

**BOARD OF SELECTMEN  
REGULAR MEETING MINUTES  
MAY 30, 2017**

**Members Present:** Steven J. Ouellette, Chairman  
Shana M. Shufelt, Vice Chair  
Craig J. Dutra  
R. Michael Sullivan  
Brian T. Valcourt, Clerk

**Also Present:** Timothy J. King, Town Administrator

Chairman Ouellette opened the meeting at 6:05 p.m. with a salute to the flag and publicly announced under M.G.L. Chapter 30A, Section 20(e) that the meeting was being recorded.

**Public or Board Member Comments:**

Chairman Ouellette thanked everyone who participated and attended the Memorial Day services.

Chairman Ouellette read a prepared statement regarding the Board's approval of the continuing criminal court actions taken by the State Attorney General's office to address the horrible animal conditions at 465 American Legion Highway. He noted that the Town continues to work to ensure Mr. Medeiros' compliance with frequent and proper inspections of the site.

**Appointments and/or Resignations:**

- 1). Selectman Sullivan made a motion to appoint Susan Rollins to the Bike/Walking Path Committee. The motion was seconded by Selectman Shufelt and was voted unanimously.
- 2). A motion was made by Selectman Dutra to appoint James Hartnett as the Town's representative to the Joint Transportation Planning Group. Selectman Valcourt seconded the motion, which passed with Selectmen Shufelt, Dutra, Sullivan and Valcourt voting yes and Chairman Ouellette abstaining.
- 3). On a motion by Selectman Sullivan, which was seconded by Selectman Shufelt, the Board unanimously voted to reappoint Douglas Wenson as a Full-Time Police Officer.
- 4). Selectman Valcourt made a motion to reappoint Stephen D. Kovar, Jr., Marshall Ronco, Richard J. Rodrigues, Keith J. Novo, Michael Kelly, Brian D. Souza, Samuel Teixeira, Douglas Hood, Jr., Jeffrey Belyea, Michael R. Roussel and Cody Smith as Reserve Police Officers. The motion was seconded by Selectman Dutra and was voted unanimously.

Selectman Sullivan then made a motion to reappoint Kylie Ouellette as a Reserve Police Officer. Selectman Shufelt seconded the motion, which passed with Selectmen Shufelt, Dutra, Sullivan and Valcourt voting yes and Chairman Ouellette abstaining.

5). On a motion by Selectman Valcourt, seconded by Selectman Sullivan, the Board unanimously voted to appoint Andrew Baptiste, Joseph Mastrisciano, Evan Audette, Max Trojano, Cameron Schofield, Andrew McFly, Julia Vasconcellos and Elliot Pawlak as Cherry & Webb Beach Lifeguards for the 2017 beach season.

**Public Hearing RE: Application from JK & Sons Auto Sales, Inc. for a Class II Motor Vehicle License to Sell Used Vehicles at 585 State Road:**

The hearing was opened at 6:10 p.m. with the legal notice being read. Meeting with the Selectman was Manager Jarrod Kilsey. No abutters were present. Mr. Kilsey noted that the new parking plan had reduced the amount of spaces by 5. He also told the Board that the hours of operation would be 10:00 a.m. to 7:00 p.m. Monday through Friday; 10:00 a.m. to 5:00 p.m. on Saturday; and 12:00 p.m. to 5:00 p.m. on Sunday. After a brief discussion, Selectman Dutra made a motion to approve the Class II License for JK & Sons Auto Sales, Inc. Selectman Shufelt seconded the motion – voted unanimously. The hearing closed at 6:14 p.m.

**Maury May, Water Resources Management Committee Chairman RE: Discussion of Water Rates Charged by the Water Enterprise Fund:**

Meeting with the Board was Maury May, Chairman of the Water Resources Management Committee. He mentioned that in June 2014 the Selectmen had doubled the water rates (going from \$4.40 per 100 cubic feet to \$8.80 per 100 cubic feet) because they thought the Town would have to build a filtration system due to high THM readings in the water. He continued by saying, that at this time, the Town has not been required to build the filtration system because it's been able to meet the required THM standards with a seasonal flushing and bleeding program. Mr. May explained that the Town has an agreement with Fall River where they cover the cost of the water that has been flushed and the Town incurs approximately \$8,000.00 a year in consulting and testing fees. He noted that the water rates Fall River has charged the Town has risen from \$3.83 to \$4.51, which still leaves a gross margin of \$4.29 plus the \$25.00 quarterly administrative fee charged each account. Mr. May continued by saying that while the current rate covers a variety of expenses, the balance in the Waterline Reserve Fund has increased sharply in recent years, which as of 3/31/17 is \$339,000.00. After some discussion with Mr. King, Mr. May is recommending that the Selectmen lower the rate charged the waterline customers by 20%, to \$7.04 per 100 cubic feet. Selectman Sullivan questioned what they were trying to accomplish. He said that he would like to cut the water rate even more but first would like to see in writing what the anticipated capital expenditures would be. After some discussion, Selectman Dutra made a motion to go along with Mr. May's plan for the next year and revisit their decision in one year and have Mr. May come back with a plan at that time. The new rates would be effective July 1, 2017. Selectman Sullivan seconded the motion, which was voted unanimously. Selectman Sullivan talked about special water use by companies filling up at the Town's metered Route 6 hydrant. He stated that the Town should be charging more than the \$25.00

administrative fee. The Board directed Mr. King to look into how much time and effort the Highway Department is putting into these special requests.

