

**BOARD OF SELECTMEN
REGULAR MEETING MINUTES
JUNE 26, 2017**

Members Present: Steven J. Ouellette, Chairman
Shana M. Shufelt, Vice Chair
R. Michael Sullivan
Brian T. Valcourt, Clerk

Members Absent: Craig J. Dutra

Also Present: Timothy J. King, Town Administrator

Chairman Ouellette opened the meeting at 6:03 p.m. with a salute to the flag and publicly announced under M.G.L. Chapter 30A, Section 20(e) that the meeting was being recorded.

Public or Board Member Comments:

- 1). Chris Wiley - Ms. Wiley gave the Board of Selectmen a letter with several questions regarding the Animal Control Officer/Animal Inspector responsibilities, Special Health Agent, the Board of Health, the Director of Public Health and pig/piggery permits. The Board directed Mr. King to respond to Ms. Wiley's questions before their next meeting.
- 2). David Palmer – Mr. Palmer briefly talked about the 4th of July Parade and announced that the Parade Committee would be awarding a \$500.00 scholarship after the parade.

Appointments and/or Resignations:

- 4). Selectman Sullivan made a motion to appoint Scott Raudonaitis and Ryan Boyd as Reserve Officers for the Town of Westport. The motion was seconded by Selectman Shufelt and was voted unanimously.
- 1). A motion was made by Selectman Valcourt to reappoint Nicholas B. Frustaci as a Full-Time Police Officer. Selectman Shufelt seconded the motion – voted unanimously.
- 2). Selectman Sullivan made a motion to accept, with regret, the resignation of Susan Rollins from the Bike/Walking Path Committee. The motion, which was seconded by Selectman Valcourt, was unanimously approved.
- 3). On a motion by Selectman Valcourt, seconded by Selectman Shufelt, the Board voted unanimously to accept the resignation of Dennis Thibault from the position of Sealer of Weights & Measures. Selectman Shufelt made a motion authorizing the hiring of someone to fill the position right away. Selectman Valcourt seconded the motion – unanimously voted.

Beach Committee RE: Town Beach Policy for Hours of Closing:

Present were Beach Committee members Tim St. Michel and Sean Leach. They informed the Selectmen that, last October, their committee had changed the closing hour for Cherry & Webb Beach from 9:00 p.m. to 8:00 p.m. The Beach Committee was now requesting, for safety and security reasons, that the Cherry & Webb Beach hours be from 8:00 a.m. to 9:00 p.m. for June, July and August. Mr. Leach asked that the Selectmen officially approve the hours for the summer months. Selectman Sullivan voiced his appreciation that Mr. Leach has taken on the responsibility of opening and closing the beach gates every day. He said that the Board and Beach Committee needs to think about lessening the load for Sean. Mr. Leach requested that something be done about vehicles not being ticketed after the gates have been locked. Selectman Sullivan made a motion to have Mr. King work with the Police Chief to find a means by which they should deal with the latecomers. Selectman Shufelt seconded the motion. Selectman Valcourt stated that they have to codify exactly what they have to do. Selectman Sullivan revised his motion to accept the recommendation of the Beach Committee to re-revise the hours to a closing time that's 9:00 p.m. for summer hours and 8:00 p.m. the rest of the year, to have Mr. King work with Chief Pelletier to figure out how we need to do a better job of enforcing that closing time and find a way to at least minimally compensate Mr. Leach for his time and effort. Chairman Ouellette said that Mr. Leach may not be able to stay on the Beach Committee if he is compensated. Mr. Leach noted he was not looking for that. Selectman Sullivan stated that the Board was only looking for a recommendation, which they did not have to act upon. Selectman Shufelt accepted the amended motion, which was voted unanimously.

