

**BOARD OF SELECTMEN
REGULAR MEETING MINUTES
TUESDAY
FEBRUARY 20, 2018**

Members Present: Steven J. Ouellette, Chairman
Shana M. Shufelt, Vice Chair
Craig J. Dutra
R. Michael Sullivan
Brian T. Valcourt, Clerk

Also present: Timothy J. King, Town Administrator

Chairman Ouellette called the Board of Selectmen meeting to order at 6:00 P.M. in the Westport Town Hall, 2nd floor meeting room, 816 Main Road, Westport, MA.

Pledge of Allegiance

Chairman's Announcement – Under MGL Chapter 30A, section 20(f) – Meeting being recorded.

Acknowledgments & Recognitions – None.

Appointments and/or Resignations

1. **Motion** made by Mr. Dutra to appoint Thomas Schmitt to the Westport Water Resources Management Committee as the Westport River Watershed Alliance Alternate Representative. Second by Ms. Shufelt. The Board voted unanimously in favor.
2. **Motion** made by Mr. Dutra to appoint Gay Gillespie to the Westport Cultural Council. Second by Mr. Valcourt. The Board voted unanimously in favor.

Board of Health, William Harkins – RE: Appointment of Director of Public Health, Daniel Syriala – Mr. Ouellette announced this item will be passed over. Mr. Harkins stated the BOH was expecting to have someone on-board tonight but there seems to be some issues with the contract that need to be clarified to see if we move forward.

Discussion of ATM Warrant Articles

Board of Health – Article 21

William Harkins stated the article is to modify Article 38 of the bylaws – Sewage Disposal Systems. Mr. Harkins stated Town Counsel had been contacted on the language for clarification, it was reviewed and Town Counsel came back with a couple of suggestions, which will be discussed at the Board of Health meeting later tonight and then we will be back with the wording for this article. Mr. Harkins stated basically the way it was worded it said that no sewage disposal system shall be constructed within 100ft of any water in the Commonwealth of Massachusetts. Mr. Harkins stated we are looking for clarification that the piece in question is the soil absorption system. Mr. Harkins stated right now there is a placeholder on the warrant while we wait for final wording so we can turn it in to meet the March 2nd deadline. Ms. Shufelt stated we need a completed warrant with all legal language by March 10th with no more changes, so this will have to be taken up at the next BOS Meeting on March 5th.

At this time, Mr. Ouellette asked Mr. King if there was an agenda item regarding the Town Nurse. Mr. King stated other than the budget recommendations, no. Ms. Shufelt asked if the budget discussion could be taken out of order to be able to get input from the Board of Health on the Town Nurse. Mr. Harkins and Mr. May were present. Mr. Ouellette noted the BOS had to vote on the budget tonight in

