

**BOARD OF SELECTMEN  
REGULAR MEETING MINUTES  
MONDAY  
JUNE 02, 2014**

**Members Present:** Antone C. Vieira Jr., Chairman  
Richard M. Spirlet, Vice Chairman  
Steven J. Ouellette  
Craig J. Dutra  
R. Michael Sullivan, Clerk

**Also present:** John F. Healey, Town Administrator  
Stephen Lombard, Business Manager

Chairman Vieira called the Board of Selectmen meeting to order at 6:00 P.M. in the Westport Town Hall, 816 Main Road, Westport, MA with the reciting of the Pledge of Allegiance by all present.

At this time, Chairman Vieira updated everyone on the progress of Fire Chief Legendre, who is out of the hospital and recovering at home; also, Firefighter Lopes is home recovering and continuing therapy; and, Chairman Vieira mentioned the passing of former Selectman James Coyne's mother. All are in the Board's thoughts.

**Public Hearing – RE: A proposed water rate increase due to an increase in the cost of water and the increased operational costs related to the trihalomethane issues.**

The public hearing was opened at 6:03 PM. Present: Ryan Trahan, Environmental Partners. Mr. Healey recapped the events with the State and Federal regarding the THM's and buying the water from Fall River, who uses chlorine and continued to explain the system in Westport. Mr. Healey stated there are 158 customers who purchase water in Town and the water is sitting for a long period of time causing the buildup of THM's. The THM's need to be regulated. We have been struggling with not having to build a treatment plant at approximately \$800,000.00. We are blowing water out the door to keep water moving in the lines and so with this being done, the tests show THM's are below standard. We are continuing to flush to keep the water clean. It has been suggested that we maybe we can get 2-3 years to try flushing rather than building a treatment plant because our worse fear is that we build the treatment plant, spend all that money and then Fall River changes their treatment which will leave us with a plant we no longer need but still have to pay for a 30-year bond. We have met with DEP and DEP likes what we have done so they will give us at least one year to keep doing what we are doing and have delayed the plant being built. But now, we are faced with more testing and maintenance which causes more costs, so the water rate must go up. Fall River believes their rates will be going up also, which in turn, Fall River will charge us more. Mr. Trahan stated that in February, we began the water rate study and looked at the existing budget; he then reviewed the Water Rate Study (see attached). Basically, it boiled down to two options: raise the rates to meet with current approved FY'15 budget (+13% for Fall River) or raise the rates to meet the current budget (+13% Fall River) and do a groundwater exploration program. Mr. Healey stated the DEP will not allow us to keep wasting this much water without telling us to do something in the alternative. Long term, it may cost us \$30,000.00 to find an alternate source of water by ground testing and Mr. Healey urged the BOS to look long-term. Mr. Vieira cautioned the Board on short-term and long-term. Fall River has been working with us but the treatment they use has saddled us with this problem and what fairness is this to our customers? Fall River charges Westport more than any others. Now, we have a deficit in the water budget. We should look at well rather than pond water and we are probably better off going

underground. We are going to be faced with rising costs but the good news is that we don't have to build a treatment plant. We need to get support from our Legislature. The report did not address reading meters, etc. or the Water Enterprise Fund. Mr. Healey noted that Tiverton blends Fall River water with their own well water; if we can get enough well water, we may want to consider this method. Mr. Sullivan stated that in the budget, the biggest item is engineer-related for a plant; he does not want to see the Town incur this cost. Mr. Trahan stated \$74,000.00 was for a plant design and \$10,000.00 was engineering services. Mr. Vieira explained the costs. Mr. Sullivan stated he would like to see a new plan showing all the costs. Mr. Spirlet stated he liked the idea of a well; especially being under the Town's control. Mr. Spirlet questioned if water could be drawn from the Watuppa and processed by the Town. Mr. Vieira stated no, Fall River owns the water and won't allow us to do that. Mr. Dutra stated he supported remediation but he don't like paying but we should include the \$30,000.00 for exploring. Mr. Vieira stated with no Enterprise Fund, we can't set the tax rate. Mr. Lombard stated that when the budget was developed, we were under an ACO and had to show good faith and the intent to build a plant but things have changed in the last three weeks. Mr. Vieira stated this is just a stop-gap but he was not sure that we won't have to raise the rates again in the future. At this time, Mr. Vieira called for any input from abutters.