Janice Dey RE: Discussion of Tick & Lyme Disease Awareness:

Ms. Dey met with the Board to provide the public with information concerning Lyme Disease. She noted that she has been nationally involved in Tick & Lyme Disease prevention for several years. Ms. Dey stated that it was not about fear but prevention and awareness. Chairman Ouellette noted that information was available at Town Hall if anyone was interested

Conservation Commission Appointments:

Kevin Carter – Mr. Carter met with the Board to discuss his request for appointment to the Conservation Commission. After a brief discussion, Selectman Sullivan made a motion to reappoint Paul Joncas and David Aguiar to the Conservation Commission and to appoint Kevin Carter to fill the Conservation Commission vacancy. The motion, which was seconded by Selectman Shufelt was approved with Selectman Ouellette, Shufelt and Sullivan voting yes and Selectman Valcourt abstaining.

Keith Novo RE: Discussion of Fiber Optic Cable Extensions:

Keith Novo, Director of Information Technology, met with the Selectmen to discuss the construction of the new police station, which will need new utilities, one of them being its intranet and internet capabilities. In order to meet the need the Town will have to run a cable from the Town Hall over to the new police station. It will allow the Town to have the building to building communication and also that internet connectivity over that fiber optic cable. Selectman Valcourt questioned why they couldn't run the cable from the fire station to the new police station. Mr. Novo explained that the design of the network was a hub and spoke with the Town Hall being the hub. Everything leaves or emanates from the Town Hall so that you have direct run cables from the Town Hall to all the other buildings. You would then need a direct run cable from the Town Hall to the new police station. If you had a junction at the fire station it would be difficult and cause more problems in the long run. Mr. Novo stated that since they

would be running the fiber to the new police station, he would like to re-fiber all the Town buildings (Highway, old Police Station, Annex, Cemetery, Fire Station) from the Town Hall to the new police station. Selectman Sullivan questioned whether it would be all on one spoke. Mr. Novo responded that it would be all individual strands. Selectman Sullivan asked how much would be left of the original hub and spoke from Charter, whose ownership is in question (Town or Charter Communications). Mr. Novo answered that it would be the Schools, the north end fire station, the Council on Aging, the Library and the police sub-station. Selectman Sullivan went on to ask if this move in any way affected our argument with Charter. Mr. King said that the Town could attempt to force it legally. It was stated that the Town would be running new lines parallel to the old lines and stop using the old lines. Right now the Town pays for the maintenance of those lines and would have to negotiate with Charter to reduce the cost of maintenance for the new lines. Mr. Novo said that this was unlikely. Selectman Sullivan noted that this was an expenditure that was passed over at Town Meeting and questioned in what way the Town would accomplish it. Mr. King replied with a Special Town Meeting article. Selectman Sullivan proposed as an option for the Special Town Meeting that the Town look at replacing the entire system. That way you could justify the cost and would probably reduce Charter's maintenance fee. Mr. King told the Selectmen that he had already requested that Mr. Novo evaluate that option and that Mr. Novo was preparing options for that.

Water Resources Management Committee RE: Discussion & Seeking Selectmen Support for Submitting a Grant Application to the MassWorks Infrastructure Program for the Installation of a Sewer Line from White's to Route 88:

Present were Maury May, Chairman of the Westport Water Resources Management Committee, and Jim Hartnett, Assistant Town Administrator for Planning. Mr. May told the Board that they had previously asked him to come up with options for water and sewer primarily in the Route 6 area. He said that he and Jim Hartnett had a suggestion for a sewer project that would run from White's to Route 88. Mr. May noted that Mr. Hartnett had an idea to apply for a grant. They needed a commitment from the Selectmen in order to go forward because of the grant deadline. Mr. Hartnett explained that it was a grant from the Executive Office of Housing and Economic Development – a MassWorks Grant. He said that it was a competitive grant that was difficult to get and no guarantee that it would be awarded to the Town of Westport. The Town does have a compelling reason to apply for the grant. Mr. Hartnett stated that a number of business owners and residents on Route 6 were interested. He noted that the grant does involve a great amount of work and before he does the work on the grant application, he would like some sort of commitment from the Board of Selectmen. Selectman Sullivan said that a move like this was in concert with trying to solve a number of problems the Town has, but is such a big project, they would want to bring the Town along. He noted that it was a subject worthy of more Town-wide discussion and that most residents had strong opinions about it. Selectman Sullivan felt that this action was premature without a public consensus component. He voiced his concern that moving ahead was ahead of the step that would be next – a specific proposal about where the Town needs to be in five and ten years from now and for what reasons, what it's going to cost the individuals and how is it going to impact zoning. An important element is educating people and having some open meetings about this. Mr. May responded that this initiative started with the business people on Route 6 and they were asking for a grant to pay for this. He went on to say that they could ask the business people for betterment fees which combined with the grant money could pay for this first mile of sewer. Selectman Valcourt noted that this needed to be done if the Town wanted to increase development along Route 6 but they needed to first look at what their options are. After more discussion, the Selectmen were in agreement that they first needed a consensus from the public and a feasibility study before going forward. Mr. King said that it would be useful if the Board went on record in support of a feasibility study for the Route 6 corridor.

