stated we don't have all the answers yet, but we are moving close; nothing looks out of whack but it looks like we have contributed more than our share; he is confident that by next week, they will have the answers. Mr. Vieira explained the grant, amendments and making adjustments would put the Town in good standing and should help us for future 319 grants. Mr. Lombard stated he is looking at the transition time from Coughlin to Healey. Mr. Vieira stated we are not here to point fingers, we are here to move forward and make the corrections; this is a good project for the Town. Mr. Schmitt noted that a lot of contributions have been made to make this project work. Mr. Vieira stated that in good faith, we have shown that we have internal accounting mishaps but are correcting and moving forward.

Discussion – Town Administrator appointment.

Mr. Vieira announced that a new Town Administrator has been appointed, Timothy King. He is currently working in Wellfleet and will coming to start his career in Westport on July 7th. Mr. King chose Westport over two other communities. He has a career in municipal government and should hit the ground running.

Ralph Souza & Andrew Bobola – RE: Recommendation on solution for office staffing / request for appointment Ralph Souza, Bldg. Commissioner and appointment of Andrew Bobola, Alternate Bldg. Commissioner.

Present: Ralph Souza and Andrew Bobola. Mr. Vieira announced that Mr. Ralph Souza has passed his testing to become a Building Commissioner. Mr. Lombard explained the proposed plan for the Building Department staffing. Mr. Vieira stated the proposal is to cut the overtime in half but you are asking to have an alternate Building Inspector appointed at a cost of \$4,500.00. Mr. Spirlet noted that the \$4,500.00 was not in the budget. Mr. Vieira stated he understood coverage in an emergency but how do we come up with \$4,500.00. We now have a Building Commissioner but how do we pay for a Building Inspector also. Mr. Souza explained the budget figures for a Building Commissioner and a Local Building Inspector; Mr. Bobola would only get paid if he works; he would be on an as-needed basis. Mr. Vieira stated he appreciated what is being done by cutting the overtime in half; but as long as you handle it within your budget because there is no other money; we don't want to micro-manage, it is up to the Department Head. **Motion** made by Mr. Dutra to approve of the revised budget and that any costs associated are to be covered by the budget approved at Town Meeting. Second by Mr. Sullivan. The Board voted unanimously in favor. Mr. Ouellette asked about P/T Clerical. Mr. Lombard stated that Mr. Healey recommended a P/T position under 20 hrs/wk., knowing that we need to go to the

Union to negotiate that down to 19 ½ hrs/wk. (\$9,000.00 savings). Mr. Bobola stated the Union said no to the P/T position; the P/T Union position with benefits will be more than the savings. Mr. Vieira stated Mr. Souza needed to speak with the Town Administrator to come up with a plan and to bring that plan back; in the absence of a Town Administrator, he should work with Steve Lombard and bring this back for the BOS Agenda of June 30th.