**Brad Fish, Veterans Service Officer RE: Department Report:**

Mr. Fish's appointment was cancelled.

**Action Items:**

1). Selectman Dutra made a motion to approve the request from the Westport River Watershed Alliance to host 8 weeks of summer science programs at the Westport Town Beach & Cherry & Webb Conservation Area and for two Beach Parking Permits valid from July 6<sup>th</sup> through August 17<sup>th</sup>. The motion was seconded by Selectman Sullivan and was unanimously approved.

2). A motion was made by Selectman Valcourt to approve the renewal of the provisional lease agreement of the Landing Commission and the Westport River Watershed Alliance for property on the east side of the Head of Westport (so called) and 5115+ square feet of land directly beneath and surrounding the building known as the "Head Garage" (Assessor's Map 39, Lot 1). Selectman Dutra seconded the motion, which was voted unanimously.

3). On a motion by Selectman Sullivan, seconded by Selectman Valcourt, the Board voted unanimously to approve the capital purchase agreement with Greenwood Emergency Vehicles, Inc. for the purchase of a Class I Type I Medium Duty Ambulance.

4). Selectman Dutra made a motion to approve the capital purchase agreement with Greenwood Emergency Vehicles, Inc. for the purchase of a E-One Typhoon Stainless Steel Pumper. The motion was seconded by Selectman Shufelt and was voted unanimously.

5). Mr. King informed the Board the Public Employee Committee (PEC) had approve the proposal to increase the Town's share of health insurance premium to 63.1% of premiums for employees enrolled in individual HMO plans and 61.3 % of premiums for employees in family HMO plans, as well as the Town's share of premiums for active employees enrolled in both individual and family PPO plans be increased to 52.5%. Also, approved by the PEC was the proposal that retirees on active plans would receive a one-time premium holiday equal to 25% of the total monthly premium. Selectman Dutra made a motion to approve the Health Insurance Agreement with the Public Employee Committee. Selectman Sullivan seconded the motion, which was voted unanimously.

**Question & Answer:**

There were no questions for the Board.

**Licenses:**

1). A motion was made by Selectman Dutra to approve the application from the Coastal Wine Group for a One-Day Wine & Malt License to be held on Saturday, June 17<sup>th</sup> at the Westport Fair Grounds. The motion was seconded by Selectman Sullivan and was voted unanimously.

**End Of Year Budget Transfer Requests:**

1). On a motion by Selectman Dutra, which was seconded by Selectman Shufelt, the Board voted unanimously to approve the request from the Board of Assessors to transfer \$200.00 from Short Term Interest to Board of Assessors Personnel Services.

2). Selectman Valcourt made a motion to approve the request from the Finance Committee to transfer \$403.56 from Expenses to Personnel Services. The motion, which was seconded by Selectman Shufelt, was unanimously approved.

**Approval of the 5/15/17 Regular Meeting Minutes:**

Selectman Sullivan noted that he had two minor changes to the minutes: on page 2, the last paragraph, 3 lines from the bottom, “pass” should be changed to “past” and on page 5, the second paragraph, line 8, “street sign” should be changed to “stop sign”. Selectman Shufelt made a motion to approve the 5/15/17 Regular Meeting Minutes as amended. The motion was seconded by Selectman Valcourt and was passed with Selectmen Ouellette, Shufelt, Sullivan and Valcourt voting yes and Selectman Dutra abstaining.

**Town Administrator Report:**

**Board Member Comment & Announcements:**

Selectman Dutra requested that discussion regarding the Personnel Board be placed on their next meeting agenda.

Selectman Shufelt announced that there would be a ½ hour presentation about the new school on Thursday, June 1<sup>st</sup> at 6:30 p.m. at the High School during the School Committee meeting.

Selectman Sullivan stated that he had received complaints about dog waste at Beech Grove Cemetery. He noted that people walking dogs should bring their dog’s deposits back home. He asked that the Cemetery Regulations be reviewed.

Selectman Valcourt said that he had received complaints concerning a foul smell on Main Road between Bittersweet Farm and Holly Lane. He requested that the complaints be forwarded to the Board of Health.

**Executive Session:**

Selectmen Steven J. Ouellette, Shana M. Shufelt, Craig J. Dutra, R. Michael Sullivan and Brian T. Valcourt, on a roll call vote, voted to enter into executive session at 7:04 p.m. under Massachusetts General Laws Chapter 30A, Section 21(a), to approve the 11/29/16 and the 5/15/17 Executive Session Minutes; to discuss the Highway Surveyor contract; to discuss negotiations with AFSCME (Highway) & L.A.W. (Town Hall) and strategy with respect to possible litigation (MCAD). The vote was Selectmen Ouellette, Shufelt, Dutra, Sullivan and Valcourt in favor.

**Open Session & Adjournment:**

On a motion by Selectman Sullivan, which was seconded by Selectman Shufelt, the Board voted, by roll call vote, to return to open session and adjourn the meeting at 7:46 p.m. The vote was Selectmen Ouellette, Shufelt, Dutra, Sullivan and Valcourt voting affirmatively.

Respectfully submitted,  
Denise Bouchard  
Secretary to the Board of Selectmen

APPROVED: Brian T. Valcourt, Clerk