Public Hearing RE: An Application Request from Michael Garcia for the Transfer of a Six-Month Seasonal Trailer Permit to Locate a Trailer at 130 East Beach Road, Westport, MA for Recreational Purposes:

The hearing was opened at 7:30 p.m. with the legal notice being read. Present was the applicant, Michael Garcia. No abutters were in attendance. After a brief discussion, Selectman Sullivan made a motion to approve the transfer of the six-month seasonal Trailer Permit from 130 East Beach Road to Michael Garcia. The motion was seconded by Selectman Shufelt and was voted unanimously. The hearing was closed at 7:32 p.m.

Public Hearing RE: An Application Request from Denia Borges for the Transfer of a Six-Month Seasonal Trailer Permit to Locate a Trailer at 21 Farley Lane, Westport, MA for Recreational Purposes:

The hearing opened at 7:33 p.m. The legal notice was read. Meeting with the Selectmen was the applicant Denia Borges and Leonel Rodrigues. None of the abutters were present. On a motion by Selectman Sullivan, which was seconded by Selectman Shufelt, the Board voted unanimously to approve the transfer of the six-month seasonal Trailer Permit from 21 Farley Lane to Denia Borges. The hearing closed at 7:35 p.m.

Westport Affordable Housing Trust RE: Discussion of Housing Production Plan (Jennifer Goldson, Consultant) and Request for Signature on Confirmatory Deed for Noquochoke Village 40' Right of Way (Attorney Kathleen O'Donnell):

Present were Westport Affordable Housing Trust members Liz Collins and Henry Lanier, Jennifer Goldson, the Affordable Housing Trust planning consultant for the Housing Production Plan and Attorney Kathleen O'Donnell. Ms. Goldson presented a brief PowerPoint presentation of the draft Housing Production Plan. Ms. Goldson pointed out that this was the last of 3 pages of the subsidized housing inventory for the Town. Westport is currently at 3.54% and the State's goal is 10%. There are presently 227 units and when Noquochoke Village is added, the Subsidized Housing Inventory will increase to 4.3%. She informed the Board that there was a specific way that the State defined low and moderate income and that it changes from region to region. Westport is categorized in the Providence/Fall River metropolitan area which includes all the towns in Bristol County as well as Kent, Newport, Providence, Washington and Bristol Counties in Rhode Island. The Plan is about how the Town can help to create, through its regulations and local initiatives, more housing that would count on the State's Subsidized Housing Inventory. The housing that counts is housing that falls and is affordable with incomes at or below the thresholds that are listed on the Production Plan (1 person - \$40,400; 2 people - \$46,200; 3 people \$51,950; and 4 people - \$57,700). The thresholds depend on household size and usually increases every year. It is 80% of the area median income. Ms. Goldson stated that the main benefit of the Plan is that now the Town knows its housing needs and has a plan with public support that gives the Town a road map to address those needs over 5 years. A more practical benefit is that the Town can now be certified if we have a plan. Ms. Goldson noted that there was a difference between "approved" and "certified". The Town has 6,417 year round units so it needs a total of 642 units to be counted on the Subsidized Housing Inventory in order to meet the 10% goal. Right now the Town has 227 and needs 415 more. This figure is before Noquochoke Village is included in the Subsidized Housing Inventory. In order for the Housing Trust to submit the Housing Production Plan to the State, the Board of Selectmen and the Planning Board are required to adopt it. The Planning Board has already voted to approve the Plan. Once the Selectmen have approved the plan, they can submit it to the Department of Housing and Community Development