order to get it to FinCom and seeing as there is no Health Director, what are the thoughts of the Board of Health on at least a part-time Nurse. Mr. Harkins stated the BOH has sat down and discussed this position with the Finance Committee as well. The Board of Health has done a lot of research and reached out to others to see if it would be a viable option to hire from outside but we have not had any luck with that. Mr. Harkins stated we looked at a visiting nurse but they are in the range of \$70/hr. Mr. Harkins stated he has sat down with the School Department and discussed the idea of sharing a nurse but there are numerous concerns with that idea and it may not be a viable option at this point. Mr. Harkins stated this is a Union position as opposed to a Non-Union position; with the School Department they could only give us the School Nurse for 6-8 hours a week. Mr. Harkins stated he asked for a cost analysis to find out how it would be compared to keeping the \$35,000 in our budget but he has not seen anything yet but one of the nurses has reached out to me and we have a meeting on the 27th. We are still exploring options. Mr. Harkins stated we need to keep that money in our budget; for a full-time nurse, it is somewhere around \$70,000 a year or an hourly rate of around \$45/hr while we have around \$28+/hr in the BOH Budget for a nurse. Mr. Harkins stated he would like to look at someone on a consult basis. Mr. Harkins stated that per-diem nurses make more money; we are going to look at retired nurses who may be interested. Mr. Harkins stated we are getting calls on a weekly basis for nurse services. Mr. Harkins stated the nurse was handling the Sharps; we have looked to other towns that are using the kiosk as an alternative; kiosks are somewhere between \$400-\$500 a month. Ms. Shufelt stated this budget is tight and we are going to have to make cuts; our current proposed budget is over \$75,000 without this position or police, fire and highway positions, so we have to take a really tight look at the budget. Ms. Shufelt stated personally, it is not because she doesn't think the Town Nurse isn't important, it is because we have a lot of constraints on the budget. Ms. Shufelt stated to Mr. Harkins that she has received the job description but what she does not understand is that she has not heard or seen a report or even gotten information about the specific activities and how many people are being served and in what way. Ms. Shufelt stated she knows that no one is being served right now but she does not know what that means to our community. Ms. Shufelt stated she does not know specifically what we are missing out on in our community by not having a nurse; that information would really help her understand how important this position is, relative to the police, fire and highway positions. Mr. Harkins stated in further discussions with other medical people in other towns, the clear understanding that the most important feature of a Town Nurse is to track communicable disease and emergency planning (which is falling behind because we don't have someone). Mr. Harkins stated that is in addition to serving people at home. Mr. Harkins stated he has spoken with COA Director Beverly Bisch who is quite concerned because of an aging community. Mr. Harkins stated that Ms. Bisch is supposed to be writing a letter to the BOH expressing her concerns and her request that we fill the position because of the increasing need for it. Mr. Harkins stated he looked through the budget by Mr. King before he met with the Finance Committee and he was very disappointed because looking across the board, everyone was pretty much level-funded (which was the mandate), some were up slightly, but the BOH was cut \$45,000. Mr. May stated the COA budget was cut, and they need those services; it is hitting human services. Mr. May stated in cutting the COA and Town Nurse, it is hitting the seniors very hard. Mr. Sullivan asked if \$35,000 was the nurse; Mr. Harkins stated it is \$33,000. Mr. Sullivan asked what is the other \$12,000. Mr. Harkins stated there were other small areas, he did not know the exact figures. Mr. Sullivan stated he has asked a couple of times, for the BOH to make it easy for the BOS, and provide us with what the nurse does and why it can't be done by other people. Mr. Sullivan stated make it easy for us to say yes; everytime we ask for the information, we get nothing. Mr. Sullivan asked for information on how many inoculations were given and how does she collect information on the communicable diseases. Mr. Harkins stated some of the information comes from the State, some comes from the Schools, etc. Mr. Sullivan stated we are only looking for specifics. Mr. May asked if the Board was looking for numbers? Ms. Shufelt stated she wants to know all the specifics of shots, site visits, etc. we need something quantifiable because you are probably right and you probably could not get someone for \$35,000. Ms. Shufelt stated what she can't tell is, are they

picking up Sharps for two hours a week, consulting for 10 hours a week, spending time at the COA for 3 hours a week, etc., that is the kind of breakdown she is looking for in order to understand the impact that this position is having. Mr. Sullivan stated you need to advocate strongly for this position. Mr. May stated this position is 22.5 hours a week. Mr. Sullivan stated that retired people may not want to work 2-3 days a week but they have these skills and may want to share the hours between 2-3 people. Mr. Harkins stated that is part of his plan for moving toward the end of the fiscal year. The Board thanked both men for coming in.

