

Westport Affordable Housing Trust
Meeting of 12/16/15 at Westport Town Hall

Meeting was called to order at 4:12 p.m. with present members: Liz Collins (LC), Henry Lanier (HL), Warren Messier (WM), Jim Sabra (JS). Absent member: Craig Dutra. Also present were Housing Specialist Leonardi Aray (LA) and Recording Clerk Robert Barboza.

The meeting opened with the Pledge of Allegiance. A motion was made by WM, seconded by JS, to accept the minutes of the Nov. 23, 2015 meeting as submitted; the vote was unanimous. The next meeting of the Trust was confirmed for 4 p.m. on Wednesday, Jan. 27, 2016.

INVOICES: The staff payroll voucher totaling \$3,096.00 was approved on a motion by WM, seconded by HL, by unanimous vote. An invoice for HOPP advertising and LA reimbursements totaling \$239.83 was motioned for approval by WM, seconded by JS, and approved by unanimous vote.

HOUSING SPECIALIST REPORT: LA's monthly financial update was reviewed, with a motion by WM, seconded by HL, to accept the report as submitted; the vote was unanimous. LA was directed to meet with the Town Treasurer to discuss the status of various Trust accounts on a motion by WM, seconded by HL; the vote was unanimous. LA provided a report on the CDBG Housing Rehab Program, noting new guidelines for the program need to be drawn up. He raised the possibility of filing a new CDBG grant application for up to \$700,000 for FY16, noting such an application would need to be filed by the Board of Selectmen; he was directed to begin preparing the application. HL reported on his attendance at the Mass. Housing Conference, and advised members of the new Housing Trust operations manual he received at the conference.

HOPP REPORT: LA reported that the office has received one application for the HOPP grant program so far. The deadline for applications is Dec. 22, 2015.

NOQUOCHOKE VILLAGE UPDATE: LA noted that the deadline for pre-application filing by The Community Builders is Dec. 17, 2015. His conversations with the TCB project manager is that the pre-application will be filed on time.

WESTPORT SOLAR PHASE II PROJECT: LA briefed the Trust on the Board of Selectmen's hiring of Power Management to review list of town-owned properties for potential solar farm locations; the Noquochoke Village parcels are on the list of sites being reviewed. JS made a motion to send a letter to BOS asking the Noquochoke Village properties be removed from the list under consideration for solar energy facilities, seconded by HL, and approved by unanimous vote. The minutes were amended on 1/27/16 for the motion to read: "for the reason that construction plans for Noquochoke Village make any solar energy installation not feasible at this site."

ADJOURNMENT: A motion to adjourn came from JS at 5:15 p.m., seconded by HL, and approved unanimously.

Approved as amended 1/27/16