(DHCD). They would then approve the Plan if the Plan met all of the State's requirements. Once approved, DHCD would send a letter to the Town stating that the Plan was approved retro-actively to the date a complete Plan was submitted. Ms. Goldson told the Selectmen that they had already submitted the Plan ahead of time and let DHCD know that it was not yet adopted by the Town. The Town's current Plan expires on July 26th. After the Town has an approved Plan, it needs to permit 32 Subsidized Housing Inventory units per calendar year. If the Town shows that its doing this minimum production in one calendar year, then the Town can have a Certified Plan. When Noquochoke Village gets on the Subsidized Housing Inventory, it would give the Town a Certified Plan. Ms. Goldson noted that once the Plan is certified then the Town enters "safe harbor" for one year. Being in "safe harbor" means that the Zoning Board of Appeals can deny or place additional conditions that it wouldn't otherwise be able to do on 40B comprehensive permit applications without the threat of appeal. Ms. Goldson stated that there were four qualitative 5-year goals in the Plan. Goal 1 is to provide a range of housing choices which meets the housing needs of all segments of the Town's population; Goal 2 is to ensure new residential development plans for and protects open space, recreation areas and trails and is located and designed to minimize negative impacts to natural resources; Goal 3 is to ensure that new residential development preserves the visual and functional character of Westport; Goal 4 is to strive and support the creation of 160 low/moderate income homes over five years that will count on the Subsidized Housing Inventory and are affordable to a range of household incomes. Ms. Goldson noted that the qualitative goals were closely aligned with the housing element of the 2016 Master Plan. Selectman Valcourt stated his full support for the Plan and made a motion to accept the Housing Production Plan as recommended by the Westport Affordable Housing Trust. Selectman Shufelt seconded the motion. Selectman Sullivan voiced his philosophical opposition to the 10% State requirement goal and questioned whether the Board of Selectmen had discussed the four goals previously, was the Town in alignment with them or do they want to have some input into them beyond what they already have from the Selectmen's representative (Craig Dutra). He suggested that they discuss those four goals as a full board and that would be a more meaningful endorsement of the Plan. Mrs. Collins noted that it was time sensitive. Ms. Goldson explained that nothing was going to change when the current Plan expires on July 26th, the Town needs an approved Plan in place prior to any other units being added to the Subsidized Housing Inventory. Attorney Kathleen O'Donnell told the Board that if the building permits for Noquochoke Village are issued before the Plan is approved, those units will not count for the "safe harbor". Ms. Goldson said that the timing was very important. Just because you submit a plan on a certain date does not mean it's approved. DHCD technically has 30 days to determine whether the Plan is complete, then they have 90 days to approve it. When it is approved, DHCD will retro-actively approve it on the date they determined that the Plan was complete. After more discussion, the motion was approved with Selectmen Ouellette, Shufelt and Valcourt voting yes and Selectman Sullivan voting no because he felt that it should be discussed with the full board.

Attorney O'Donnell informed the Board that she was working for the Housing Trust on the closing for Noquochoke Village and the Title Attorney doing the title for Noquochoke Village and the Community Builders has requested from the Selectmen a Confirmatory Release Deed. She went on to say the Town had already given a Release Deed with the 2 Assessor's parcels that did not mention any right, title or interest in the right-of-way which abuts the property. Attorney O'Donnell gave the Selectmen a copy of the plan. She continued by saying that under normal circumstances conveyances of real estate include any rights or easements that are part of the description. She checked with Town Counsel Shirin Everett who told her that Town Counsel did not know the reason why the title company was requesting the Confirmatory Release Deed but it was the title company's attorney's request that it be signed. It includes in the legal description "any rights, title or interest in the existing 40 foot way that abuts the 2 parcels". Attorney O'Donnell explained that she is requesting that the Board sign a release deed without any covenants in it that just says whatever rights, title or interest the Town has in this road, they will be passing it on to the Westport Affordable Housing Trust. Nothing in this deed affects any rights anyone

else has to use that right-of-way. After some discussion, the Board agreed that they did not have enough information to make a decision and would postpone the matter until their next scheduled meeting and notify the potential abutters.