**Georgina Mello, 120 State Road** asked if Fall River could have a different solution rather than using chlorine. Mr. Trahan stated we have met with Fall River, viewed their plant and they indicated that to change their treatment would cost \$5million; they can't use what New Bedford has been using. Mr. Vieira stated we have worked with Whites to see if we could find a solution; Fall River water sits and then it sits again in Westport; we need a long-term solution but in the short-term we are bleeding and flushing. Mr. Healey presented charts showing good results; the DEP seems to think that if July/August are good, maybe we can get another year of grace without having to build.

**Sean Lafrance, Whites/Hampton Inn** stated that Hampton Inn paid last year \$130,000.00 in taxes and more taxes will make it difficult to rate our customers and to operate; also, he noted that Whites' paid for the waterline from Fall River originally.

**Dominick Faggioli, 90 Davis Road** asked if the Board of Health would be allowed to do the testing rather than the town paying and where is this flushing; and the bill does not explain the costs associated, it does not show gallons used. Mr. Healey stated that the flushing is being conducted using the hydrants during the night and the usage is shown in cubic feet. Mr. Faggioli asked is a filtration system could be put into the homes and if the State could help pay for it. Mr. Trahan stated that is not an option by the DEP. Mr. Faggioli asked if customers could go back to their own wells if they have them. Mr. Healey stated if it is tested and approved, there is no bylaw that says you can't. You will have to show proof. Board of Health member John Colletti stated he did not see why not. BOH Agent Jim Walsh stated there were two issues: Sanford Road & Hebert Terrace was a gasoline problem, for those who were contaminated, they had to tie in but those who were not contaminated tied in out of concern; as for Davis Road, it showed contamination and those people had to tie in due to a cleaning solvent. If a well tests clean, we have no bylaw and the cost is around \$400. to \$450. but there is a caveat, under Title V, if a well is less than 75ft. from their septic, they can't go back to using their wells. Mr. Vieira stated the bills needed to be done on a timely basis and administratively more professional; with a treatment plant, there will be more costs associated; and in the future, we will have a more identifying bill. Mr. Healey stated that the time between reading the meters and billing the customers needs to be done quarterly. The meters need to be read the last week of the 3<sup>rd</sup> month and the bills need to go out the 1<sup>st</sup> week of the 4<sup>th</sup> month. Mr. Vieira noted that the Enterprise Fund can only be used for water, not general expenses. Discussion continued on whose responsibility it was to maintain hydrants such as snow removal and where a possible site might be for drilling a well. It was mentioned that the pipes from the road to the house, should there be a leak was the homeowner's responsibility.

**Tammy Camara, 10 Hebert Terrace** stated she has a problem with the Enterprise Fund, why is the

burden on only 158 people; we are asked to help with everything else in Town, why not spread it out to others. Mr. Vieira stated the Town did want water and sewerage and this is not a Town-wide problem. The Town has been trying to be supportive and legally, the Enterprise Fund was setup to help the residents. Mr. Sullivan stated that even if we could offer service to all, it would be paid on what you use, just like the landfill services. Mr. Sullivan stated that we can add usage to the bill and the fee for Administrative can be shown; but now, how much would it be to redesign the system with the right size pipes. Mr. Trahan stated the system's pipes are too large. Mr. Vieira stated the problem is that the water should not sit in the pipes more than 2-3 days. Mr. Sullivan asked if a pipe could be put inside a pipe? Mr. Trahan stated that would be more costly than a treatment plant. Mr. Sullivan stated that 25% of the water is wasted right off the back. Mr. Sullivan said he objects tonight to an increase due to the lack of supporting documentation. Mr. Spirlet stated a lot of people in Town have private wells; still, a private well is expensive also to running and maintaining it. Mr. Vieira stated it was not in the best interest of the Town to wait on this; we know the challenges because we have been dealing with this for over a year.

**Motion** made by Mr. Dutra to accept the Town Administrator's recommendations for a rate increase as proposed and to include a cost exploration of a well (\$30,000.00). Second by Mr. Vieira. The Board voted 4 in favor, 1-opposed (Sullivan). The public hearing is closed at 7:15 PM