Meeting Followup Items

1. **Motion** made by Mr. Dutra to approve the Fire Department Transfer Request of \$17,000. from Personnel Services to General Expenses. Second by Mr. Ouellette. The Board voted 4 in favor, 1-absent (Spirlet).
2. Mr. Lombard explained that this is a projection that could come in less but at that time, adjustments can be made. **Motion** made by Mr. Dutra to approve of the WRRRP Program Project request in the amount of \$95,714.90. Second by Mr. Ouellette. The Board voted 4 in favor, 1-absent (Spirlet).
3. Discussion on Beach Avenue began with Mr. Sullivan explaining the proposal and reviewing the Memorandum of Agreement (draft). Mr. Sullivan stated there has been meetings with Department Heads on this also. Mr. Sullivan suggested that the MOU be forwarded to Town Counsel with any concerns of the Board of Selectmen and any abutters. Mr. Vieira stated the Board should review this before sending it to Town Counsel; also, he would ask that Chapter 41, Section 62 (Highway Surveyor duties) be reviewed by Town Counsel and a clarification and ruling be submitted with the MOU. Highway Surveyor Gonsalves stated he prefers the road to be paved especially with ADA issues down there; wheelchairs can't travel on gravel; also, the maintenance of a Town road should not be paid for by private citizens. Mr. Gonsalves stated that just for maintenance alone, the road should be paved. Mr. Sullivan stated that was a good point, but we are being asked to not pave. Mr. Gonsalves stated that of the cars he sees down there, the license plates all belong to New York, New Jersey and Connecticut, no resident vehicles; also, he is concerned about adverse possession. Again, Mr. Sullivan stated that was a good point and Town Counsel should look at adverse possession. Mr. Dutra stated he was inclined to forward the MOU to Town Counsel for review and to have it brought back to the Board on June 30th. Discussion continued regarding the turn-around and the alternative to paving with Elaine Ostroff, Commission on Disability. Mr. Vieira stated we have a bid opening coming up; Mr. Lombard stated it will be on July 3rd; Mr. Vieira stated we have been holding on this for months, we have a 2nd bidding in a couple of days. Mr. Lombard stated it will be one bid with Beach Avenue as an Add Alternate; the bid must be awarded in 30 days after. Mr. Spirlet stated it was not in the Board's purview to do away with accepted roads; we must go back to Town Meeting to change anything with that road. **Motion** made by Mr. Spirlet to postpone and review and bring back in two weeks (June 30th). Second by Mr. Sullivan. Motion is withdrawn. Discussion continued. Mr. Vieira stated that last year, DEP and the Conservation Commission came forward on this; under the procurement laws, we have a responsibilities but we pulled out and now, in three days, we have another bid opening; this Board needs to make a decision. **Motion** made by Mr. Spirlet to go forward and pave the road according to Town Meeting vote and follow the duties of the Highway Surveyor, which are spelled out under MGL. Second by Mr. Vieira. The Board voted 2 in favor, 3-opposed (Ouellette, Dutra, Sullivan). Motion fails. **Motion** made by Mr. Sullivan to have Mr. Lombard look at the bid, look at our options and how late we can make the award. Second by Mr. Ouellette. No final vote taken. Mr. Lombard stated he could not give a timeline, the bid needs to be awarded or not awarded. *This matter will be taken up at a Special Meeting of the Board on Tuesday – June 24th at 6:00 PM – at that time, questions for Town Counsel will be put together and Mr.

- Lombard will check on Ch.41, S.62 in relation to the Highway Surveyor and on Chapter 30b.
4. No action taken – No date for override election.
 5. Valerie Bain was present. Ms. Bain explained the Cable Upgrade Plan. She stated she met with Tom Cohan and rewiring will be done for fiber optics. Mr. Ouellette stated the Cable Advisory Board approved the upgrades; their concern was HD, not the capability, which is only standard. Mr. Spirlet noted that HD may not happen for 10 years. Mr. Spirlet stated we broadcast from four places, four times a week; we want to go live from the Fire Station, what is the holdup. Ms. Bain stated it is a point of preference which has to be decided. Mr. Spirlet stated we want to be able to go live from the Fire Station during emergencies, this has been being worked on for the last three years and it still is not done. Ms. Bain stated she will talk to the person handling this, this week for a timeline. **Motion** made by Mr. Ouellette to approve \$16,000.00 in upgrades and asked that the Fire Station switch be included. Second by Mr. Spirlet. The Board voted unanimously in favor.

Annual Appointments

Motion made by Mr. Spirlet to appoint Timothy King as Chief Procurement Officer, Affirmative Action Officer, National Organization on Disability Representative, Municipal Liaison to State Ethics Commission, Americans with Disabilities Act Coordinator, SHMG Representative Alternate, Health Insurance Portability & Accountability Act Coordinator, Cable Advisory Board (non-voting member), Capital Improvements Planning Committee and Westport Economic Development Task Force (ex-officio member). Second by Mr. Ouellette. The Board voted unanimously in favor.

Motion made by Mr. Dutra to appoint Donna Lambert as Animal Control Officer (3-year term). Second by Mr. Sullivan. The Board voted unanimously in favor.

Motion made by Mr. Dutra to appoint Samuel Texeira as Animal Control Officer (Per Diem) for a 1 year term. Second by Mr. Sullivan. The Board voted unanimously in favor.

Motion made by Mr. Dutra to appoint Ronald E. Costa as Citizens for Citizens Rep. Second by Mr. Ouellette. The Board voted unanimously in favor.

Motion made by Mr. Ouellette to appoint Gary Sherman as Wharfinger. Second by Mr. Sullivan. The Board voted unanimously in favor.

Motion made by Mr. Ouellette to appoint William R. Plamondon and Dane Winship as Asst. Wiring Inspectors. Second by Mr. Sullivan. The Board voted unanimously in favor.

Motion made by Mr. Ouellette to appoint John D. Enloe as Cross Connection Surveyor/Backflow Device Tester. Second by Mr. Sullivan. The Board voted unanimously in favor.