Westport Land Conservation Trust RE: Board of Selectmen Consideration of: a). Authorizing \$150,000 from the Agricultural/Open Space Trust Fund for the Purchase of APR on the Rulon Farm; b). Authorizing Submission of Land Grant Request of \$196,000 to the MA Division of Conservation Services; and c). Authorizing \$500,000 from the Agricultural/Open Space Trust Fund for the Purchase of 21+ Acres of St. Vincent de Paul Camp:

Meeting with the Selectmen, on behalf the Westport Land Conservation Trust, was Steve Sloan.

a). Rulon Farm (Blossom Road) – Mr. Sloan stated that this is a 32 acre property that was subject to a Purchase & Sale Agreement. The Town was notified in October of its “Right to First Refusal” and it was assigned to the Land Trust in January and the sale of the property was closed in May. Their plan is, in late summer or early fall, to list the property for sale subject to an Agricultural Preservation Restriction (APR) and to have a farm family buy the property thus establishing a new agricultural enterprise in the Town. They would include the right, within that, to have a single residence since the residences on the property were sold by the estate. The Land Trust is requesting a \$150,000 contribution from the Town. Mr. Sloan noted that there was a possibility they could do better on the sale of the restricted property and that they could arrange an agreement with the Town to reduce some of its commitment to the project. He continued by saying that the Land Trust was looking for affirmation of the vote of the Agricultural/Open Space Trust Fund Council to commit up to \$150,000 for that APR. Mr. Sloan stated that over the course of the next few months, they would actually draft the APR and have it reviewed by Town Counsel and, at the same time, they could work on a formal agreement with the Town relating to that sale.

Selectman Sullivan made a motion to sign off on this \$150,000 grant with the provision that if the Land Trust does better on the sale of the house the \$150,000 would be reduced by half of the degree that they do better. Selectman Shufelt seconded the motion, which was voted unanimously.

b). St. Vincent de Paul Camp (Adamsville Road) – Mr. Sloan said the Land Trust did have the property under agreement with the Diocese. He mentioned that the May 2017 Town Meeting had approved the Community Preservation Committee spending \$350,000 for a Conservation Restriction on Parcel D and a portion of Parcel A on the St. Vincent de Paul property (59+ acres). The Town has committed to acquire a Conservation Restriction on this 59+ acres for \$350,000. The Land Trust will probably be closing on the property in January 2018 which would allow the Town to apply to this year’s Land Grant Program. The Land Trust would be willing to assist in the application process. Mr. Sloan requested permission to have the Town apply to that program. The deadline for applications is July 12th. He also asked if Chris Capone could be listed as the Agent, who is essentially the key contact in Town. The Land Trust would do the whole drafting of the document and preparation so it wouldn’t be a burden on Mr. Capone. The application would also have to be signed by the Chairman of the Board of Selectmen. The benefit of doing the application would be that the Town would be eligible for 56% reimbursement of \$350,000 (\$196,000). Mr. Sloan again noted that the Land Trust had agreed with the Diocese to an extension of the closing until January 2018. He stated that the closing with the Town on the Parcel D and portion of Parcel A Conservation Restriction would be a simultaneous closing with the Diocese. That way they would be able to use the CPC cash as part of their payment and they agreed to continue the concept of a note so the Land Trust could borrow some money for the next year.

c). The Land Trust's goal would be to sell Parcel C (22+ acres) to the Town for this concept of a community park and some recreational assets. The price that has been discussed for this parcel would be \$500,000. Mr. Sloan mentioned that one of the reasons why they had tried to prolong the closing time frame was so the Town could then apply to the same Land Grant Program or possible the Park Grant Program, either of which could again reimburse 56% of the Town's \$500,000 (\$280,000) cost. That application would be submitted in July 2018. By the January 2019 closing, those funds, if awarded, would be available for use then. He told the Board that the Agricultural/Open Space Trust Council had agreed to commit \$500,000 for this purpose and had also made a request that the Community Preservation Committee consider appropriating at least a portion of that commitment with CPC funds at next year's Town Meeting. Mr. Sloan said that having the commitment would strengthen this year's Land Grant application if the Land Trust could note that the project was not only approved by the Trust Council but also by the Board of Selectmen.

