



TOWN OF WESTPORT  
WESTPORT, MASSACHUSETTS

*Landing Commission*  
816 Main Road, Westport, MA 02790

**APPLICATION TO USE TOWN LANDINGS**

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Applicant: \_\_\_\_\_ Affiliation or Group: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Email address: \_\_\_\_\_

Name of Landing to be used (include specific area): \_\_\_\_\_

Date(s) and hours of use: \_\_\_\_\_ Total number of persons involved: \_\_\_\_\_

Describe activity including purpose, equipment to be used, parking arrangements, food/beverage service, etc. Also please indicate if fees will be charged by applicant. Attach a separate sheet if needed.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe any Town services requested (Police details, Highway Department assistance, etc.)

\_\_\_\_\_  
\_\_\_\_\_

**NOTE TO APPLICANTS:** ALCOHOL IS NOT PERMITTED. THE LANDING COMMISSION RESERVES THE RIGHT TO RECIND THEIR APPROVAL. All applications must be accompanied by a certificate of liability. Applications must be received at least 60 days prior to the first event date to insure that all reviews can be completed prior to the event. The Landing Commissioners meet once a month and you risk not being approved if your application is not submitted well in advance. This application is only for permission to use the Landing noted above. Any additional licenses, such as food service permit or police details, etc., may be required and it is the applicant's responsibility to secure the same from the respective departments.

Date: \_\_\_\_\_ Applicant Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

**FOR LANDING COMMISSION USE:**

Date Application received: \_\_\_\_\_ Date Application reviewed: \_\_\_\_\_

**Action by the Landing Commission (initials on left)**

\_\_\_\_\_ Copy of insurance liability coverage received (see Town Administrator)? Y \_\_ N\_\_

\_\_\_\_\_ Approved as submitted.

\_\_\_\_\_ Approved with the following condition(s): \_\_\_\_\_

\_\_\_\_\_ Disapproved for following reason(s): \_\_\_\_\_

\_\_\_\_\_

**APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS**

<p><b>Administrator:</b> <b>Date:</b> _____ Comments/Conditions:</p> <p>Permits/Inspections needed:</p> <p>Town Hall -816 Main Road Tel: 508-636-1150</p>	<p><b>Harbormaster/Shellfish Constable:</b> <b>Date:</b> _____ Comments/Conditions:</p> <p>Permits/Inspections needed:</p> <p>2061 Main Road Tel: 508-636-1105</p>
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<p><b>Board of Health Agent:</b> <b>Date:</b> _____ Comments/Conditions:</p> <p>Permits/Inspections needed:</p> <p>Town Hall Annex -856 Main Road Tel: 508-636-1015</p>	<p><b>Highway Department:</b> <b>Date:</b> _____ Comments/Conditions:</p> <p>Permits/Inspections needed:</p> <p>820 Main Road Tel: 508-636-1020</p>
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<p><b>Conservation Agent::</b> <b>Date:</b> _____ Comments/Conditions:</p> <p>Permits/Inspections needed:</p> <p>Town Hall Annex -856 Main Road Tel: 508-636-1019</p>	<p><b>Police Department Safety Officer:</b> <b>Date:</b> _____ Comments/Conditions:</p> <p>Permits/Inspections needed:</p> <p>: 818 Main Tel: 508-636-1122</p>
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<p><b>Fire Department Safety Officer:</b> <b>Date:</b> _____ Comments/Conditions:</p> <p>Permits/Inspections needed:</p> <p>54 Hix Bridge Road Tel: 508-636-1110</p>
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