Motion made by Mr. Ouellette to appoint Craig Dutra, R. Michael Sullivan, Dr. Dargon, Michelle Duarte to the ADA Transition Plan Committee. Second by Mr. Sullivan. The Board voted unanimously in favor.

Motion made by Mr. Ouellette to appoint Antone Vieira and Paul Joncas to the Agricultural/Open Space Preservation Trust Fund Council. Second by Mr. Sullivan. The Board voted unanimously in favor.

Motion made by Mr. Ouellette to appoint Sean Leach to the Beach Committee. Second by Mr. Spirlet. The Board voted unanimously in favor.

Motion made by Mr. Ouellette to appoint Gary Simmons and Larry Kidney to the Board of Appeals. Second by Mr. Spirlet. The Board voted unanimously in favor.

Motion made by Mr. Ouellette to appoint Craig Dutra and R. Michael Sullivan to the Buzzards Bay Action Committee. Second by Mr. Spirlet. The Board voted unanimously in favor.

Motion made by Mr. Ouellette to appoint David Cole, Donald T. Krudys, Steven J. Ouellette, Richard Spirlet, Carolina Africano and John E. Miller to the Cable Advisory Board. Second by Mr. Spirlet. The Board voted unanimously in favor.

Motion made by Mr. Ouellette to appoint Richard Spirlet (BOS Rep), John McDermott (Assessor's Rep), Theresa Provencal, Muriel Kokoszka, John Baughan and Antonio Viveiros to the Capital Improvements Planning Committee. Second by Mr. Spirlet. The Board voted unanimously in favor.

Motion made by Mr. Spirlet to appoint James Coyne, Anne Brum, Joan Wood, William D. Raus, Timothy Gillespie and Richard Lambert to the Community Preservation Committee. Second by Mr. Sullivan. The Board voted 3 in favor, 2-opposed (Ouellette, Dutra).

Motion made by Mr. Ouellette to appoint Virginia Routhier to the Council on Aging. Second by Mr. Spirlet. The Board voted unanimously in favor.

Motion made by Mr. Dutra to appoint R. Michael Sullivan, Tony Connors, Edward R. Goldberg, Leo Brooks and Walter Barnes to the Energy Committee. Second by Mr. Ouellette. The Board voted unanimously in favor.

Motion made by Mr. Dutra to appoint John Borden, Edward Carey, Alex Preston, James Robeson and John Azevedo to the Harbor Advisory Committee. Second by Mr. Ouellette. The Board voted unanimously in favor.

Motion made by Mr. Dutra to appoint Christopher Leonard, Jonathan Paull, James Perry as Assistant Harbormasters. Second by Mr. Ouellette. The Board voted unanimously in favor.

Motion made by Mr. Ouellette to appoint Andrew Sousa, Gary Tripp, Richard Hart and Greg Robb as Assistant Harbormasters. Second by Mr. Sullivan. The Board voted unanimously in favor.

Motion made by Mr. Ouellette to appoint Stanley Cornwall to the Historical Commission. Second by Mr. Sullivan. The Board voted unanimously in favor.

Motion made by Mr. Ouellette to appoint Elizabeth A. Collins, Elaine Ostroff, James P. Sabra, Nicholas Christ, Warren Messier, Craig Dutra and Brian Corey to the Housing Partnership Committee. Second by Mr. Sullivan. The Board voted unanimously in favor.

Motion made by Mr. Sullivan to appoint James Whitin, William Raus, Richard Spirlet and Steve Ouellette to the Narrows Redevelopment Committee. Second by Mr. Spirlet. The Board voted unanimously in favor.

Motion made by Mr. Sullivan to appoint Stephen Kovar, Nathanael Jones, Richard Rodrigues, William Baraby, Marshall Ronco, Michael Kelley, Brian Souza, Samuel Texeira, Keith Novo and Jeffrey Belyea as Reserve Police Officers. Second by Mr. Spirlet. The Board voted unanimously in favor.

Motion made by Mr. Spirlet to appoint Kylie Ouellette as Reserve Police Officer. Second by Mr. Dutra. The Board voted 4 in favor, 1-abstention (Ouellette).

Motion made by Mr. Spirlet to appoint Michael Roussel, Jean Lopez and Michael Silvia as Reserve Police Officers. Second by Mr. Ouellette. The Board voted unanimously in favor.

Motion made by Mr. Spirlet to appoint Maggie D'Aguiar, Jason Fonseca, Mark Gitlin, Kenny Kehoe, Abraham Melendez, Brad St. Sauveur, Joseph Hauser, Terry Schaff, Everett Miranda, Chris Dumas, Chris Kessing, Kimberly Feno, Scott Smith and Carrie Allan as Public Weighers. Second by Mr. Ouellette. The Board voted unanimously in favor.