Selectmen Shufelt made a motion to authorize up to \$500,000 from the Agricultural/Open Space Trust Fund for the purposes described and also authorize the submission of the Land Grant with Chris Capone listed as the Agent. Selectman Valcourt seconded the motion. Selectman Sullivan questioned whether the layout of Parcel D was fixed forever. Mr. Sloan responded that they had submitted paperwork to CPC and supposed it would depend on the specifics of the Town Meeting vote. There was no map attached but there were supporting materials related to the CPC application and a handout out at Town Meeting. He continued by saying that the Land Trust had the property surveyed but they don't have a final surveyed plan. It is entirely possible that the northern boundary shown in the paperwork given to the Board of Selectmen is not 100% accurate compared to the final surveyed plan. Selectman Sullivan explained that the reason he had asked the question was because he was of the opinion that they should not have the house in the corner of the proposed park. He thought that the boundary should be moved over and then take a portion of Parcel C on the westerly side, which is already woodlands, include it in Parcel D and they would still have the same amount of acreage or even more on the Conservation Restriction. Selectman Sullivan's second concern was they were asking the Town to spend \$500,000 on Parcel C but has not seen a plan which would show what would be there, how much time it would take and how it would be financed in the long run. He noted that he was reticent to just commit these funds because there is a time table and deadlines but we don't have a plan. Without a plan it could just sit there for 10 years. Steve Sloan replied that the time line was advantageous because it gives them roughly 18 months to the January 2019 closing to further develop the plan for the property. The Trustees of Reservations will acquire the entire property in January 2018 but will continue to own Parcels A & C until January 2019. That will ensure the Town doesn't have any responsibilities at least for the next 18 months. They would propose, if it's acceptable, a collaborative community based planning process for that 22 acres. Selectman Sullivan then proposed an amendment to the motion to include "subject to approval of an acceptable plan forthcoming on the Town's use of Parcel C." Selectmen Shufelt agreed to revise her motion to include Selectman Sullivan's amendment. Selectman Valcourt also agreed to the amendment. The amended motion was unanimously voted.

Annual Appointments:

ADA Transition Plan Committee – Selectman Valcourt made a motion to appoint Brian Gallagher, Anders Newcomer and Stanley Cornwall as the Commission on Disability representatives to the ADA Transition Plan Committee. The motion was seconded by Selectman Shufelt and was voted unanimously. The Board agreed to hold off until their next meeting the appointment of the Selectmen Representative and Alternate.

Agricultural Open Space Preservation Trust Fund Council – On a motion by Selectman Valcourt, which was seconded by Selectman Shufelt, the Board voted unanimously to appoint Jason Powell as the Conservation Commission representative to the Agricultural Open Space Preservation Trust Fund Council.

Animal Action Committee – A motion was made by Selectman Valcourt to appoint the following individuals to the Animal Action Committee: Shana Shufelt (Selectmen's representative), Timothy King (Town Administrator), James Hartnett (Alternate to the Town Administrator) Ralph Souza (Building representative), Donna Lambert (Animal Control Officer, Animal Inspector), Shirley D'Agostinho-Robbins (Westport Agricultural Commission representative), Jay Tripp (Westport Agricultural Commission representative), William Harkins (Board of Health representative), Sergeant Antonio Cestodio (Police representative), Grace Orr (Conservation Commission representative), Chris R. Wiley (At-Large) and Donna Parillo (At-Large). Selectman Sullivan seconded the motion, which was unanimously approved.

Board of Appeals – Selectman Valcourt made a motion to appoint Gerald Coutinho as a Regular member to the Board of Appeals and Roger Menard and Peter Borden as Alternate members. The motion was seconded by Selectman Shufelt and was voted unanimously.

Citizens for Citizens Representative – A motion was made by Selectman Valcourt to appoint Ronald Costa as the Citizens for Citizens Representative. Selectman Shufelt seconded the motion – voted unanimously.

