

**COMMUNITY PRESERVATION COMMITTEE
REGULAR MEETING
THURSDAY
JUNE 8, 2023
(Conducted via Zoom)**

Members Present: Betty Slade, Chair
Hugh Morton
Dale Weber
Philip Weinberg
Garrett Stuck

Absent Members: Tim Gillespie, John Bell, Mark Schmid

The Regular Meeting was called to order by Chair Betty Slade at 6:30 p.m. with the Pledge of Allegiance.

Announcements by Chair were as follows:

Under Massachusetts General Laws Chapter 30A, Section 20(f), the meeting is being recorded.

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, Massachusetts General Laws Chapter 30A, Section 18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Westport Community Preservation Committee is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to listen to or view this meeting while in progress may do so by following the remote links listed on the posting online. An audio recording of this meeting will be posted on the Town's web site.

Chair Slade noted that the CPC meetings will continue to be held virtually as a member is unable to meet in person.

1. Approval of WYAA RFPs

Ken Sullivan and Keith MacDonald were present to discuss the approval of WYAA RFPs for installation of irrigation system and wells.

After brief discussion and noting an error with the date, Mr. Morton made a motion to approve the WYAA RFPs. Ms. Weber seconded

the motion. The motion passed unanimously with Dale Weber, Hugh Morton, Garrett Stuck, Philip Weinberg and Betty Slade voting aye in a roll call vote.

Mr. MacDonald discussed the RFP process and when WYAA would be ready to attend a future CPC meeting to have the CPC approve the bids. Chair Slade said that the process includes a member of the CPC to be present at the opening of the bids. Chair Slade said that the WYAA should notify Mr. Morton, who is the WYAA liaison, when the bids are ready to be opened. Chair Slade also noted that the bids can be reviewed by Mr. Morton, the Town Administrator and herself, as Chair of the CPC, instead of coming back to the full Committee. The lowest bid is not necessarily the one to be approved; rather, the bid that is most appropriate would get approval.

Mr. Stuck inquired as to whether the CPC can designate that authority. Chair Slade said that there are certain tasks that do not require the full Committee to be present or approve. She also noted that the WYAA projects are private non-profit projects and would not require as much bureaucracy as would public projects.

Chair Slade made a request that authority be given to Jim Hartnett, Hugh Morton and herself to approve the winning bids for the RFP projects. Mr. Stuck made a motion to grant the authority as stated. Ms. Weber seconded the motion. The motion passed unanimously with Dale Weber, Hugh Morton, Garrett Stuck, Philip Weinberg and Betty Slade voting aye in a roll call vote.

2. Correspondence/Any Other Business Not Reasonably Anticipated

Chair Slade said that she had been contacted by Tony Vieira regarding the RFP for the American Legion Hall. Mr. Vieira's request was made within 48 hours of the meeting and, therefore, was not on the formal agenda. Mr. Vieira requested that the CPC consider the project RFP once it is prepared. Mr. Vieira had consulted with Jim Hartnett, who provided a copy of the RFP that had been used prior for the Hall's roof. Chair Slade suggested that authority be given to Jim Hartnett, Mr. Gillespie and herself to approve the RFP. Mr. Morton made a motion to grant the authority. Ms. Stuck seconded the motion. The motion passed unanimously with Dale Weber, Hugh Morton, Garrett Stuck, Philip Weinberg and Betty Slade voting aye in a roll call vote.

3. Approval of Bills

Chair Slade said that she had received two (2) bills that required payment. These bills were received within 48 hours of the meeting and, therefore, approval of the bills was not noted on the formal agenda. The bills are as follows:

Fall River Modern Printing - \$152.50 - Printing of handouts for Town Meeting.

Sportsfield Specialties for WYAA FY23 Project for dugouts and other equipment - \$17,885. Reimbursement to WYAA as the invoice has been previously paid by WYAA.

Ms. Morton made a motion to approve the bills as stated. Mr. Weber seconded the motion. The motion passed unanimously with Dale Weber, Hugh Morton, Garrett Stuck, Philip Weinberg and Betty Slade voting aye in a roll call vote.


4. Approval of WYAA Grant Agreement

Mr. Stuck noted that the amount on the Grant Agreement should be revised from \$304,000 to \$180,450. After brief discussion, Mr. Stuck made a motion to approve the WYAA Grant Agreement with the specified change. Ms. Weber seconded the motion. The motion passed unanimously with Dale Weber, Hugh Morton, Garrett Stuck, Philip Weinberg and Betty Slade voting aye in a roll call vote.

There being no further discussion, Mr. Morton made a motion to adjourn the meeting at 6:47 p.m. Ms. Weber seconded the motion, which was passed unanimously with all members voting aye.

The next meeting is currently scheduled for July 13, 2023 at 6:30 p.m. to be held via Google Meet, unless otherwise decided.

Respectfully submitted,



Maria I. Branco, Clerk
Community Preservation Committee

APPROVED:


Betty Slade, Chair

Attachments:

WYAA RFP for Irrigation System Work

WYAA RFP for Wells

WYAA Grant Agreement

Bills