Motion made by Mr. Ouellette to appoint Eric Abate, Paul Chaves and Thomas Frizzell as Public Weighers. Second by Mr. Sullivan. The Board voted unanimously in favor.

Motion made by Mr. Ouellette to appoint Timothy Gillespie to the Recreation Commission. Second by Mr. Sullivan. The Board voted unanimously in favor.

Motion made by Mr. Spirlet to appoint Arthur Caesar as Registrar of Voters (Republican). Second by Mr. Sullivan. The Board voted unanimously in favor.

Motion made by Mr. Ouellette to appoint Marlene Samson as Registrar of Voters (Democratic). Second by Mr. Sullivan. The Board voted unanimously in favor.

Motion made by Mr. Ouellette to appoint Richard Spirlet, Christopher Gonsalves and Donna Lambert to the Safety Regulation Board. Second by Mr. Sullivan. The Board voted unanimously in favor.

Motion made by Mr. Ouellette to appoint John W. Borden, Dora Atwater Millikin, George Smith,

Richard E. Smith and Ronald P. Savaria to the Shellfish Advisory Board. Second by Mr. Sullivan. The Board voted unanimously in favor.

Motion made by Mr. Ouellette to appoint David K. Aguiar, Richard Lambert and Paul Joncas to the Soil Conservation Board & Conservation Commission. Second by Mr. Sullivan. The Board voted unanimously in favor.

Motion made by Mr. Spirlet to appoint Marc DeRego as SE Massachusetts Commuter Rail Task Force. Second by Mr. Ouellette. The Board voted unanimously in favor.

Motion made by Mr. Spirlet to appoint Robert Grillo, R. Michael Sullivan, Elaine Ostroff and Steven Ouellette to the Tax Incentive Program Committee. Second by Mr. Ouellette. The Board voted unanimously in favor.

Motion made by Mr. Spirlet to appoint Elaine Ostroff, Elizabeth A. Collins, Nicholas M. Christ, James Sabra and Craig Dutra to the Westport Affordable Housing Trust Fund. Second by Mr. Ouellette. The Board voted unanimously in favor.

Motion made by Mr. Spirlet to appoint Lee Tripp, Ashley Robbins-Perry, Donna Lambert, Hannah Wolbach and Michael S. Perry, Jr. to the Westport Agricultural Commission. Second by Mr. Ouellette. The Board voted unanimously in favor.

Motion made by Mr. Dutra to appoint Patricia Kershaw, Leone Farias, Shirley Desrosiers, Phyllis Chrupcala and Charlene Wood to the Westport Citizens Betterment Committee. Second by Mr. Sullivan. The Board voted unanimously in favor.

Motion made by Mr. Dutra to appoint Judith A. Duval, Ruddick C. Lawrence, Jr., Marie L. Fontaine, Lucy Tabit and Trintje Jansen to the Westport Cultural Council. Second by Mr. Sullivan. The Board voted unanimously in favor.

Motion made by Mr. Dutra to appoint Maury May, William Raus, Marc DeRego, Steven Ouellette and Jack Baughan to the Westport Economic Development Task Force. Second by Mr. Sullivan. The Board voted unanimously in favor.

Motion made by Mr. Spirlet to appoint Andrew Bobola as Alternate Building Inspector. Second by Mr. Ouellette. The Board voted unanimously in favor.

Motion made by Mr. Dutra to appoint Ralph Souza as Building Commissioner. Second by Mr. Spirlet. The Board voted unanimously in favor.

Motion made by Mr. Spirlet to pass over Labonte appointment. Second by Mr. Dutra. The Board voted 4 in favor, 1-abstention (Ouellette).

Motion made by Mr. Spirlet to appoint Thomas Schmitt, James Walsh, Jay Tripp and Christopher Gonsalves to the Westport Water Resources Management Committee. Second by Mr. Ouellette. The Board voted unanimously in favor.

Motion made by Mr. Spirlet to appoint Joshua Brum as Assistant Registrar and Municipal Census Supervisor. Second by Mr. Ouellette. The Board voted unanimously in favor.

Motion made by Mr. Spirlet to appoint Nancy Rioux and Dr. Ann Dargon to the Educational Fund Committee. Second by Mr. Ouellette. The Board voted unanimously in favor.