Commission on Disability – Selectman Valcourt made a motion to appoint Rose Rego to the Commission on Disability. The motion was seconded by Selectman Sullivan and was voted unanimously.

Energy Committee – On a motion by Selectman Shufelt, seconded by Selectman Valcourt, the Board voted unanimously to appoint Tony Connors, Karl Daxland, Carroll Brownlee, Walter Barnes and A. Max Kohlenberg to the Energy Committee.

Educational Fund Committee – A motion was made by Selectman Sullivan to appoint Tracy Priestner as the Finance Committee representative to the Educational Fund Committee. Selectman Shufelt seconded the motion , which was voted unanimously.

Long-Term Planning Town Building Evaluation Committee – Selectman Sullivan made a motion to appoint Robert Rebello and William Gifford to the Long-Term Planning Town Building Evaluation Committee. Selectman Shufelt seconded the motion, which was voted unanimously.

Open Space Committee – A motion was made by Selectman Sullivan to appoint to the Open Space Committee – Chris Capone (Conservation Commission representative) and Chris Gonsalves (Highway representative). The motion was seconded by Selectman Shufelt and was voted unanimously.

Safety Regulation Board – Selectman Sullivan made a motion to appoint Donna Lambert and Steve Ouellette (Selectmen's representative) to the Safety Regulation Board. The motion was seconded by Selectman Shufelt and was voted unanimously.

Westport Affordable Housing Trust – Selectman Valcourt motioned to appoint Henry Lanier to the Westport Affordable Housing Trust. Selectman Shufelt seconded the motion – voted unanimously.

Westport Agricultural Commission – On a motion by Selectman Shufelt, which was seconded by Selectman Valcourt, the Board unanimously voted to approve the appointments of Lee Tripp (Regular member), Shirley D’Agostinho-Robbins (Regular member), Thomas Barrett (Alternate member), Robert Russell (Alternate member), Ronald Potter (Alternate member) and Geralynn Gaskell (Alternate member) to the Westport Agricultural Commission.

Westport Economic Development Task Force – Selectman Valcourt made a motion to appoint Maurice May and James Coyne to the Westport Economic Development Task Force. Selectman Shufelt seconded the motion – voted unanimously.

Westport Water Resources Management Committee – A motion was made Selectman Shufelt to appoint the following individuals to the Westport Water Resources Management Committee: Brian Valcourt (Precinct A), William Harkins (Board of Health representative), Philip Weinberg (Conservation Commission representative) and Chris Gonsalves (Highway representative). Selectman Valcourt seconded the motion, which passed with Selectmen Ouellette, Shufelt and Valcourt voting yes and Selectman Sullivan voting no.

Buzzards Bay Action Committee – Selectman Sullivan made a motion to appoint Craig Dutra (Selectmen’s representative) and Brian Valcourt (Selectmen’s Alternate representative) to the Buzzards Bay Action Committee. Selectman Shufelt seconded the motion – voted unanimously.

SRTA (2017 – 2018) – A motion was made by Selectman Sullivan to appoint Brian Valcourt (Selectmen’s representative) and James Hartnett (Selectmen’s Alternate representative) to the Southeastern Regional Transit Authority (SRTA). The motion was seconded by Selectman Shufelt and was voted unanimously.

Question & Answer:

1). Harold J. Sisson III – Mr. Sisson asked if the Board would be discussing the payment of the former Highway Surveyor’s (Jack Sisson) legal bills and if not why. Selectman Sullivan made a motion to encumber \$3,000.00 for payment of the legal bills. The motion was seconded by Selectman Shufelt and was passed with Selectmen Ouellette, Sullivan and Shufelt voting yes and Selectman Valcourt voting no.

Action Items:

4). Selectman Shufelt made a motion to accept Lieutenant John J. Bell’s recommendation that a “no parking here to corner” sign be installed on the east side of Zulmiro Drive (near the Post Office) approximately 20 feet south of Route 6 and to direct the Police Department to look at the times that parking is problematic. Selectman Valcourt seconded the motion – voted unanimously.