**Tony Roselli – RE: Management Letter for year ended June 30, 2013.**

Mr. Roselli gave the Board an Executive Summary for the 2013 Management Letter. He stated the Town is managing their finances well. The reserves are increasing since 2009. The budget is being managed well. He reminded the Board that Reserves are good for Capital and Snow/Ice. Mr. Roselli stated there have been eleven significant improvements since his last Management Letter and the Town gets good grades for this. His findings and recommendations have been corrected. The COA had a lot of housekeeping issues but the major issue was the revolving funds and gift accounts being built up too high; and that the COA allows a church to operate (there is no contract, no procurement and no COA employees present when this is going on). A lot of these issues are being dealt with right now. Also, instructors over a certain dollar amount must go through the bidding process; this is now being cleaned up also. Mr. Vieira stated that at the next BOS Meeting, the COA can come in and discuss the letter and their follow-up. Mr. Dutra stated the COA should have a representative come in to the June 16<sup>th</sup> meeting with a written response. Mr. Sullivan asked if Mr. Roselli could review the COA written responses. Mr. Vieira stated the BOS needs to take responsibility and review the COA responses, we can discuss them and if necessary, for clarification, then go to the auditor. Mr. Roselli stated he did not receive the responses, but he can review them and send a quick response. Mr. Vieira stated we should not single out a department but rather discuss this with the particular department; there is no need to pay an auditor to do a review, they have already done an accuracy report for us. Mr. Spirlet stated he agreed with Mr. Dutra, to bring the COA in on June 16<sup>th</sup> and review with them, then if we have questions, send it to the auditor. Mr. Sullivan stated he just wanted to see if the COA responses were on track.

**Motion** made by Mr. Dutra to have the auditor review the COA responses and then to bring the COA into the BOS meeting on June 16, 2014. Second by Mr. Sullivan. The Board voted unanimously in favor.

**Motion** made by Mr. Sullivan that the Chairman schedule each department within the next six months to come in to review the management letter's findings and recommendations. Second by Mr. Spirlet. The Board voted 4 in favor, 1-opposed (Ouellette).

Mr. Vieira stated the BOS has the letter and we can check with those departments and then decide. Mr. Dutra stated that in the letter, there were three elected departments, we can't make them do anything. Mr. Vieira stated we don't have the final decision, we can only review and make suggestions;

departments should not feel threatened by this letter, it is only to show how to make things better. Mr. Roselli stated the Assessor's did a wonderful job and this will help the Collector. He mentioned that the lockbox he spoke with the Collector about, Freetown is getting the service for free. In overall, your deficits are small and Planning is heading in the right direction. The Treasurer is going in the right direction (elected to appointed). The Capital is in the right direction (he supports this, it is needed) and infrastructure is important. The Town Accountant should have all contracts and leases. Mr. Roselli stated he did not focus much in the area of revolving funds. Mr. Vieira asked if typically, salaries such as clerical are covered under a revolving fund; Mr. Roselli stated no but salaries can be covered under an enterprise fund. Mr. Sullivan questioned capital assets; didn't we make a change to the list of assets showing last year's to this year's because we have taken the steps. Mr. Roselli state the Town does have an automated process in your system, and all lists can and should be incorporated. Mr. Vieira asked that the Management Letter be posted on the website. The Board thanked Mr. Roselli for coming in.

**Board of Health – RE: Discussion to address a long-term solution at the Landfill.**

Agent Jim Walsh was present. He stated he was looking for a short-term solution at the Landfill due to some employee illnesses. Mr. Gonsalves at the Highway Department had a list of seasonal applicants that he could use to put someone on for now but he was looking for an assurance from the BOS to keep this person on through Labor Day/September. He stated he needs someone Thursday to Monday in the shack but come July 1<sup>st</sup>, we don't have a line item to cover that person. Mr. Vieira stated that maybe we should look at a couple of people who can be used at the Landfill but have multiple responsibilities so they could be used for snow plowing. Mr. Walsh stated the Landfill is open Thursday through Monday; Mr. Vieira stated he was looking at someone who could work a snowstorm; after all, the transfer station will be closed just like the cemetery would be. Mr. Spirlet stated he would like the manpower to be fed through the Highway Department and then we could move people to where they are needed. Mr. Spirlet asked why not hire a 3<sup>rd</sup> seasonal worker in the Highway Department. Mr. Vieira stated the BOH is an elected board, they don't have to come to us. Mr. Walsh stated that as of July 1<sup>st</sup>, the BOH has a 20% reduction in our budget; so we are constrained as to what we can do.

**Public Hearing – RE: An application request from Arthur DeMello, 5 Crescent Drive, North Dartmouth, MA for a six-month seasonal trailer permit for recreational purposes to locate a trailer on 30 East Beach Road. The property is known on Assessor's Map 76A, Lot 75.**

The public hearing was opened at 7:59 PM with the reading of the Public Hearing Notice. Mr. DeMello was present. No abutters were present. Mr. Ouellette reminded Mr. DeMello that this was an environmentally sensitive area. **Motion** made by Mr. Spirlet to approve a seasonal trailer permit for 30 East Beach Road. Second by Mr. Ouellette. The Board voted unanimously in favor. The public hearing is closed at 8:00 PM.