Motion made by Mr. Spirlet to appoint Tim St. Michel as Volunteer Parking Officer. Second by Mr. Ouellette. The Board voted unanimously in favor.

Motion made by Mr. Sullivan to appoint Joseph Ferreira as Asst. Plumbing/Gas Inspector. Second by Mr. Spirlet. The Board voted 4 in favor, 1-abstention (Ouellette).

Motion made by Mr. Sullivan to appoint Robert Labonte as Plumbing Inspector. Second by Mr. Spirlet. Discussion: Mr. Sullivan stated there have been issues with the Plumbing Inspector; we need to consider this appointment; he can't support it. Discussion with Ralph Souza. Mr. Souza stated he has documentation; has talked to Mr. Labonte and there is a recent incident where no permit was pulled.

Mr. Gonsalves stated he knows of complaints that have been made; he has issues with this person. Motion is withdrawn.

Action Items

1. **Motion** made by Mr. Dutra to approve vacation carryover requests as follows and that the time be used by September 30, 2014. Second by Mr. Ouellette. The Board voted 4 in favor, 1-absent (Spirlet). Christopher Gonsalves – 15 days; Gary Sherman – 10 days; Westall Norman – 6 days; Valerie Bain – 16 ½ hours; Christopher Capone – 19 days; Leone Farias – 14 days and 2 ¾ hours; and James Hartnett – 5 days.
2. **Motion** made by Mr. Dutra to accept the following donations to the Council on Aging: \$15.00-Kenneth Dessert, \$300.00-Osteo Exercise Group. Second by Mr. Sullivan. The Board voted 4 in favor, 1-absent (Spirlet).
3. **Motion** made by Mr. Dutra for the Board of Selectmen to attend as a Board on September 7th, the 350th Anniversary celebration for the Town of Dartmouth with one vehicle being used for the parade. Second by Mr. Ouellette. The Board voted 4 in favor, 1-absent (Spirlet).
4. **Motion** made by Mr. Dutra to approve of the Phase 2 Cable Expenditures (\$80,000.00) for the School Department as recommended by Town Administrator Healey. Second by Mr. Sullivan. The Board voted 4 in favor, 1-absent (Spirlet).
5. **Motion** made by Mr. Dutra to approve of Highway Department surplus equipment to be placed on Municibid Auction. Second by Mr. Sullivan. The Board voted 4 in favor, 1-absent (Spirlet).
6. **Motion** made by Mr. Ouellette to accept with regrets the resignation letter of George Foster as Town Treasurer and to send a letter of thanks. Second by Mr. Dutra. The Board voted 4 in favor, 1-absent (Spirlet). *This matter will be a future agenda item.
7. **Motion** made by Mr. Dutra to approve of the agreement with Linda L. Correia, LLC for certified water operator services. Second by Mr. Ouellette. The Board voted 4 in favor, 1-absent (Spirlet).
8. **Motion** made by Mr. Ouellette to “Retain” Article #16 (FY'14) for \$6,539.31, Article #26 (FY'13) for \$46,800.00 and Environmental Maintenance-Town Hall (FY'14) for \$8,143.75. Second by Mr. Dutra. The Board voted 4 in favor, 1-absent (Spirlet).
9. **Motion** made by Mr. Ouellette to accept donations to the Westport Shellfish Gift Fund as follows: Pam & Jack Skammels - \$100.00, James White, Jr. - \$100.00, Phyllis & Richard Ravenelle - \$100.00 and PW Butler - \$350.00. Second by Mr. Sullivan. The Board voted 4 in favor, 1-absent (Spirlet).
10. **Motion** made by Mr. Dutra to approve of an End of the Year Budget Transfer request for Transfer Station, \$5,000.00 – from Hauling Fees to Non-Clerical FT. Second by Mr. Ouellette. The Board voted 4 in favor, 1-absent (Spirlet).
Motion made by Mr. Dutra to approve of an End of the Year Budget Transfer request for Tax Collector, \$375.00 – from Court Fees to Payroll. Second by Mr. Sullivan. The Board voted 4 in favor, 1-absent (Spirlet).
Motion made by Mr. Dutra to approve of an End of the Year Budget Transfer request for Elections and Registrations, \$475.00 – from General Exp. Election Ballot Assembly to Personnel Services. Second by Mr. Sullivan. The Board voted 4 in favor, 1-absent (Spirlet).
11. **Motion** made by Mr. Ouellette to approve of One Day Wine and Malt Licenses for the Westport Historical Society and Rose Alley Ale House. Second by Mr. Sullivan. The Board voted 4 in favor, 1-absent (Spirlet).
Motion made by Mr. Sullivan to approve a One Day Wine and Malt License for Coastal Wine Group. Second by Mr. Ouellette. The Board voted 4 in favor, 1-absent (Spirlet).
12. **Motion** made by Mr. Dutra to approve of a Common Victualler License for Pine Hill Auto Repair, Inc. Second by Mr. Sullivan. The Board voted 4 in favor, 1-absent (Spirlet).
13. **Motion** made by Mr. Dutra to give a contingent offer of employment to Douglas Wenson