Question & Answer Continued:

2). Wayne Sunderland – Mr. Sunderland questioned when the state would be commencing the repairs to the Hix Bridge. He reported that the June 12th start up date had passed and no work had been done. Chairman Ouellette asked Mr. King to contact the state to find out the status of the repair.

Action Items Continued:

- 1). On a motion by Selectman Sullivan, seconded by Selectman Valcourt, the Board unanimously voted to award and sign the FY'18 fuel contract with Noonan Brothers.
- 2). Selectman Valcourt made a motion to approve the request from the Mass Audubon for 2 parking passes for Cherry & Webb and Beach Avenue for the purpose of monitoring piping plovers. The motion was seconded by Selectman Shufelt and was voted unanimously.
- 3). A motion was made by Selectman Valcourt to accept the recommendation from Lieutenant John J. Bell that the race organizers have volunteers with bright orange safety vests along the route to monitor the participants and to assist with traffic for the Acoaxet Chapel 5K run/walk scheduled for Saturday, September 23rd. Selectman Sullivan seconded the motion – voted unanimously.
- 5). Selectman Shufelt made a motion to approve the request from the Board of Assessor's to renew Ellis Withington's contract for assistant assessor/ appraiser services. The motion, which was seconded by Selectman Valcourt, was unanimously approved.

Licenses:

- 1). A motion was made by Selectman Sullivan to approve 5 applications from the Holy Ghost Club for One-Day All Alcohol Liquor Licenses for July 9th, July 30th, August 5th, August 13th and August 20th. The motion was seconded by Selectman Shufelt and was voted unanimously.
- 2). On a motion by Selectman Sullivan, seconded by Selectman Valcourt, the Board unanimously approved the application for a One-Day Beer & Wine License from a "Wish Come True" for their annual festival which will be held on September 8th, 9th & 10th at the Holy Ghost Club.
- 3). Selectman Shufelt made a motion to approve the 2 applications from Revolution Lobster for a Common Victualler License at 2065 Main Road and 655 State Road. The motion was seconded by Selectman Sullivan and was voted unanimously.

Correspondence:

- 1). Chairman Ouellette read into the record John Lenard's letter concerning problems with Beach Avenue signage, the poor maintenance of the road and police protection.

Town Administrator Report:

On a motion by Selectman Sullivan, which was seconded by Selectman Valcourt, the Board voted unanimously to give non-union employees a 2% raise for FY'18.

- 4). The Board requested that Highway Surveyor Chris Gonsalves and Assistant Town Administrator for Planning Jim Hartnett provide them with a brief summary of the FEMA – Flood Risk Meeting they will be attending at the Dartmouth Town Hall on Tuesday, July 11th.

5). Selectman Shufelt questioned the process for the possible reuse alternatives for the Junior/Senior High School. She added that she would like the group that would be making the decision to be identified and what the steps would be.

Approval of the 6/12/17 Regular Meeting Minutes:

Selectman Valcourt made a motion to approve the 6/12/17 Regular Meeting Minutes. The motion was seconded by Selectman Sullivan and was voted unanimously.

Board Member Comment & Announcements:

Selectman Sullivan asked Mr. King to check into why the Highway Department was doing work on John Reed Road because it is a state-owned road.

Executive Session:

Selectmen Steven Ouellette, Shana Shufelt, R. Michael Sullivan and Brian T. Valcourt, on a roll call vote, voted to enter into executive session at 10:02 p.m. under Massachusetts General Laws Chapter 30A, Section 21(a), to approve the 6/12/17 Executive Session Minutes; (2) to discuss strategy with respect to Collective Bargaining (AFSCME – Highway) & (L.A.W. - Town Hall) and the Highway Surveyor contract. The vote was Selectmen Ouellette, Shufelt, Sullivan and Valcourt in favor.

Open Session & Adjournment:

On a motion by Selectman Shufelt, which was seconded by Selectman Sullivan, the Board voted, by roll call vote, to return to open session and adjourn the meeting at 10:26 p.m. The vote was Selectmen Ouellette, Shufelt, Sullivan and Valcourt voting affirmatively.

Respectfully submitted,
Denise Bouchard
Secretary to the Board of Selectmen

APPROVED: Brian T. Valcourt, Clerk