

Westport Affordable Housing Trust Meeting of Dec. 19, 2018

Present: Chair Liz Collins (LC), BettyAnn Mullins (BM), David West (DW), Ann Boxler (AB), Housing Specialist Leonardi Aray (LA). Absent: Henry Lanier (HL), James Sabra (JS), Warren Messier (WM).

The meeting was called to order by the chair at 4:15 p.m. and commenced with the Pledge of Allegiance to the flag.

1. Minutes: The minutes of the Nov. 28, 2018 meeting were reviewed, and amended to correct the scrivener's error in the heading date to 2018. A motion to approve the minutes as corrected came from BM, and was seconded by DW; the vote was unanimous (4-0).

2. Meeting Schedule: Upcoming meeting dates were noted as being Jan. 23, Feb. 27, March 24.

3. Financial Report: LA presented a financial report dated 12/14/18, outlining the FY2019 budget and expenditures. AB made a motion to approve payment of invoices from clerk Robert Barboza for \$539.00; and Leonardi Aray for \$2380.00; seconded by BM; the vote was unanimous, 4-0. LC reported discussions with the Community Preservation Committee chair regarding a potential Community Preservation Act grant request for Fiscal Year 2020, and being discouraged from filing at this time.

4. Noquochoke Village Update: LA updated members on the lottery participants registered with TCB, noting 68 of the 182 applications came from current Westport residents. He indicated that TCB was scheduled to meet with the Planning Board on Dec. 20 to review the checklist for the Noquochoke Village certificate of occupancy. LA said the checklist was substantially complete, and TCB was looking for a mid-January occupancy date.

5. Housing Specialist Report: LA advised members he had filed the required annual report on the ongoing use of Community Preservation Act funds with the Community Preservation Committee. He also indicated that the deeds transferring town-owned land to the Trust have been sent to the Board of Selectmen for signing; the board is waiting for a town counsel review of the documents before signing, he was told.

Regarding the Housing Opportunity Purchase Program (HOPP), LA reported that the Department of Housing & Community Development was still reviewing the proposed changes in the Westport HOPP program.

ADJOURNMENT: A motion to adjourn the meeting came at 4:35 p.m. from AB, and was seconded by BM. The vote was unanimous, 4-0.

Approved 1/23/19