Historical Commission – Article 22

William Kendall and Jane Loos were present. Mr. Kendall stated under the current bylaw, we don't have review over roofing materials, stone walls and fences; what we are asking is that the exemption, or limitation, be removed from the bylaw and we want to add "temporary structures for 30 days" as a limitation to the bylaw. Mr. Kendall stated we are also adding, with respect to any application for a Certificate of Appropriateness, that the Commission shall be obligated to follow the guidelines as to the fact of when the application was made. This article is to clarify the bylaw. Discussion ensued. Ms. Loos stated the Commission has held public hearings on these proposed bylaw changes. Mr. Valcourt asked if there would be an emergency provision for repairs? Mr. Kendall stated yes, we will have two officers who will review immediately and give an immediate response. Ms. Loos stated that following that emergency response, the Commission at their next meeting, will address this and vote to ratify the decision. Mr. Kendall stated the Commission did work with the Westport Point Neighborhood Association on this and they have given us the go-ahead on the guidelines. Mr. Valcourt stated it would be much simpler, if there were a list of things that can be used and those that can't be used. Ms. Shufelt asked if this has gone to Town Counsel for review. Mr. King stated it will be going for review collectively with the other articles. The Board thanked Mr. Kendall and Ms. Loos for coming in.

Energy Committee – Article 23

Tony Connors, Richard Brewer and Walter Barnes were present. Mr. Connors gave a summary of what it would mean for the Town to adopt the Stretch Code. Mr. Connors stated this is part of getting the Town to join the Green Communities Program, which is a State program that helps municipalities in reducing the use of energy and its costs, and by providing clean energy projects for municipal building, facilities and schools. Mr. Connors stated last year, over \$14million was distributed in grants to 72 communities; there are 218 communities in MA that have joined this. Mr. Connors stated we are losing out on grant monies. Mr. Connors stated there are five criteria for joining and Westport has already met four of them, the last one to meet is adopting the Stretch Building Code, which is an extension of the base building code. Mr. Connors stated this is an extension of the HERS (Home Energy Rating System) and it is for new construction only. Mr. Connors stated the Base Code gets changed every couple of years, the Stretch Code provisions, little by little make their way into the Base Code, so within two years, the Stretch Code criteria will be incorporated in the Base Code. Mr. Valcourt stated that any renovation of more than 50% of the current value of a home is considered new construction and all codes have to be updated to meet current codes. Mr. Connors stated the Committee will look into that. Mr. Barnes presented an informational packet to the Board. Discussion ensued. Mr. Valcourt stated he understood this was to make homes more energy efficient but it is very costly. Mr. Connors stated the Town can withdraw from this anytime basically the same way we became a Green Community, which is a vote of Town Meeting. Mr. Connors stated this does come with a cost because to get a HERS rating, you have to have a HERS Inspection which is \$700 to \$1,000; and there is additional work that will need to be done to meet the standard. Mr. Connors stated that information is also in the packet. Mr. Connors stated the costs are offset by the savings. Mr. Connors stated that this has been well accepted in Dartmouth, with no complaints being received; and no where in MA has any town that accepted this reverted out. Mr. Connors stated Building Commissioner Ralph Souza, Senator Rodrigues and Representative Schmid all support this. The Board thanked Mr. Connors and Mr.

Barnes for coming in.

Stephen Sloan and Ross Moran, Westport Land Trust – RE: The Conservation Restrictions for Phase I of the St. Vincent dePaul property and the Strawberry Fields property

Mr. Sloan was present and explained that these two Conservation Restrictions have already been approved by the Board of Selectmen; the primary goal tonight was to obtain the Board's signatures on the documents, so the CR's can be filed.

Motion made by Ms. Shufelt to approve the signing of the Conservation Restrictions for Forge Pond Phase II, American Legion Highway (Strawberry Fields property) and St. Vincent De Paul property, Adamsville Road. Second by Mr. Valcourt. The Board voted unanimously in favor.