**Valerie Bain, Public Access Coordinator – RE: Report on cable upgrades and the plan moving forward; a resolution of the sound system; and a discussion regarding the closing procedures for the taping of meetings.**

Ms. Bain reviewed the upgrades with the Board regarding the Town Hall meeting room on the 2<sup>nd</sup> floor. In regards to volume control, Ms. Bain stated it maybe a problem at homeowner's units but she is not having a problem here but will look into it. She also has hearing devices for anyone attending a meeting and is hearing impaired. Ms. Bain also reviewed the closing procedures of the equipment. Ms. Bain stated it takes at least 5-10 minutes, so she is asking the Board refrain from making any comments until all is shut down. Mr. Healey stated that Ms. Bain has not paid Valley Communications yet; it will be under \$110,000.00. Mr. Lombard stated he has asked for an inventory of all the cable equipment but he has not received it to date. Mr. Vieira asked Ms. Bain to get the inventory to Mr.

Lombard including all the new equipment. Mr. Healey asked where the new cameras will be going and how they will be used. Ms. Bain stated at the Annex in the basement, the plan is to keep all the rest of the equipment except for one camera. Mr. Vieira stated that after a couple of meeting, the cable recording should be all set. Mr. Healey stated there will be \$35,000. of annual expense to be used for a Video Tech Club and this should be planned on for the future.

**Andrew Bobola & Ralph Souza - RE: Building Department staffing and overtime related to FY'15 Budget.**

Ralph Souza and Andrew Bobola were present. Mr. Vieira asked if the overtime in the Building Department was being addressed. Mr. Healey stated that on several occasions, the OT has been talked about in regards to Ms. Williams. Mr. Healey stated his recommendation to meet the need and save the expense is to hire a P/T Clerk under 20 hours. The workload is significant; there was another clerk in the office but the person retired and the position was not filled. The position could be paid out of the Revolving Fund. Mr. Vieira stated he has seen Ms. Williams performing her duties and she does them very well but we do not have the budget to support the OT. We are very lucky to have Ms. Williams; this is not personal. We can't support this; Ms. Williams is doing her job but it is good to have a backup person; starting July 1<sup>st</sup>, there will be no exceptions to OT. Mr. Vieira stated that is looking at costs in the revolving, and a F/T person could come out of there. Mr. Bobola stated that we have an individual who is a resident and a taxpayer; this position has been paid over the last five years and at no time is Ms. Williams not been able to do her position. This maybe a problem with the Union for not filling the position but she is an extremely dedicated person. Mr. Vieira stated that he is looking objectively at the position, not the person; you have a salary range, and I am not sure of where the Board is going with this; we can't afford \$16,000. in OT; the Business Manager is suggesting we can't afford this; and another position can be covered from the Revolving Fund, in case she is out sick. Mr. Bobola asked if the Board would consider changing her to a 40-hour position at straight rate; rather than causing a financial hardship on Ms. Williams who is used to the OT in her position over the last five years. Mr. Sullivan suggested that Mr. Souza and Mr. Bobola take the Town Administrator's recommendation under consideration and come back with a recommendation of their own. Mr. Healey asked that if Ms. Williams went to 40-hours how does that address the rest of the OT hours? Mr. Bobola stated he did not have an answer, he only heard of this last Friday. Mr. Healey stated he has written at least three reports, involving Ms. Williams and that to save costs, the position should be filled with a non-union person under 20 hours to cover Ms. Williams OT. Mr. Healey stated this issue has been addressed for the last four months. Mr. Vieira stated the Board needs to take responsibility on this; we have been looking at this for the last few months. Mr. Sullivan stated he respects that but this is the first time we are hearing their view on this. Mr. Vieira stated we have talked to the individuals about this before. Mr. Souza stated the P/T position is unfunded. Mr. Vieira stated we can fund the position with the Revolving, that is how we are funding the OT. Mr. Vieira stated a lot of discussion of the Building Department has been going on and delaying this for another two weeks won't change anything; I can't support this. Mr. Spirlet stated whether it is a 35 or 40 hour position, it won't change the need for a P/T person. Mr. Healey stated you have a 35-hour position and you had a 30-hour position; I recommend a non-union P/T position under 20 hours being paid from the Revolving Fund. You will have to negotiate a 35-40 hour position with the Union. Mr. Vieira stated this is a management decision, so I hold Mr. Souza accountable; Mr. Bobola does not handle the budget.