(Police Department) subject to completion of the Full Time Police Academy, a successful physical and psychological screening, background check and any other training deemed necessary. Second by Mr. Sullivan. The Board voted 4 in favor, 1-absent (Spirlet).

14. **Motion** made by Mr. Dutra to award the Motor Fuels Bid for FY '15 to Noonan Bros. Second by Mr. Sullivan. The Board voted unanimously in favor.

Correspondence Requiring Action

1. **Motion** made by Mr. Dutra to accept the resignation of Catherine Williams from the Westport Affordable Housing Trust Fund and the Housing Partnership Committee and to send a letter of thanks. Second by Mr. Ouellette. The Board voted unanimously in favor.
2. **Motion** made by Mr. Sullivan to approve per Police recommendation the request from Narragansett Bay Wheelmen for their 100-mile ride. Second by Mr. Ouellette. The Board voted unanimously in favor.
3. **Motion** made by Mr. Dutra to approve per Police recommendation a sign request from Lori-Ann Arsenault for a “Dead End” sign on Amory Petty Way. Second by Mr. Ouellette. The Board voted unanimously in favor.
4. **Motion** made by Mr. Spirlet to approve per Police recommendation a sign request from Antone Medeiros for a “Children At Play” sign on Eddy Drive. Second by Mr. Dutra. The Board voted unanimously in favor.
5. **Motion** made by Mr. Spirlet to appoint the Republican Town Committee Poll Workers as submitted. Second by Mr. Sullivan. The Board voted unanimously in favor. *see attached list.
6. **Motion** made by Mr. Ouellette to appoint the Democratic Town Committee Poll Workers as submitted. Second by Mr. Spirlet. The Board voted unanimously in favor. *see attached list.

Minutes

Motion made by Mr. Sullivan to approve the Regular Meeting Minutes of May 19, 2014. Second by Mr. Spirlet. The Board voted 4 in favor, 1-abstention (Dutra).

Town Administrator Report – None.

Question and Answer Period – None.

Board Members Suggestions for Future Agenda Discussion / Action

1. Mr. Vieira asked that the request for Internship Program be placed for discussion on the June 30th agenda. This is a request received from Jim Connell for Westport students to be placed by July; it allows for summer help and is paid for by a 3rd party.

Other Business

1. Mr. Ouellette asked that everyone be careful driving due to upcoming road races and school's on summer vacation.
2. Mr. Sullivan congratulated the Westport High School graduates this past weekend; it was a wonderful event. He also wanted to thank Chris Gonsalves for a good job.
3. Mr. Vieira congratulated everyone associated with the High School Graduation Ceremonies; he noted that on the line striping list, the Harbor area needs it; the paint being used should be looked at because it is not lasting, the Head area also is already fading. Mr. Vieira also mentioned the Status of Closed Shellfishing in the Hopper's Point area; and he recognized Jack Healey and Steve Lombard for their services to the Town.

Executive Session – 9:30 PM

Motion made by Mr. Ouellette to enter into Executive Session pursuant to Massachusetts General Laws Chapter 30A, Section 21 to discuss updates and contract negotiations regarding the Unions and to approve Executive Session Minutes of May 19, 2014 and May 20, 2014. Second by Mr. Spirlet. The Board voted unanimously in favor.

Roll Call Vote: Mr. Ouellette-aye. Mr. Spirlet-aye. Mr. Sullivan-aye. Mr. Dutra-aye. Mr. Vieira-aye.

Mr. Vieira announced the Board would return to Open Session in order to adjourn.

Open Session – 9:50 PM

Motion made by Mr. Ouellette to adjourn the Board of Selectmen Meeting. Second by Mr. Spirlet. The Board voted unanimously in favor.

Adjournment.

Respectfully submitted,

Diane Pelland
Administrative Asst/Confidential Clerk
to the Board of Selectmen

APPROVED: _____
R. Michael Sullivan, Clerk