Paul Jennings – RE: Diman MSBA Building Project

Diman Superintendent Thomas Aubin, School Business Administrator Deborah Kenney and Westport Rep. to Diman Paul Jennings were present. Mr. Ouellette asked that Mr. Aubin review the upcoming Diman project. Mr. Aubin stated Diman submitted several SOI's (Statement of Interest) going back several years for the purpose of either a major renovation or a new school; last year we submitted and have been lucky enough to be invited into the core program. Beginning on July 2, 2018, the period of eligibility will take place which is Modular 1 of the MSBA process. The MSBA will asking for a number of documents from Diman and looking to see whether we will be doing a major renovation or a new school, all based on the cost of bringing up our building to speed in order to provide a world class education to our kids. Mr. Ouellette stated this was in the news and people are getting nervous because Westport is going for a new school and now our Diman assessment will be going up; what is the status at this point, is it locked in? Mr. Aubin stated nothing is locked at this time, the period does not start until July 2nd, we were brought in, in December to announce that we were one of sixteen schools that are going to be considered for funding in this round of MSBA funding; there were 82 applications. Mr. King asked if they would need funds for a feasibility study; Mr. Aubin stated yes. Mr. King asked how much will that be; Mr. Aubin stated we are not sure what it will be and that would be highly speculative. Mr. King stated from a different point of view, Westport appropriated \$700,000 of which 48% was reimbursable. Mr. Aubin stated that Fall River actually put together \$1million and currently, the preliminary numbers are 72.34% and we are hoping to gain an additional 1.5% through our maintenance which is part of Modular 1. Mr. Aubin stated realistically, we have heard from \$1million to \$2million. Mr. King stated you have to put the money upfront and then get reimbursement; where will that money come from? Mr. Aubin stated there are a number of different mechanisms by which we can do this, such as going to the communities and asking them or we could borrow it. Mr. Aubin stated at this time, we are still looking at our options. Mr. Dutra stated that he learned through Aggie experience, that we are a separate district, so right now with our School Department we have to put forth and do a Debt Exclusion or an Override for the entire amount, and having been approved, then we would get reimbursed from the State at a certain percentage. Mr. Dutra stated these other regional entities are districts and have a little more flexibility in terms of determining how to recover the costs and how they are allocating the costs to participant members. Mr. Jennings stated some of this goes back to the original agreement. Mr. Aubin presented copies of the original agreement to the Board. Mr. King stated in terms of the timetable, when do you anticipate, if the project is finally approved, a plan for being under construction and completed. Mr. Aubin stated the dates the MSBA gave us is anywhere from 5-7 years. Mr. Aubin stated he could assure that our district will be ready to go with all documentation and hit all benchmarks to expedite this process. Mr. King stated he was asking in terms budgeting. Mr. Aubin stated that Mrs. Kenney and her group are working very hard on this and as soon as we have anything, it will be given to the Town. Mr. Aubin stated we have been talking about the best way to do this in being both financially responsible to the communities and at the same having to meet our obligation to the kids. Mr. Aubin stated one of the difficulties is that in the 49 years, this district has never asked for more than the minimum contribution and the price we have paid for that is

to not have a great deal in a Stabilization Fund or Capital Funds. Mr. Aubin stated we have a 49 year old building and last year we had three pipes break (one in our electronics shop) which costs us \$150,000. Mr. Aubin then reviewed the original agreement and additional documentation that was presented to the Board. Mr. Aubin ended by stating, we are very sensitive to the costs but this is a great return on our investment. Mr. Aubin then invited the Board to a small tour of Diman on Wednesday, February 28th and an informational luncheon of what will be presented to the MSBA. Mr. Jennings noted that as this develops, they will be looking to the Board for people to work on the building committee. The Board thanked everyone for coming in.