**Motion** made by Mr. Sullivan to have Mr. Souza and Mr. Bobola take the Town Administrator's recommendations and come back in two weeks with their recommendations and a solution that works; with an amendment that as a component included, consider how OT should be a budget line item.

Second by Mr. Dutra. The Board voted 3 in favor, 2-opposed (Vieira, Spirlet).

### **Action Items**

1. **Motion** made by Mr. Dutra to approve the recommendations of Lt. Bell regarding East Beach Road and to forward the recommendations to the Highway Department. Second by Mr. Ouellette. The Board voted unanimously in favor.
2. Jeff Fitton, President of the WMAC PTO was present and stated there is concern of when this date should happen. The WMAC PTO will be meeting this week to discuss an override date. Mr. Vieira stated he was concerned because there is no one from the School Department, in an official capacity to address this issue; this matter has been being delayed. Mr. Fitton stated he was present because he received a call from Mr. Sullivan. Melissa Pacheco stated the School Committee voted for a Spring/Summer Override but will they will support the petitioners with whatever they vote on; so far, not a lot of replies have come back. Mr. Vieira encouraged the Board to vote not to support this. Mr. Vieira reminded everyone that we are now into June. Mr. Spirlet stated there is no support coming from the School, so he would support voting for no support and it is wise to postpone this until next Spring/Summer. Mr. Vieira stated he could not even see how September would work at this point; we have given plenty of time and as a Board, we need to take a leadership role. Mr. Sullivan stated we need to give time; he is disappointed that there is no direction but individuals have taken the time to look into this. Mr. Dutra stated his personal opinion is to wait until next year; but if it comes back in two weeks, we can vote then. Mr. Vieira stated the Town Clerk has spoken twice on this; she expressed pressure in having to deal with an election and the Registrars have also weighed in on this; if a Board member did not call Mr. Fitton about tonight, Mr. Fitton would not even be here either. **Motion** made by Mr. Sullivan that the Board wait to hear back in two weeks from the School Group. Second by Mr. Dutra. The Board voted 3 in favor, 2-opposed (Spirlet, Vieira).
3. Mr. Dutra asked if this request had any standing; Town Meeting voted this. Mr. Vieira stated that Town Meeting votes for elected officials and the Registrars are appointed and their budget was voted. Mr. Dutra stated his point is, we vote to set salary and budget; we voted to accept the FinCom's budget recommendations; if they can find it in their budget, okay but we can't appropriate funds. We can approve line item transfers. Mr. Spirlet stated he agreed with Mr. Dutra. We voted no stipends, then Town Meeting changed the stipends but he did not see any money in the budget to cover them. Mr. Vieira suggested to Mr. Caesar that if we have another Town Meeting in the fall this can be addressed but in the meantime, if there is money within your budget to transfer, then transfer it. Mr. Caesar stated he understood the process but needed to speak for his people; we are Town employees and you decided to not pay us. We have been going over our budget and we are seeing at least \$1,800.00 we can save but we were at a disadvantage at Town Meeting. Mr. Caesar stated he never had an opportunity to go before the FinCom. He believed the vote was tainted at Town Meeting. Mr. Caesar stated the Registrars do a worthy job; this is a fairness issue and all should lose their stipends. Mr. Caesar stated the Registrars will do their job, whether they are paid or not. Mr. Spirlet stated that if you have found money in your budget that you can do without, split that amount amongst the Registrars, wait until Town Meeting and maybe we can find money then; we are not holding funds, there is none. Mr. Vieira stated that at Town Meeting, the only exception was the Assessor's, the others were found within their budgets; if there is an ability within your budget, so be it. Mr. Sullivan suggested the Registrars come back with a recommendation for a transfer. Mr. Lombard stated the transfer has to be during May or June but the only way would be a Reserve Fund Transfer.
4. This is on hold until the June 16<sup>th</sup> BOS Meeting.
5. **Motion** made by Mr. Ouellette to approve Clean Up Day for Town Hall and Town Hall Annex on August 14<sup>th</sup>. Second by Mr. Dutra. The Board voted unanimously in favor.
6. **Motion** made by Mr. Spirlet to allow Anthony Amaral, BOH to carryover 3 days, 6.5 hours of

Vacation and 6.5 hours of Comp Time to FY'15 to be used by September 30, 2014. Second by Mr. Ouellette. The Board voted unanimously in favor. \*The BOH will be checked with to see if Wayne Parisee can use his time instead of using sicktime.

