

Westport Affordable Housing Trust Fund  
Meeting of April 27, 2016  
at Westport Town Hall

WAHTF meeting called to order at 4:03 p.m. by Chair Elizabeth Collins (LC) with quorum present of BettyAnn Mullins (BM), James Sabra (JS), Henry Lanier (HL) present. Absent was Craig Dutra (CD), Warren Messier. Also present were Housing Specialist Leonardi Aray (LA) and recording clerk Robert Barboza.

**PLEDGE OF ALLEGIANCE:** The meeting commenced with the Pledge of Allegiance.

**MINUTES:** The minutes of the March 23, 2016 meeting were distributed and reviewed, with a motion to approve the minutes as submitted from BM, seconded by LC: Aye, LC, BM, JS; HL abstained.

**MEETINGS:** The next meeting was scheduled for 4 p.m. on Wednesday, May 25 at Westport Town Hall.

**INVOICES/FINANCIAL REPORT:** After a review of vouchers, a motion to pay an invoice in the amount of \$819.50 for clerk Robert Barboza was made by BM, seconded by JS, and approved unanimously. A motion to pay an invoice from Housing Specialist Leonardi Aray for \$2,607.50 was made by JS, seconded by BM, and approved unanimously.

LA presented the 4/22/16 financial report on account balances of \$663,237.09, financial plans for the coming fiscal year, etc.; a motion to accept the report made by BM, seconded by HL, approved unanimously.

**NOQUOCHOKE VILLAGE UPDATE:** LA provided members with a draft copy of the Planning Board's expected conditions for approval of The Community Builders' special permit for Noquochoke Village. He reported the continuation of the Planning Board's public hearing on the special permit to April 19, 2016. LA said that TCB had addressed all prior concerns of town boards and agencies, with special efforts made concerning approval of special nitrogen removal septic system plans. The Board of Health is satisfied with the new net outflow numbers, meeting DEP's under 10,000 gallons per day threshold, he indicated. The police chief is still asking for an automated gate at the entrance to Noquochoke Village; TCB is not in favor of a gate, and police chief may agree to a six-month review of crime statistics before revisiting the gate requirement; the Planning Board will address the issue at their May 17 meeting. TCB has agreed to police chief's video surveillance system requirement. Trust members will seek a meeting with Chief Pelletier to discuss the issues involved.

**CRE-HAB PROGRAM:** LA noted the availability of a draft copy of guidelines for the proposed housing rehabilitation fund program, nicknamed CRE-HAB (Community ReHab), and indicated DHCD will require 15-year deed rider language in all loan agreements. LA reported approximately 1,000 potential single-family homes in Westport with an assessed value up to \$250,000 that might qualify for the program. The trust's final proposal for program guidelines requires DHCD approval, he noted.

A motion to adjourn the meeting came at 5:12 p.m. from JS, second by BM, was approved unanimously.

Approved 5/25/16