Dianne Baron, School Building Committee – RE: Synopsis of the Special Town Election for a new Westport Middle-High School on Tuesday, February 27, 2018

Dianne Baron was present. Ms. Baron stated next week will be the vote on the debt exclusion for a new Westport Middle-High School. Ms. Baron stated this has been a gratifying experience no matter how the vote turns out. Ms. Baron then gave a synopsis of the process and work that went on, and those involved in this process. Ms. Baron stated we have had more than 50 public meetings, countless steering and design committee meetings, public forums, newspaper articles, and website information to engage and inform the public. Ms. Baron stated this has been a community effort and noted all by name who were involved. Ms. Baron stated approval is a two-step process; the first step was getting a 2/3's majority vote at Town Meeting on January 23, 2017 to authorize Westport to appropriate the total cost of the project at \$96,884,396. Ms. Baron stated the State will fund \$38,061,299. of the project, leaving the final cost to the Town of \$ 58,823,597; the second step is to approve a debt exclusion by a majority vote on Tuesday, February 27, 2018 – voting will take place between 10AM and 8PM at all precincts. Ms. Baron stated all should participate in this vote. Mr. Ouellette stated a yes vote is to support this and a no vote is to not support this. Ms. Baron stated she wanted to point out due to some contention about this, the ballot question wording is prescribed by the State and we were not allowed to include a dollar amount. The article and motion at Town Meeting and the ballot question were prepared by Town Counsel in conjunction with bond counsel, lawyers from the MSBA and were reviewed and approved by the Board of Selectmen. Ms. Baron stated this language is the same language used on all school projects that receive grants from the State. There was concern that if we were going to appropriate the full amount that the State would renege; the State has never reneged on any school building project; they have provided more than \$13billion in funding over the last decade. Ms. Baron stated over the last week, the Selectmen, School Building Committee and School Committee have entered into contracts with the MSBA, these contracts included a project scope and budget agreement which included the total budget in detail, reimbursement rate certifications to pay 49.47% of eligible costs and legal certification prepared by Town Counsel. If the project is approved at the ballot box on February 27th, the first steps will be to complete the design process which can take about a year and to begin the demolition and abatement of the school, the project will go out to bid in the Spring of 2019 and will be completed in the beginning of school, September 2021. Students who are presently 2nd grade students will be “the” entering 5th grade class. Ms. Baron stated this project is a culmination of a two year feasibility study which exhausted all possible solutions for Westport's educational needs and a decision received by our diverse 21 member School Building Committee; this decision was the most fiscally sound decision for Westport and should not be passed up. Ms. Baron stated that if we do not build the school now with the State grant, it will cost us millions more dollars to build in the future and it will unlikely that we will be invited back into the highly competitive grant process. Ms. Baron stated a no vote will cost us more down the line; if passed, we will still have one of the lowest tax rates around, at 22 from the bottom of the State's list even with the borrowing for this school. Ms. Baron referred everyone to visit the website: <http://westportsbc.com/> for more information, and you can also call the School Superintendent Office and someone will return your call. Mr. Valcourt made a statement on the financial aspect of this project, stating this is the bargain of the century. Ms. Shufelt thanked Ms. Baron for all her work on this project, who is an unpaid volunteer

with no children in the district. Ms. Baron thanked the Board and all the people involved in this process.

Action Items

1. The Board took no action and rendered no comment on a Form M-Referral Form received from the Planning Board regarding the definitive subdivision plan for “Riverside Woods”.
2. **Motion** made by Ms. Shufelt to approve the use of the Town Hall rear parking lot for Electronics Recycling Day on April 18, 2018 being hosted by the Westport River Watershed Alliance. Second by Mr. Valcourt. The Board voted unanimously in favor.
Motion made by Mr. Dutra to approve of Beach Clean Up Day on May 5, 2018 by the Westport River Watershed Alliance. Second by Ms. Shufelt. The Board voted unanimously in favor.
Motion made by Mr. Valcourt to approve allowing overflow parking at the Middle School for the 34th Annual River Day Festival on June 9, 2018 being held by the Westport River Watershed Alliance with the caveat that they work with the Tough Kid's Challenge who will be setting up on that day and with any recommendations from the Police Department. Second by Mr. Dutra. The Board voted unanimously in favor.
3. **Motion** made by Mr. Dutra to increase the pay rate of the Cemetery Seasonal Laborers to 90% of the lowest full-time Laborer pay rate. Second by Mr. Valcourt. The Board voted unanimously in favor.
4. **Motion** made by Mr. Dutra to accept the recommendation of the Planning Board and to place on the ATM warrant an article to increase the amount of local tax the Town may impose on the “sale or transfer of marijuana or marijuana products by a retailer operating in the Town of Westport. Second by Ms. Shufelt. The Board voted unanimously in favor.
5. **Motion** made by Mr. Valcourt to approve the posting of the Cemetery Foreman position. Second by Ms. Shufelt. The Board voted unanimously in favor.
6. **Motion** made by Mr. Valcourt to approve the Release of Lien for Book 5542, Pages 132-133. Second by Mr. Dutra. The Board voted unanimously in favor.