7. **Motion** made by Mr. Dutra to approve the 2<sup>nd</sup> year leases for Codimonk Nursery (Town Hall Annex Basement) and Patricia Souza (Town Farm North Apt.). Second by Mr. Sullivan. The Board voted unanimously in favor.
8. **Motion** made by Mr. Spirlet to approve of the Agreement with All States Asphalt, Inc. for Asphalt-Rubber Surface Treatment with aggregate cover and with Double Chip Seal. Second by Mr. Dutra. The Board voted unanimously in favor.
9. **Motion** made by Mr. Spirlet to approve of the Chapter 90 Project Request for WRRRP subject to the bid opening for Riverview Drive on 6/19/14. Second by Mr. Sullivan. The Board voted unanimously in favor.
10. **Motion** made by Mr. Ouellette to approve of the Southeastern MA Law Enforcement Mutual Aid Agreement and the MOU with the Bristol County Regional Lockup. Second by Mr. Dutra. The Board voted unanimously in favor.
11. **Motion** made by Mr. Spirlet to approve of the BOS Meeting schedule for July through December, 2014. Second by Mr. Ouellette. The Board voted unanimously in favor.
12. **Motion** made by Mr. Dutra to approve of the REI Class-Westport Cycling Tour and Wine Tasting request per Police Dept. recommendation. Second by Mr. Sullivan. The Board voted unanimously in favor.
13. **Motion** made by Mr. Dutra to reconsider the Fire Dept. Transfer Request at the next BOS Meeting. Second by Mr. Spirlet. The Board voted unanimously in favor.  
**Motion** made by Mr. Dutra to approve the Town Hall/Annex Transfer Request in the amount of \$750.00 from General Expenses-Misc. Charges to Personnel Services. Second by Mr. Ouellette. The Board voted unanimously in favor.  
**Motion** made by Mr. Dutra to approve the Finance Committee Transfer Request in the amount of \$150.00 from General Expenses-Printing to Personnel Services. Second by Mr. Ouellette. The Board voted unanimously in favor.
14. **Motion** made by Mr. Ouellette to appoint the following as Lifeguards: Evan Audette, Brad Morel, Joseph Mastrisciano, Max Trojano, Connor Ragas, Andrew Baptiste, Rachel Brown, Cam Schofield and Althea Sylvia. Second by Mr. Dutra. The Board voted unanimously in favor.

#### **Town Administrator Report**

Mr. Healey reviewed his report – no votes were taken.

**Question and Answer Period** – None.

**Minutes** – None.

#### **Correspondence Requiring Action**

1. **Motion** made by Mr. Sullivan to approve the sign request from Madeline Oliveira per police recommendation. Second by Mr. Ouellette. The Board voted unanimously in favor.
2. **Motion** made by Mr. Dutra to approve the race request from Samurai Sprint Mud Run per police recommendation. Second by Mr. Ouellette. The Board voted unanimously in favor.
3. Mr. Lombard will be handling the “Transitional Internship Program” request from Westport High School.
4. **Motion** made by Mr. Spirlet to approve the request of Steve Connors for repainting of the crosswalk at Town Farm with the caveat that the Trustees are asked for some consideration in the purchase of

the paint. Second by Mr. Ouellette. The Board voted unanimously in favor.

**Board Members Suggestions for future agenda discussion/action**

None.

**Other Business**

1. Mr. Vieira wanted to give a contract status to the Board regarding Town Administrator King. Mr. Lombard stated that is must be in Executive Session and that was not placed on this agenda. Mr. Vieira asked that this be included on the agenda for Thursday, June 5, 2014 at noon; also, place contract negotiations with Highway Surveyor under Executive Session.
2. Mr. Ouellette thanked everyone for their help on the Life Team.
3. Mr. Sullivan thanked Mr. Healey for his time and professionalism and the hours that he dedicated. Mr. Vieira and the Board thanked Mr. Healey as well.

**Motion** made by Mr. Ouellette to adjourn the Board of Selectmen Meeting at 9:50 PM. Second by Mr. Spirlet. The Board voted unanimously in favor.

**Adjournment.**

Respectfully submitted,

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Diane Pelland  
Administrative Asst/Confidential Clerk  
to the Board of Selectmen

**APPROVED:** \_\_\_\_\_  
R. Michael Sullivan, Clerk