Licenses – None.

Town Administrator Report

1. DEP – Westport Public Water Supply: Mr. King stated the DEP has closed the action related to the Town's water supply exceeding the limits for TTHM's and has provided the Board with that letter.
2. Special Town Election – February 27, 2018: Mr. King stated he has provided the Board with a specimen ballot for the Special Town Election on 02/27/18; this election gives residents the opportunity to vote on a Debt Exclusion for the funding of the proposed new Middle-High School.
3. Town Audit for FY'17: Mr. King stated that staff from Roselli & Clark are presently conducting the FY'17 Audit in Town Hall since last week.
4. Reimbursement for State Owned Land (SOL): Mr. King stated that Senator Rodrigues' Office has agreed to setup a meeting with the DLS to discuss the Town's concerns about the property assessment of Horseneck Beach. Mr. King stated this is due to the decrease in the PILOT payment for FY'19 from \$838,058 to \$607,656 (a decrease of \$231,000).
5. DLS Municipal Finance Dashboard: Mr. King provided the Board with a flier from DLS announcing their new information service “Municipal Finance Trend Dashboard”.
6. Senior Center Monthly Report: Mr. King provided the Board with the monthly report of COA Director Beverly Bisch.
7. Marine Services Monthly Report: Mr. King provided the Board with the monthly report of the Marine Services Director Christopher Leonard.
8. Community Television Monthly Report: Mr. King provided the Board with the monthly report of the Community Television Director John Rezendes.

9. FY'19 Municipal Budget: Mr. King stated he has provided the Board with an updated budget that includes a significant reduction in the anticipated deficit, mainly because of being able to reduce the amount of money that is anticipated to be needed for Health Insurance. Mr. King stated the Board needs to refer a budget onto the Finance Committee tonight. **Motion** made by Mr. Dutra to approve and move the budget onto the Finance Committee for review and approval. Second by Mr. Valcourt. Mr. Ouellette stated he asked Mr. King to do some adjustments on the budget using more of the Free Cash in departments to cover the extra positions. Ms. Shufelt questioned which budget version was moved, the 02/16/18 budget (King) or the 02/20/18 budget (Ouellette). Mr. Dutra stated he moved the 02/16/18 budget. Discussion ensued regarding the difference between the budgets. Mr. Dutra withdrew his motion; Mr. Valcourt withdrew his second. **Motion** made by Ms. Shufelt to move the 02/20/18 version of the FY'19 budget as presented with keeping Snow & Ice at \$150,000, \$250,000 in OPEB (coming out of Free Cash) and with leaving in the Town Nurse and to send the budget to the Finance Committee for review. Second by Mr. Valcourt. Discussion again ensued. The Board voted 4 in favor, 1-opposed (Sullivan).

Discussion Items – None.

Minutes

1. **Motion** made by Mr. Sullivan to approve the Regular Meeting Minutes of December 11, 2017 and February 5, 2018 as submitted. Second by Mr. Valcourt. The Board voted 4 in favor, 1-abstention (Dutra).

Selectmen Liaison Committee Reports

1. Mr. Ouellette stated he just got confirmation today of the Route 177 Study and that a meeting of Police, Fire, Highway, Mr. King and Mr. Hartnett and himself will be held on March 12th to review the study and see what has to be done for Route 177 to make it safe.

Question and Answer Period – None.

Boards/Committees/Commissions Vacancy List

Mr. Valcourt read the vacancy list. Mr. Ouellette stated there is one anticipated vacancy on the Bike/Walking Path Committee.

Board Members Suggestions for Future Agenda Discussion / Action

1. Ms. Shufelt stated she would like to do the Town Administrator evaluation prior to the April 10th election. Ms. Shufelt's recommendation would be to do such on March 19th. Ms. Shufelt stated that she has found in her copies, the evaluation that was done last year in February and the goal setting. Ms. Shufelt stated she will send it to Ms. Pelland to be distributed to the Board members to review. Ms. Shufelt stated she thought there should be time for Mr. King to make comments and review. Ms. Shufelt asked for guidance on what should be in Executive and Open Sessions. Mr. Dutra stated the deliberations can be done in Executive but the actual discussion of his performance is in Open Session. Ms. Shufelt stated if that is so, she wants to make sure the actual discussion is before the April election.
2. Mr. Valcourt stated at the last meeting, he requested that the WRMC be placed on an upcoming agenda. He asked that all members be contacted to find a good date for a meeting to discuss the makeup of the committee. Coordination of all stakeholders needs to be done to make sure all can attend. Mr. Ouellette asked Mr. Valcourt to work with Mr. King on this.
3. Mr. Sullivan stated there was a street approval on the warrant; is the process being used as was suggested by the Town Moderator. Mr. King stated yes.
4. Mr. Sullivan stated for the next meeting, the Board has to approve the language of the ATM warrant

such as the prohibition article. This has to be on the agenda.

5. Mr. Ouellette reminded the Board members that Mr. King was conducting evaluations.

Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting

1. Mr. Valcourt stated he had a matter to discuss but he felt it should be held in Executive Session because it involves security issues with Town Buildings, etc. Mr. Ouellette deferred to Mr. King. Mr. King stated Mr. Valcourt should state what it is and why it is imperative to be included in the Executive Session. Mr. Valcourt stated there was an incident at the High School, a threat made and this doesn't just involve the School, it involves all of our Public Buildings and our security procedures and what we should or shouldn't be doing. Mr. Valcourt stated strategy-wise going forward this should not be discussed in public open session. Mr. King stated it is a valid Executive Session item and due to the recent event at our High School; it is appropriate.

Other Business

1. Mr. Dutra stated he wanted to make it official that he has decided not to run for re-election. He has enjoyed serving on this Board. It is important that this Board have a steady influx of new blood and that the dynamic is continued and there has been a healthy interest of new candidates running for this Board. Mr. Dutra stated the combination of all these factors plus the fact that he has taken on additional personal professional responsibilities make it a good time to step aside.

8:55 PM Executive Session

Motion made by Mr. Valcourt to enter into Executive Session pursuant to the provisions of MGL c 30A section 21(a) to approve Executive Session Minutes of February 5, 2018; and (1) to discuss complaints or charges or to discuss discipline against a Town employee; (4) to discuss the deployment of or strategy regarding security personnel or devices (unanticipated matter under 48 hr rule). Second by Mr. Sullivan. The Board voted unanimously in favor.

Roll Call Vote: Mr. Valcourt-aye. Mr. Dutra-aye. Mr. Ouellette-aye. Mr. Sullivan-aye. Ms. Shufelt-aye.

Mr. Ouellette announced the Board would return to Open Session in order to adjourn.

9:35 PM Open Session

Motion made by Mr. Valcourt to adjourn the Board of Selectmen Meeting. Second by Ms. Shufelt. The Board voted unanimously in favor.

Adjournment.

Respectfully submitted

Diane Pelland

Administrative Asst/Confidential Clerk to the Board of Selectmen

APPROVED: Brian T. Valcourt, Clerk